



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Bradley Anderson, Mayor Pro-Term
Nicky Gwinnett, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

**MAYOR AND COUNCIL MEETING
THURSDAY, NOVEMBER 16, 2023
7:00 pm
BROOKLET CITY HALL**

AGENDA

1. **Call to order and welcome** - Mayor Grooms, III
 - a) Invocation

2. **Pledge of Allegiance to the United States Flag** - Mayor Grooms, III

3. **Planning & Zoning Public Hearing Item(s):**
 - a) **Application Number:** VA2023-013
Classification: R-1
Map/Parcel #: B03 000052 000
Good Choice Flooring, Inc. has submitted a variance application requesting a front building setback to be 26 feet instead of the required 35 feet (Section 5-2 of Article 5) on a minor street (2 51.2 of Article II of Appendix B-Zoning). The property is located at 404 West Lee Street, Brooklet, GA 30415.

Discussion and questions from the Mayor and City Council.
Discussion and questions from the Public who have requested to speak.

 - b) **Application Number:** TA2023-014
Classification: TEXT AMENDMENT
Map/Parcel #: N/A
An ordinance to amend certain portions of the zoning ordinance of the city of Brooklet regarding zoning procedures and other sections of the zoning

ordinance, and certain sections of the subdivision ordinance, after eliminating the planning commission.

Discussion and questions from the Mayor and City Council.

Discussion and questions from the Public who have requested to speak.

4. Motion to Close the Public Hearing and Enter the Regular Session.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

5. Consideration of a Motion to Approve or Amend the Agenda

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

6. Consideration of a Motion to Approve the Consent Agenda

- a) Parker Engineering – Contract Change Order #1 for the 2023 Brooklet Street Improvements
- c) Parker Engineering - Contract Change Order #1 for the 2023 Brooklet Striping Improvements Project
- d) Water and Wastewater Ordinance and Proposed Fee Schedule
- e) Quote received from Ninja Lawns for \$854.45, to replace the summer annuals with winter annuals in front of City Hall.
- f) Quote received from Turf Pro for the weed and insect control for the Brooklet Cemetery for the remainder of this year and all of 2024.
- g) Quote received from Core & Main for \$4,050.00, for purchasing (27) MXU's.
- h) Quote received from ODB Company for \$876.00 for purchasing a Hydraulic Boom Pump for the leaf vacuum.
- i) Quote for purchasing a new camera system for tracking vehicles for the Police Department for \$15,000 annually to be paid from the Police Admin Technology Fund.
- j) Civic Plus/Municode Annual 2024 Quote for \$1,398.10.
- k) MS Tire Company LLC Quote for \$2,985.00 to purchase (4) backhoe tires.
- l) Renewal of the Lease for the Blue Knights to rent the Scout Hut for another year.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

7. Consideration of a Motion to Approve the Minutes of the following City Council Meetings:

- a) August 17, 2023 City Council Meeting

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

8. Consideration of a Motion to Approve the October Financial Reports as presented

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

9. Recognition of guest

- City Engineer, Wesley Parker
- Matt Morris, City Consultant for the Sewer Waste Water Project
- BCDA – Cliff Proctor

10. Recognition of guests who signed in to speak

11. Reports from Committee Members

- Mayor Pro-Tem Anderson
- Councilman Gwinnett
- Councilwoman Kelly
- Councilman Harrison
- Councilman Graham

12. Report from Police Chief

- Gary M. Roberts

13. Report from the Safety Coordinator

- Jim Stanoff

14. New Business

- a) Motion to Approve or deny Application VA2023-013 from Good Choice Flooring, Inc.

MOTION____**SECOND**____**AYES**____**NAYS**____**AB**____

- b) **FIRST READING:** OF AN ORDINANCE TO AMEND CERTAIN PORTIONS OF THE ZONING ORDINANCE OF THE CITY OF BROOKLET REGARDING ZONING PROCEDURES AND OTHER SECTIONS OF THE ZONING ORDINANCE AND CERTAIN SECTIONS OF THE SUBDIVISION ORDINANCE, AFTER ELIMINATING THE PLANNING COMMISSION.

The second reading and approval will be at the next City Council meeting on December 21, 2023.

- c) Review and possible motion to approve the quote received from Consolidated Pipe & Supply in the amount of \$6,311.00 for a 6” gate valve for repairs at North Cromley Road and Spence Drive.

MOTION____**SECOND**____**AYES**____**NAYS**____**AB**____

- d) Review and possible motion to approve the quote received from Goforth Williams, Inc. for \$5,990.00 to repair the lift station on Goodman Street.

MOTION____**SECOND**____**AYES**____**NAYS**____**AB**____

15. Old Business

- a) ARPA 2023 Compliance and Monitoring Report for Brooklet – Review of a Draft Purchasing Policy

- b) Brooklet City Cemetery Maintenance Discussion
- c) Review of the quote received from Consider It Done Lawn Service to cut, weed eat, and blow off the graves in the Brooklet City Cemetery for \$400.00 two times per month totaling \$800.00 per month.

16. Consideration of a Motion to adjourn

MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____