



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Greg Schlierf, Councilman
Jim Stanoff, Councilman
William Griffith, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

**CITY COUNCIL
PROPOSED AGENDA
NOVEMBER 18, 2021
7:00 PM**

1. **Call to order and welcome - Mayor Grooms, III**
 - a. Invocation
2. **Pledge of Allegiance to the United States Flag - Mayor Grooms, III**
3. **Amend or approve Proposed Agenda**
4. **Amend or approve the minutes of the City Council meeting of October 21, 2021**
6. **Motion to approve the October financial reports as presented**
5. **Recognition of guest**
 - a. Noralee Edwards - Planning and Zoning Commissioner
6. **Reports from committee members**
 - a. Mayor Pro-Tem Gwinnett
 - b. Councilman Anderson - absent
 - c. Councilman Stanoff
 - d. Councilman Griffith
 - e. Councilman Schlierf
7. **Report from Police Chief**
 - a. Gary M. Roberts
8. **Report from Building Inspector/City Marshall**
 - a. Bobbie Hoch - absent
9. **Old business**
 - a. The Planning and Zoning Committee voted on May 11, 2021 to make a recommendation to the City Council to approve a rezone to *R-3(multifamily residential district)* with a special exception with the condition that her house be demolished and removed off site before a new single - family manufactured home

is placed on the property.

Motion to approve or deny the recommendation from the Planning and Zoning Committee.

- b. Discussion and possible motion to approve a quote for the purchase of a 1000-gallon propane tank for the generator. Two quotes were received and they are as follows:
 1. TruFlame Gas Co. - \$10,246.39
 2. Claxton Oil Co. - \$8,271.95

10. New business

- a. First reading of an ordinance to amend section 5-2 of appendix b-zoning of the code of ordinances of the city of Brooklet by changing the minimum lot area in R-1 and R-3 zoning districts, and by further changing the minimum front yard setbacks in R-1, R-2 and R-3 zoning districts, the minimum rear yard setbacks in R-1 and R-2 zoning districts, and the minimum side yard setbacks in R-1 zoning districts, and furthermore to amend section 4-1 of appendix b- zoning to reflect the foregoing changes in lot size, and to revise the building area percentages on lots in R-1, R-2 and R-3 zoning districts in relation to the minimum lot sizes allowed in each such zoning district. Eligible for a public hearing December 16th.
- b. First reading of an ordinance to annex property into the City of Brooklet, Georgia, pursuant to Chapter 36 of Title 36 of the Official code of Georgia Annotated; to provide an effective date; to provide for the zoning of said property; and for other purposes. Be it ordained by the governing authority of the city of Brooklet, Georgia, and it is hereby ordained by authority of the same, as follows:

Section 1. The area contiguous to the City of Brooklet as hereinafter described is hereby annexed into the City of Brooklet and is made a part of said city, said area being described as follows: All of that certain tract or parcel of land situate, lying, and being in the 1523 GMD of Bulloch County, Georgia, being designated as Parcel 1. and containing 19 .28 acres, according to a plat of survey by Donald M. Marsh dated September 21, 2021, a copy of which is attached hereto as Exhibit "A", and is expressly incorporated herein, and made a part hereof. Said property shall be zoned R-2, subject to the following condition: the minimum lot size for the subject property shall a minimum of 21,780 square feet to meet State of Georgia minimum lot size requirements where septic tanks are utilized.

Section 2. This Ordinance shall become effective on the first day of January, 2021.

Section 3. The City Clerk of the City of Brooklet is instructed to send a report complying with O.C.G.A. §36-36-3, that includes certified copies of this ordinance, the name of the county in which the property being annexed is located, the total acreage annexed, and a letter from the City stating the intent to add the annexed area to census maps during the next survey and stating that the survey map will be completed and returned to the Census Bureau, Department of Community Affairs, and to the governing authority of Bulloch County, not more than 30 clays following the last day of the quarter in which the annexation becomes effective.

Section 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

- b. Discussion for an ordinance to amend the code of ordinances of the city of brooklet, specifically, chapter 10 on animals, to prevent the owners and harborer of certain animals from running at large in the city, to define the term "harborer", and to provide a progressive scale of fines for violating chapter 10 on animals.
- c. Discussion for an ordinance to regulate alcohol sales in the city of brooklet, to include the package sale of malt beverages and wine and the pouring of malt beverages, wine and distilled spirits in restaurants, to provide for definitions, to provide for licensing and qualifications for licenses, to provide for distance requirements for alcoholic beverage sales near churches and schools, to provide for application requirements, to provide for transferability of licenses, to prohibit certain acts on licensed premises, to provide for proper identification required for purchase, to provide for wholesale license requirements, to provide for hours of sale, to provide for license fees, to provide for suspension and revocation of licenses, and for other purposes
- b. Motion to approve the purchase of 54 radio transmitters at \$145.00 each totaling \$7,560.00, 1 meter box (no lead) at \$293.00, and 18 valves at \$29.50 each totaling \$531.00 for a grand total of \$8,654.00 from Core & Main, to paid from the water fund.
- c. Motion to approve Invoice# 8910280-000-000 from Consolidated Pipe & Supply in the amount of \$1,008.00 for the purchase of 6 master meters at \$168.00 each.
- d. Motion to approve Invoice# 8914140-000-000 from Consolidated Pipe & Supply in the amount of \$4,760.50 for stock (water meter supplies).
- e. Motion to approve Invoice# 8914185-000-000 from Consolidated Pipe & Supply in the amount of \$3, 671.75 for stock (water meter supplies).
- f. Motion and discussion for the city to agree to a 50% match for the greatest consideration in the grant process. It is estimated that the city portion would be near \$2 million with a 50% match. Typically, this would require us to sell bonds with the proceeds of the sewage fund being dedicated for bond repayment. As an example, if we borrowed through bond sales \$2million for 15 years at 3%...our monthly payment would be \$13,811.63 with an annual payment of \$165,739.
- g. Motion to approve the purchase of a new Dell Computer from Georgia Technologies in the amount of \$1,480.00. This computer will r3eplace the computer Annette is currently using.
- h. Request by Ella Belle Boutique and Events LLC., to have Brooklet's 1st Annual Christmas Festival & Parade on December 18, 2021 from 10:00 AM to 8:00 PM. (may approve or deny)

11. Motion to adjourn