



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Bradley Anderson, Mayor Pro-Term
Nicky Gwinnett, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

**CITY COUNCIL
MEETING
AGENDA
SEPTEMBER 21, 2023
7:00 pm**

1. **Call to order and welcome - Mayor Grooms, III**
 - a) Invocation

2. **Pledge of Allegiance to the United States Flag - Mayor Grooms, III**

3. **Planning & Zoning Public Hearing Items(S):**
 - a) **APPLICATION RZ2023-012:**
C & J Rentals, LLC. has requested to rezone .23 acres from R-1 (single-family residential district) to C-2 (general commercial district) to place a small metal building on the property to be used for an office. The property is located at 16980 US HWY 80 East, Brooklet, GA.

Discussion from the Mayor and City Council.

Discussion and questions from the Public who have requested to speak.

Motion to Close the Public Hearing and go into the Regular Session.
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

4. **Consideration of a Motion to Approve or Amend the Agenda**
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

5. **Consideration of a Motion to Approve the Consent Agenda**
 - a) Invoice# W3023 from RCR Services received on 08/19/2023, in the amount of \$1,866.81 to repair the 2008 Ford F-650

- b) Invoice# PF00842 from Low Country JCS received on 08/18/2023, in the amount of \$3,018.09 to repair the Hydro Dig
- c) Quote received for purchasing a laptop for the Court Clerk to be used in court for viewing body camera videos from Georgia Technologies in the amount of \$975.00

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

6. Consideration of a Motion to Approve the Minutes of the following City Council Meetings:

- a) July 20, 2023, City Council Meeting
- b) August 10, 2023 Work Session
- c) August 17, 2023 City Council Meeting

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

7. Consideration of a Motion to Approve the August Financial Reports as presented

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

8. Recognition of guest

9. Recognition of guests who signed in to speak

10. Reports from committee members

- Mayor Pro-Tem Anderson
- Councilman Gwinnett
- Councilwoman Kelly
- Councilman Harrison
- Councilman Graham

11. Report from Police Chief

- Gary M. Roberts

12. Report from the Safety Coordinator

- Jim Stanoff

13. New Business

- a) Motion to Approve or deny Application RZ2023-012 from C & J Rentals, LLC.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

14. Old Business

- a) **FIRST READING:** AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF BROOKLET TO REZONE A 1.565 ACRE LOT HAVING FRONTAGE ON BOTH CROMLEY ROAD AND ON PARKER AVENUE OWNED BY JENNIFER HORTON QUICK, AND BEING A PORTION OF TAX PARCEL 136 000039 000, AND BEING DEPICTED AS LOT NO. IA ON A PLAT OF SURVEY BY WILLIAM MARK GLISSON, SURVEYOR, DATED OCTOBER 27, 2022, A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT "A-1" THROUGH "A-2", AND IS MADE A PART HEREOF.

The second reading and approval will be at the next City Council meeting held on October 19, 2023.

- b) **FIRST READING:** A RESOLUTION OF THE CITY OF BROOKLET, GEORGIA DECLARING ITS OFFICIAL INTENT TO ISSUE ITS WATER AND SEWER REVENUE BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$4,700,000 FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF ADDITIONS AND IMPROVEMENTS TO ITS WATER AND SEWER SYSTEM; AND FOR OTHER PURPOSES.

The second reading and approval will be at the next City Council meeting held on October 19, 2023.

- c) **APPLICATION SE2023-010:** Mae L. Smith applied for a Special Exception to allow for a Modular Home to be placed on the property located at 504 Railroad Street, Brooklet, GA. The property is 0.25 acres and is zoned R-1 (Single-Family Residential). Council tabled this matter from the August City Council meeting to allow time for Ms. Smith to submit a picture of what type of modular home she was looking at constructing on this property.

Motion to Approve or Deny the Request for Application SE2023-010.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

- d) Bids were received and opened for the 2023 Brooklet Street Improvements (PE23190) on September 14th, 2023 at 11:00 AM. Since the low bidder has adequate experience and technical ability to complete this project, Parker Engineering recommends the project be awarded to McLendon Enterprises, Inc. in an amount equal to the base bid amount of \$571,586.97.

Motion to Approve McLendon Enterprises, Inc. in the amount of \$571,586.97.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

- e) Bids were received and opened for the 2023 Brooklet Street Improvements (PE23193) on September 14th, 2023 at 11:15 AM. Since the low bidder has adequate experience and technical ability to complete this project, Parker Engineering recommends the project be awarded to Peak Pavement Markings, LLC. in an amount equal to the base bid including Alternate #1 amount of \$40,075.00.

Motion to Approve Peak Pavement Markings, LLC. in an amount equal to the base bid including Alternate #1 amount of \$40,075.00.

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

- f) Discussion and possible motion for reviewing the quotes received for the location and menu for the 2023 Employee Christmas Party

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

- g) Discussion of the quote approved at the August 17th City Council meeting for purchasing a new John Deere tractor, loader, root grapple, and a fixed pallet fork in the amount of \$44,758.94.

- h) Discussion and possible motion to approve waiving the facility rental fee of \$1500 for Brooklet Community Development Association to co-sponsor the 2023 Brooklet Peanut Festival as allowed in Brooklet City Charter 1-4(40)

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

14. Consideration of a Motion to adjourn

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____