



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Greg Schlierf, Councilman
Jim Stanoff, Councilman
William Griffith, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

CITY COUNCIL
MINUTES
OCTOBER 21, 2021
7:00 PM

1. **Call to order:** Mayor Grooms, III
2. **Invocation:** Mayor Grooms, III
3. **Pledge of allegiance**
4. **Motion to approve or amend the meeting agenda**
Motion made to amend the proposed meeting agenda to add an executive session to discuss personnel matters and under new business item (i) consideration for the changing the time for City Council meetings.
MOTION: Nicky Gwinnett
SECOND: Brad Anderson
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson
NAYES: None
Motion carried 5-0
5. **Motion to approve the September 16, 2021 minutes.**
MOTION: Brad Anderson
SECOND: Greg Schlierf
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson
NAYES: None
Motion carried 5-0
6. **Motion to approve the September financial reports as presented.**
MOTION: Nicky Gwinnett
SECOND: Brad Anderson
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None
Motion carried 5-0

5. Recognition of guest

a. Jan Tankersley - Presentation of resolution 2021-016 from Mayor and Council

Mrs. Jan Tankersley was presented with a resolution from the City of Brooklet Mayor and City Council to show our appreciation for all the hard work and her dedication for the City of Brooklet.

b. Milton Williams - Kiwanis DLM (Delight in the Lords Ministry) 5K Run, 01/15/22

Mr. Williams would like approval from the Mayor and City Council to hold a 5K run on January 15, 2022, this is done by Sarah Crowe, she runs a ministry across seas in Africa. This event is sponsored by the Kiwanis. Council gave their approval.

c. Rene Durfee and Deb Kosina - Bulloch County Humane Society & Statesboro

Debra Kosina is associate with the Community Cat Program in Bulloch County, the Bulloch County Animal Control stopped trapping and killing cats three (3) years ago, the Bulloch County Humane Society has since taken over that responsibility, we do not kill the cats, research has shown that catching and killing cats is an ineffective way to do it. The Humane Society has a trap, neuter and return program and it is free to anyone who cannot afford it, otherwise they ask that people donate \$20.00 per cat and the humane society takes up the balance of the vetting. When the cats are trapped and neutered, they are also given a rabies vaccination, also, the left ear is tipped and that shows that the cats have been vaccinated and neutered. Ms. Kosina asked Mr. Gilbert Howard for his contact information in order for her to help him and his wife with the ongoing cat nuisance at their residence. Mr. Howard stated everyone he has spoken to state to him that they do not fool with cats. Ms. Kosina took Mr. Gilbert's name and number and she advised him she would do what she could to help him with the cat issue.

6. Reports from committee members

a. Mayor Pro-Tem Gwinnett

- American Tank Maintenance completed the annual inspection of the water tank. Everything looks great.
- The ship date for the generator will be three (3) months from now.
- Soon we will begin cleaning out ditches
- The water leak at the recreation department has been repaired.
- Fire Hydrant on Hwy. 80 East has been replaced; one down, five to go.

b. Councilman Anderson

- Month ending September should be about 25% of the budget; greatest concern is sanitation; we will research that a little more.

c. Councilman Stanoff

- Attended the GMA Annual meeting for District 12 on October 12th with Bill Griffith.

d. Councilman Griffith

- The list of potholes has been repaired. If anyone sees any around town, please report them to Brooklet City Hall.
- The vehicle maintenance spreadsheet has been uploaded to all computers, this allows us to track the cost and maintenance on all vehicles and equipment.

e. Councilman Schlierf

- No reports

7. **Report from Police Chief**

a. Gary M. Roberts

- The Police Department is fully staffed.
- October is APO Pierre Jordan's third year with Brooklet, in honor of that, the Chief has promoted him with the honor of Corporal.
- Gave the monthly PD report.

8. **Report from Building Inspector/City Marshall**

a. Bobbie Hoch

- 7 permits issued
- 24 inspections performed
- 5 COs completed

9. **Old business**

- a. Second reading and adoption for an ordinance to prohibit motor vehicles having more than six (6) wheels from utilizing streets on the city's municipal street system, unless making a delivery, and requiring use of truck routes, and further to provide weight limits for vehicles utilizing streets within the city's municipal street system consistent with that for county roads under state law.

Motion to approve the second reading and adoption as presented.

MOTION: Nicky Gwinnett

SECOND: Brad Anderson

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

- b. Discussion and possible motion to authorize the Mayor to sign the agreement in order for Attorney Hugh Hunter to begin working on the transfer of the right-of-way deed.

Motion to approve.

MOTION: Nicky Gwinnett

SECOND: Jim Stanoff

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

- c. Discussion and possible motion to approve resolution 2021-003 for the purpose of opening a money market account with the Bank of Newington to transfer the ARPA

funds (American Rescue Plan Act) from the general fund in the amount of \$338,893.50.

Motion to approve.

MOTION: Jim Stanoff

SECOND: Brad Anderson

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

- d. Discussion and possible motion to approve Katie Jones, with the Associates in Local Government Assistance, Inc. to write the grant for the downtown sewer project in the amount of \$5,000.00.

Motion to approve.

MOTION: Brad Anderson

SECOND: Greg Schlierf

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

10. New business

- a. Discussion and possible motion to authorize the zoning administrator, Lori Phillips to refer the proposed text amendment to the zoning ordinance to amend certain sections of the development standards set forth in Sections 5-2 and in Sections 4-1.2, 4-1.3 and 4-1.4 of the zoning ordinances to the Planning Commission for review and recommendation.

Motion to approve.

MOTION: Brad Anderson

SECOND: Greg Schlierf

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

- b. Discussion and possible motion for what day and time trick or treating should be on for the Brooklet citizens.

Motion to approve 10/31/2021, 5:00 PM to 8:00 PM.

MOTION: Greg Schlierf

SECOND: Nicky Gwinnett

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

- c. Discussion and possible motion for the 2021 Christmas party for Employees, Mayor & Council, and the Planning & Zoning committee.

No motion was required, the Christmas Party will be held December 10, 2021 from 6:00 PM to 8:00 PM.

- d. Discussion and possible motion to approve an invoice from Consolidated Pipe and Supply for the purchase of a fire hydrant and supplies in the amount of \$5,292.55.
Motion to approve.
MOTION: Nicky Gwinnett
SECOND: Jim Stanoff
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson
NAYES: None
Motion carried 5-0
- e. Discussion and motion to approve the quote from Goforth Williamson in the amount of \$3,715.00 for repairing the sewer system by replacing the pump at Goodman Street.
Motion to approve.
MOTION: Nicky Gwinnett
SECOND: Bill Griffith
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson
NAYES: None
Motion carried 5-0
- f. Discussion and possible motion to approve the quote from True Flame Gas Company for the purchase of a 1000-gallon propane tank in the amount of \$10, 246.39.
Motion made to table to allow for more quotes.
MOTION: Brad Anderson
SECOND: Nicky Gwinnett
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson
NAYES: None
Motion carried 5-0
- g. Motion to approve the hire of the full-time police officer John Dailey, effective October 28, 2021.
Motion to approve the full-time hire at \$15.05 per hour.
MOTION: Greg Schlierf
SECOND: Brad Anderson
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson
NAYES: None
Motion carried 5-0
- h. Motion to approve the hire (pending the results of the PSI background check) of a full-time public works laborer, James Hargett.
Motion to approve the full-time hire at \$15.00 per hour pending the results of the background check; in the mean time we need to create a pay scale.
MOTION: Bill Griffith
SECOND: Greg Schlierf
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson
NAYES: None

Motion carried 5-0

- i. Discussion about changing the time for the city council meetings.
No action taken.

- 11. Motion to close the Regular Session and move to Executive Session for the purpose of discussing Personnel Matters.

Motion to approve.

MOTION: Greg Schlierf

SECOND: Nicky Gwinnett

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

- 12. Motion to close the Executive Session and return to the Regular Session.

Motion to approve.

MOTION: Greg Schlierf

SECOND: Nicky Gwinnett

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

- 13. Motion to adjourn.

MOTION: Greg Schlierf

SECOND: Nicky Gwinnett

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

NAYES: None

Motion carried 5-0

The foregoing minutes are true and correct and approved by me on this ____ day of

_____ 2021.

Joe A. Grooms III, Mayor

Lori Phillips, City Clerk

