



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Bradley Anderson, Mayor Pro-Term
Nicky Gwinnett, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

WORK SESSION
THURSDAY, NOVEMBER 9, 2023
7:30 pm
BROOKLET CITY HALL

AGENDA

1. **Call to order and welcome** - Mayor Grooms, III
Invocation
2. **Consideration of a motion to approve the agenda**
MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____
3. **Discussion Item(s):**
 - 3.1. Parker Engineering – Contract Change Order #1 for the 2023 Brooklet Street Improvements
(Councilman Gwinnett)
 - 3.2. Parker Engineering - Contract Change Order #1 for the 2023 Brooklet Striping Improvements Project (Councilman Gwinnett)
 - 3.3. Water and Wastewater Ordinance and Proposed Fee Schedule
 - 3.4. Cody Rogers with EMC Engineering Services; Joey Coty & Jason Franklin - Rezoning of the Woods Edge SD property from R-2 to R-3 to allow duplexes. (Councilman Gwinnett & Mayor Grooms)
 - 3.5. Brooklet City Cemetery Maintenance Discussion (Mayor Pro-Tem Anderson)

- 3.6. Review of the quote received from Ninja Lawns for \$854.45, to replace the summer annuals with winter annuals in front of City Hall. (Councilwoman Kelly)
- 3.7. Review of the quote received from Consider It Done Lawn Service to cut, weed eat, and blow off the graves in the Brooklet City Cemetery for \$400.00 two times per month totaling \$800.00 per month. (Mayor Pro-Tem Anderson)
- 3.8. Review of the quote received from Turf Pro for the weed and insect control for the Brooklet Cemetery for the remainder of this year and all of 2024. (Councilman Gwinnett)
- 3.9. Review of the quote received from Core & Main for \$4,050.00, for purchasing (27) MXU's. (Councilman Gwinnett)
- 3.10. Review of the quote received from ODB Company for \$876.00 for purchasing a Hydraulic Boom Pump for the leaf vacuum. (Councilman Gwinnett)
- 3.11. Review of the quote for purchasing a new camera system for tracking vehicles for the Police Department. (Councilwoman Kelly & Chief Gary Roberts)
- 3.12. ARPA 2023 Compliance and Monitoring Report for Brooklet (Mayor Pro-Tem Anderson)
- 3.13. BCDA – Cliff Proctor (Mayor Pro-Tem Anderson)
- 3.14. Review of the quote for an upcoming change to the supplementation service billing model, which will become effective on 1/1/2024. Civic Plus/Municode will be **transitioning to an annual fee for Supplementation services**. Over the years, they have found that many of their customers do not send them all their ordinances to save on the cost of supplementation. The new approach will ensure that the city code is always up to date for you and your residents. To determine the annual fee, they took an average of what was previously spent for the account, added Admin fees, and did a slight increase to account for inflation over the years. **YOUR 2024 TOTAL PRICE: \$1,398.10**. If we prefer to continue with our current billing structure (per-page rate), that will increase by 30%. Based on your last few years, that increase would take you over \$1,800 per year. Civic Plus would recommend going with the annual rate listed above. (City Clerk Lori Phillips)
- 3.14. Bulloch County - Rental Fees for the Randy Newman Community Center (City Clerk Lori Phillips)

3.15. Review of the quotes received for purchasing (4) new tires for the Backhoe:

1. Total Tire & Autocare = \$2,422.34
2. MS Tire Company LLC = \$2,985.00
3. Dorsey Tire = \$3,727.42

(Councilman Gwinnett)

4. **ADJOURNMENT**

Motion to adjourn

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____