



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Bradley Anderson, Mayor Pro-Term
Nicky Gwinnett, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

MAY 11, 2023
WORK SESSION
MINUTES
6:30 PM

1. **Call to Order and Welcome - Mayor Grooms, III**
 - a. Invocation

2. **Consideration of a Motion to Amend or Approve the Agenda**

Motion to Approve the Agenda

MOTION: Brad Anderson
SECOND: Rebecca Kelly
AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison
NAYES: None
Motion carried 5-0

3. **DISCUSSION ITEMS:**
 - 3.1. **FY 2022 Financial Reports**

Mayor Pro-Tem Anderson explained that the Audit Report, in the packets, is a summary of the audit that was prepared by Patricia Hunter, the City Auditor. This audit was pushed back such, that, it has run into her tax season, she has asked for a delay, Mayor Pro-Tem Anderson told her that he has shared all the findings at last months meeting with all and we will work on those. In short, a balanced budget was one of our findings, and our other finding was, departments exceeding the approved limits, we have and will continue to work on these findings.

 - 3.2. **Review of quote received for Custodial Services for the Police Department and Public Works offices**

Ms. Sara Blair currently cleans City Hall, she submitted a quote to begin cleaning the Police Department, and the Public Works office two times per month for \$170.00 to be paid from the PD fund, and \$170.00 to be split between the street department, the water fund, and the sanitation fund. After a brief discussion, Council asked for

the quote to be added to the Consent Agenda for the June City Council meeting to be approved.

- 3.3. RCR Services Invoice# 2794 in the amount of \$3,142.35 for six tires for the Sanitation Truck.**
It is time to replace the tires on the garbage truck, this will be the first set. Council asked for the quote to be added to the Consent Agenda for the June City Council meeting to be approved.
- 3.4. Review of quote received from Hodges Painting Plus, Inc. to paint the “new” police department offices at city hall in the amount of \$1,881.29.**
Council asked for the quote to be added to the Consent Agenda for the June City Council meeting to be approved.
- 3.5. Tentative FY 24 Budget discussion**
Mayor Pro-Tem Anderson is still waiting on Councilman Gwinnett to fix his budget so that we can have a tentative budget, if it does not make it on next week's agenda, we will need to have a special called meeting in order to have an approved budget in June. Mayor Pro-Tem Anderson is asking that the mayor help him get this done.
- 3.6. Service Delivery Strategy Discussion**
Matthew Morris, the City Consultant for the Water/Sewer Project was in attendance and he explained what the Service Delivery Strategy is for. It is the cities first right of preference, it also prevents redundant services so that Brooklet, Statesboro, and Bulloch County are providing the same services for the people. Recently, Statesboro sent over their service delivery map showing the changes they want to make to their areas, so they will be going all the way down Highway 301 to I16 AND Bulloch County will be claiming the southern end of the county, once Bulloch County says the service delivery is not open for negotiation, that is what it is, it is a negotiation, so if you do not agree, now is the chance to say so. Mr. Morris presented everyone with a map that he drew for the Brooklet service area, if the council likes it, then we need to give this to the city attorney, let him draw it out, and says to Bulloch County, this is what we want. Per Mr. Morris, this is a time sensitive matter and we need to get something to City Attorney Hunter to say, if all of you agree to this, we need to draw this back up, and send a letter to Bulloch County saying that we agree with their changes but here are we would also like to see happen on your behalf. Per Mayor Pro-Tem Anderson, the negotiation is now, therefore, he suggests that we have a motion item that authorizes Mr. Morris and City Attorney Hunter to work together on this matter. Council asked for this item to be added as an Action Item for discussion and possible approval to the Agenda for the June City Council meeting.
- 3.7. Downtown Striping**
Per Councilman Gwinnett, the downtown area needs to be stiped. He presented a quote from Ellis Wood Contracting, in the amount of \$8,381.36, if approved, this will be paid out of TSPLOST. Council asked for this item to be added as an Action Item for discussion and possible approval to the Agenda for the June City Council meeting.

- 3.8. **Invoice for Repair of Irrigation to the Downtown area**
Council asked for this item to be added as an Action Item for discussion and possible approval to the Agenda for the June City Council meeting.
- 3.9. **Review of Quote Motorola Solutions for a new Server for the new Body Cameras in the amount of \$5,995.00 to be paid from the PD Budget**
Council asked for the quote to be added to the Consent Agenda for the June City Council meeting to be approved.

4. **ADJOURNMENT**

Motion to adjourn

MOTION: Rebecca Kelly

SECOND: Johnathan Graham

AYES: Rebecca Kelly, Nicky Gwinnett, Brad Anderson, Johnathan Graham, and James Harrison

NAYES: None

Motion carried 5-0

Approved this 15 day of June, 2023.


Joe A. Grooms, III, Mayor


Lori Phillips, City Clerk

