

**5. Recognition of Guest(s) Requested to be on the agenda:**

- a. Shirley Jones – Garbage Pick-Up Concerns - 204 South Cone Street  
(ABSENT)

**6. Consideration of a Motion to Approve the Consent Agenda:**

N/A

**7. Consideration of a Motion to Approve the Minutes for the following Meetings:**

- a. November 21, 2024, Council Meeting
- b. December 12, 2024, Lane Street Pre-Construction Meeting

**Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** Rebecca Kelly

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**8. Consideration of a motion to appoint a Mayor Pro-Tem (see Charter Sec. 2.16).**

**Motion to Approve**

**MOTION:** Rebecca Kelly

**SECOND:** Brad Anderson

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**9. Consideration of a Motion to approve the December Financial Reports as presented.**

**Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** Rebecca Kelly

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**10. Report from the City Manager**

- a. Carter Crawford

**11. Reports from Committee Members**

- a. Councilwoman Wentz
- b. Councilman Anderson
- c. Councilwoman Kelly
- d. Councilman Harrison
- e. Councilman Roughton

**12. Report from City Clerk**

- a. Lori Phillips

**13. Report from Planning & Zoning Administrator**

- a. Melissa Pevey

**14. Report from Interim Police Chief**

- a. Michelle Reolegio

**15. Report from the Safety Coordinator**

- a. Jim Stanoff – Absent, no reports.

**16. Report from the City Engineer**

- a. Wesley Parker, Parker Engineering, LLC. - Absent, no reports.

**17. Report from the Water/Sewer Consultant**

- a. Matthew Morris - Absent, no reports.

**18. Discussion Item(s):**

**18.1. Second Reading and consideration of a motion to adopt Ordinance No. 2025-023 amending the Municipal Charter to provide that any action to adopt/amend the operating budget or purchasing policy may be done by resolution.**

**Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** Rebecca Kelly

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**18.2. Motion to Approve the City of Brooklet, Georgia - Fiscal Policies Operating Budget.**

**Motion to Approve**

**MOTION:** Rebecca Kelly

**SECOND:** Brad Anderson

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**18.3. Motion to Approve the Quote from Yancy Bros. For a Mini Excavator for \$52,692.00. This will be paid half from Splost & half from T-Splost.**

**Motion to Approve**

**MOTION:** Rebecca Kelly

**SECOND:** Keith Roughton

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

The motion carried 5-0

- 18.4. Motion to Approve the Brooklet to Statesboro Sewer Project (PE21193) Change Order# 1 – The amount of the contract before this change order was \$4,847,957.00, four million eight hundred forty-seven thousand nine hundred fifty-seven dollars. The contract amount will increase by \$168,100.00 (one hundred sixty-eight thousand one hundred dollars. The contract total, including this and previous change orders, will be \$5,016,057.00, five million sixteen thousand fifty-seven dollars. (The change order includes adding an 18” casing to the directional bore at the roundabout per the City of Statesboro and an additional bore near the Ingram Street/West Lane Street Intersection underneath a septic drain field.)**

**Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** Keith Roughton

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

The motion carried 5-0

- 18.5. Discussion and Consideration of a Motion to Instruct the City Attorney to Amend the Ordinance to Change the Terms for Planning & Zoning Committee Members from a Two-Year to a Three-Year Term.**

**Motion to Approve**

**MOTION:** Keith Roughton

**SECOND:** Rebecca Kelly

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

The motion carried 5-0

- 18.6. Review of the Applications received for the Planning & Zoning Commission One-year Term Appointments for Post# 2 (Dave Bircher) & Post# 4 (Virginia “Ginny” Macaluso) for 2025.**

**Motion to Table until March 20, 2025**

**MOTION:** Brad Anderson

**SECOND:** Keith Roughton

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

The motion carried 5-0

- 18.7. Discussion and Consideration of a Motion to Hire a Chief of Police.**

**Motion to Approve**

**MOTION:** Keith Roughton

**SECOND:** Brad Anderson

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**19. Motion to Approve the 2025 appointment of the Two Members whose Terms have Expired for the Planning & Zoning Commission.**

- Post# 2 - Dave Bircher
- Post# 4 - Virginia Macaluso

**The motion dies, lack of second.**

**20. Consideration of a Motion to Appoint Lori Phillips as Election Superintendent. Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** James Harrison

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**21. Consideration of a Motion to Approve Setting the Qualifying Fees for the 2025 Municipal Election: \$90.00 for the mayor seat and \$54.00 for the council seat. Motion to Approve**

**MOTION:** James Harrison

**SECOND:** Keith Roughton

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**22. Consideration of a Motion to Approve Development Agreement with the Developer of Woods Edge Subdivision. Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** Rebecca Kelly

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**22. Consideration of a Motion to Adjourn**

**Motion to Approve**

**MOTION:** Rebecca Kelly

**SECOND:** Brad Anderson

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**



Approved this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
L.W. (Nicky) Gwinnett, Jr., Mayor

\_\_\_\_\_  
Lori Phillips, City Clerk





CITY OF BROOKLET  
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor  
Hubert Keith Roughton, Mayor Pro-Tem  
Bradley Anderson, Councilman  
Rebecca Kelly, Councilwoman  
James Harrison, Councilman  
Sheila Wentz, Councilwoman

Carter Crawford, City Manager  
Lori Phillips, City Clerk  
Melissa Pevey, Assistant Clerk  
Ben Perkins, City Attorney

**Work Session**  
**February 13, 2025**  
**6:30 PM**  
**Minutes**

**1. Call to order and welcome - Mayor Gwinnett**

- Invocation
- Pledge of Allegiance

**2. Consideration of a Motion to Approve the Agenda**

**Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** Rebecca Kelly

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

**3. Work Session Discussion Items:**

- 3.1.** Review of 2024 recommended contribution to the Defined Benefit Pension Plan for \$3,376,533,566.65, of which the City's equity was \$494,463.37
- 3.2.** Utility Management Services, Inc. - Utility Billing Audit Analysis
- 3.3.** Survey for the Annual Salary of Municipal Court Officials for Monthly Court
- 3.4.** Court Solicitor Proposal, Robbie Mock \$500.00 per court
- 3.5.** Review of a Proposed Ordinance for Outdoor Burning
- 3.6.** Work Session Discussion
- 3.7.** Proposed Personnel Policy
- 3.8.** Planning & Zoning Interview Results
- 3.9.** Southern Disaster Recovery, LLC, has a Contract for storm cleanup with whole tree grinders and crews for \$61,305.00

- 3.10. 3-inch force main tap-ins during construction
- 3.11. Georgia Technologies Proposal# 6475 for \$16,000.00 for updating the City Hall Council/Courtroom Audio/Video System
- 3.12. Southeast Bulloch High School Work-Based Learning Employer/Mentor Program
- 3.13. Review Invoice# 943776 from Smith Welch Webb & White for Legal Services for \$ 6,104.20.

**4. Consideration of a Motion to Adjourn**

**Motion to Approve**

**MOTION:** Brad Anderson

**SECOND:** Rebecca Kelly

**AYES:** Rebecca Kelly, Sheila Wentz, Brad Anderson, James Harrison, and Keith Roughton.

**NAYES:** None

**The motion carried 5-0**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
L.W. (Nicky) Gwinnett, Jr., Mayor

\_\_\_\_\_  
Lori Phillips, City Clerk





## February 2025 Fiscal Year to Date Financial Summary

### GENERAL FUND

Revenues	\$868,476
Expenses	\$648,594
	<hr/>
Total	+ \$219,882

### WATER/SEWER FUND

Revenues	\$358,921
Expenses	\$357,676
	<hr/>
Total	+ \$1,245

### SANITATION FUND

Revenues	\$117,108
Expenses	\$123,229
	<hr/>
Total	- \$6,121

### Notes:

1. At budget for the first 8 months through February 28, 2025 = 66.6%.
2. At the end of the 3<sup>rd</sup> quarter, (March 31, 2025), of the City's current fiscal year budget, budget adjustments need to be made in order to prevent an audit finding of budget expenditures exceeding budget revenues. This issue has been a finding in previous audits.

## Friday, March 14, 2025 Ending Balances

<b>GENERAL FUND</b>	<b>\$</b>	<b>470,662.23</b>
<b>WATER FUND</b>	<b>\$</b>	<b>667,959.99</b>
<b>WATER CAPITAL IMPROVEMENT</b>	<b>\$</b>	<b>243,095.51</b>
<b>POLICE DEPT TECH FUND</b>	<b>\$</b>	<b>29,392.81</b>
<b>SANITATION FUND</b>	<b>\$</b>	<b>175,267.53</b>
<b>2020 SPLOST</b>	<b>\$</b>	<b>259,109.16</b>
<b>T-SPLOST</b>	<b>\$</b>	<b>500,354.66</b>
<b>LMIG #67669</b>	<b>\$</b>	<b>48,184.59</b>
<b>SEID #67650</b>	<b>\$</b>	<b>1,092.64</b>
<b>MONEY MARKET# 31990</b>	<b>\$</b>	<b>1,425,214.67</b>
<b>MMKT 1(ARPAFUNDS ACCOUNT) #44731</b>	<b>\$</b>	<b>1,987.03</b>
<b>WATER/SEWER CONSTRUCTION FUND</b>	<b>\$</b>	<b>4,291,764.42</b>
<b>CEMETERY CD ACCT# 97000099</b>	<b>\$</b>	<b>35,883.60</b>
<b>GEFA LOAN CD ACCT# 100042363</b>	<b>\$</b>	<b>46,211.77</b>
<b>COB CD ACCT# 100042364</b>	<b>\$</b>	<b>42,729.34</b>

TRANSFER FROM THE WATER FUND INTO THE SANITATION FUND:

PER DETAIL PAYMENT REPORT "GBG" TRANSACTIONS

CHARGE DESCRIPTION	JULY	AUG	SEPT	OCT	NOV	DEC
	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID
020-GBG RES	\$ 11,357.88	\$ 14,352.71	\$ 11,364.47	\$ 15,206.87	\$ 15,334.96	\$ 12,531.25
021-GBG RES2	\$ -	\$ -	\$ -	\$ -	\$ 240.00	\$ -
022-GBG COM	\$ 1,023.83	\$ 1,373.87	\$ 731.12	\$ 1,340.32	\$ 1,251.68	\$ 1,026.00
023-GBG CH1	\$ 145.74	\$ 150.00	\$ 159.55	\$ 240.00	\$ 200.00	\$ 200.00
024- GARBAGE CHURCHES 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
025-GBG BRK	\$ 288.00	\$ 288.00	\$ 288.00	\$ 640.00	\$ 320.00	\$ 320.00
026-GBG OOT	\$ 25.00	\$ 25.00	\$ 25.00	\$ 115.00	\$ 108.00	\$ 239.00
027- AGC	\$ -	\$ -	\$ -	\$ 10.00	\$ 10.00	\$ -
028- GARBAGE CHURCHES 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 12,840.45</b>	<b>\$ 16,189.58</b>	<b>\$ 12,568.14</b>	<b>\$ 17,552.19</b>	<b>\$ 17,454.64</b>	<b>\$ 14,316.25</b>
	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
<b>CHARGE DESCRIPTION</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>
020-GBG RES	\$ 16,791.63	\$ 14,629.12				
021-GBG RES2	\$ 160.00	\$ -				
022-GBG COM	\$ 1,439.23	\$ 1,152.77				
023-GBG CH1	\$ 180.00	\$ 220.00				
025-GBG BRK	\$ 320.00	\$ 320.00				
026-GBG OOT	\$ 108.00	\$ 162.00				
027- AGC	\$ 10.00	\$ -				
<b>TOTAL</b>	<b>\$ 19,008.86</b>	<b>\$ 16,483.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

AS OF: 3/14/2025

TOTAL ALL MONTHS \$ 126,414.00

REMAINING BALANCE \$ (66,275.85)



**TRANSFER FROM THE WATER FUND INTO THE SANITATION FUND:  
PER DETAIL PAYMENT REPORT "WCI" TRANSACTIONS**

**FY 2025**

CHARGE DESCRIPTION	JULY		AUG		SEP		OCT		NOV		DEC	
	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID	AMOUNT PAID
015-WCIFUNDR	\$ 2,282.11	\$	\$ 3,392.50	\$	\$ 2,470.95	\$	\$ 7,138.01	\$	\$ 5,333.67	\$	\$ 4,306.96	
016-WCIFUNDC	\$ 989.71	\$	\$ 554.26	\$	\$ 447.13	\$	\$ 1,836.73	\$	\$ 1,229.24	\$	\$ 1,269.05	
017-WCIFUNDB	\$ 29.48	\$	\$ 38.93	\$	\$ 36.30	\$	\$ 298.62	\$	\$ 93.06	\$	\$ 151.81	
018-WCIFUNDM	\$ 44.10	\$	\$ 44.10	\$	\$ 44.45	\$	\$ 134.63	\$	\$ 132.75	\$	\$ 133.69	
019-WCIFUNDH	\$ 674.21	\$	\$ 834.71	\$	\$ 956.21	\$	\$ 849.81	\$	\$ 373.56	\$	\$ 542.31	
031-WCIFUNDE	\$ 57.41	\$	\$ 38.55	\$	\$ 116.21	\$	\$ 371.06	\$	\$ 158.56	\$	\$ 296.06	
<b>TOTAL</b>	<b>\$ 4,077.02</b>	<b>\$</b>	<b>\$ 4,903.05</b>	<b>\$</b>	<b>\$ 4,071.25</b>	<b>\$</b>	<b>\$ 10,628.86</b>	<b>\$</b>	<b>\$ 7,320.84</b>	<b>\$</b>	<b>\$ 6,699.88</b>	
	<b>JAN</b>		<b>FEB</b>		<b>MAR</b>		<b>APR</b>		<b>MAY</b>		<b>JUN</b>	
<b>CHARGE DESCRIPTION</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>	<b>AMOUNT PAID</b>
015-WCIFUNDR	\$ 4,778.07	\$	\$ 799.33									
016-WCIFUNDC	\$ 846.15	\$	\$ 765.77									
017-WCIFUNDB	\$ 125.56	\$	\$ 36.00									
018-WCIFUNDM	\$ 132.75	\$	\$ 132.75									
019-WCIFUNDH	\$ 542.31	\$	\$ 244.81									
031-WCIFUNDE	\$ 283.56	\$	\$ 521.06									
<b>TOTAL</b>	<b>\$ 6,708.40</b>	<b>\$</b>	<b>\$ 2,499.72</b>	<b>\$</b>	<b>\$ -</b>	<b>\$</b>	<b>\$ -</b>	<b>\$</b>	<b>\$ -</b>	<b>\$</b>	<b>\$ -</b>	<b>\$</b>

**GRAND TOTAL \$ 46,909.02**

# Revenue Report

Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
100 GENERAL								
031 TAXES								
31100 TAXES								
31100 TAXES								
31100 REAL PROP TAXES- CURRENT YEA	\$314,437.00	\$0.00	\$314,437.00	\$31,653.01	10	\$382,569.43	122	(\$68,132.43)
31120 REAL PROP TAXES- PRIOR YR	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
31132 AUTOMOBILE TAXES	\$37,255.00	\$0.00	\$37,255.00	\$7,225.13	19	\$48,037.23	129	(\$10,782.23)
31134 MOBILE HOME TAXES	\$3,000.00	\$0.00	\$3,000.00	\$61.93	2	\$9,785.25	326	(\$6,785.25)
31135 AAVT TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$4,281.14	0	(\$4,281.14)
31136 TIMBER TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,068.80	0	(\$1,068.80)
31160 INTANGIBLE TAXES	\$3,656.00	\$0.00	\$3,656.00	\$0.00	0	\$2,794.91	76	\$861.09
31170 REAL ESTATE TRANSFER	\$1,420.00	\$0.00	\$1,420.00	\$0.00	0	\$2,161.64	152	(\$741.64)
31171 FRANCHISE TAX - GA POWER	\$82,244.00	\$0.00	\$82,244.00	\$0.00	0	\$0.00	0	\$82,244.00
31175 FRANCHISE TAX - CATV	\$3,692.00	\$0.00	\$3,692.00	\$649.64	18	\$2,928.22	79	\$763.78
31176 FRANCHISE TAX - TELEPHONE	\$7,877.00	\$0.00	\$7,877.00	\$0.00	0	\$1,345.53	17	\$6,531.47
<b>Total Taxes</b>	<b>\$454,081.00</b>	<b>\$0.00</b>	<b>\$454,081.00</b>	<b>\$39,589.71</b>	<b>9</b>	<b>\$454,972.15</b>	<b>100</b>	<b>(\$891.15)</b>
31600 BUSINESS TAX								
31610 OCCUPATION TAX	\$22,093.00	\$0.00	\$22,093.00	\$2,665.00	12	\$15,970.00	72	\$6,123.00
31611 FINANCIAL INSTITUTIONS TAX	\$6,528.00	\$0.00	\$6,528.00	\$0.00	0	\$0.00	0	\$6,528.00
31620 INSURANCE PREMIUM TAXES	\$100,050.00	\$0.00	\$100,050.00	\$0.00	0	\$162,002.47	162	(\$61,952.47)
<b>Total Business Tax</b>	<b>\$128,671.00</b>	<b>\$0.00</b>	<b>\$128,671.00</b>	<b>\$2,665.00</b>	<b>2</b>	<b>\$177,972.47</b>	<b>138</b>	<b>(\$49,301.47)</b>
31900 PENALTY & INTEREST								
31900 PEN & INT GENERAL PROP	\$1,000.00	\$0.00	\$1,000.00	\$497.07	50	\$641.91	64	\$358.09
31950 FIFAS DELINQUENT TAXES	\$600.00	\$0.00	\$600.00	\$0.00	0	\$175.00	29	\$425.00
<b>Total Penalty &amp; Interest</b>	<b>\$1,600.00</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>\$497.07</b>	<b>31</b>	<b>\$816.91</b>	<b>51</b>	<b>\$783.09</b>
<b>Total TAXES</b>	<b>\$584,352.00</b>	<b>\$0.00</b>	<b>\$584,352.00</b>	<b>\$42,751.78</b>	<b>7</b>	<b>\$683,761.53</b>	<b>108</b>	<b>(\$49,409.53)</b>
032 LICENSES & PERMITS								
32100 REGULAR FEES								
32110 ALCOHOLIC BEVERAGE LICENSES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$12,000.00	0	(\$12,000.00)
32111 ALCOHOLIC BEVERAGES TAX	\$24,108.00	\$0.00	\$24,108.00	\$11.71	0	\$17,362.69	72	\$6,745.31
32112 LIQUOR POURING LICENSE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
32122 BUS LICENSES - INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
<b>Total Regular Fees</b>	<b>\$24,108.00</b>	<b>\$0.00</b>	<b>\$24,108.00</b>	<b>\$11.71</b>	<b>0</b>	<b>\$29,362.69</b>	<b>122</b>	<b>(\$5,254.69)</b>
32200 NON BUS LICENSES & PERMITS								
32212 BUILDING INSPECTION FEES	\$22,107.00	\$0.00	\$22,107.00	\$0.00	0	\$14,075.00	64	\$8,032.00
32213 ELEC/PLUMBING INSP FEES	\$23,307.00	\$0.00	\$23,307.00	\$75.00	0	\$9,250.00	40	\$14,057.00
32214 SPECIAL EVENT/APPLICATION FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$270.00	0	(\$270.00)
32219 BUILDING PERMITS	\$25,107.00	\$0.00	\$25,107.00	\$0.00	0	\$23,085.62	92	\$2,021.38
32221 ZONING APPLICATION FEE	\$600.00	\$0.00	\$600.00	\$0.00	0	\$0.00	0	\$600.00
32222 TRAILER PERMITS	\$25.00	\$0.00	\$25.00	\$0.00	0	\$50.00	200	(\$25.00)
32223 SIGN PERMITS	\$230.00	\$0.00	\$230.00	\$0.00	0	\$200.00	87	\$30.00



100 GENERAL  
032 LICENSES & PERMITS  
32200 NON BUS LICENSES & PERMITS

Brooklet, City Of  
Revenue Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
Total Non Bus Licenses & Permits	\$71,376.00	\$0.00	\$71,376.00	\$75.00	0	\$46,930.62	66	\$24,445.38
32300 PEN & INT DELO. LIC & PERMIT								
32299 OTHER FEES/PERMITS	\$300.00	\$0.00	\$300.00	\$0.00	0	\$990.40	330	(\$690.40)
32310 BUSINESS LICENSE PENALTY	\$200.00	\$0.00	\$200.00	\$0.00	0	\$0.00	0	\$200.00
Total Pen & Int Delq. Lic & Permit	\$500.00	\$0.00	\$500.00	\$0.00	0	\$990.40	198	(\$490.40)
Total LICENSES & PERMITS	\$95,984.00	\$0.00	\$95,984.00	\$86.71	0	\$77,283.71	81	\$18,700.29
033 INTERGOVERNMENT								
33400 STATE GOVERN. GRANTS								
33405 DEPT OF PUBLIC SAFETY	\$5,500.00	\$0.00	\$5,500.00	\$0.00	0	\$0.00	0	\$5,500.00
33431 LMIG Grant	\$22,000.00	\$0.00	\$22,000.00	\$0.00	0	\$45,496.90	207	(\$23,496.90)
33432 LIABILITY AND SAFETY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,976.27	0	(\$5,976.27)
Total State Govern. Grants	\$27,500.00	\$0.00	\$27,500.00	\$0.00	0	\$51,473.17	187	(\$23,973.17)
Total INTERGOVERNMENT	\$27,500.00	\$0.00	\$27,500.00	\$0.00	0	\$51,473.17	187	(\$23,973.17)
034 CHARGES FOR OTHER SERVICES								
34110 GENERAL GOV								
34191 QUALIFYING FEES	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
Total General Gov	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
34600 OTHER SERVICES								
34600 MOSQUITO SPRAYING FEES	\$20,831.00	\$0.00	\$20,831.00	\$0.00	0	\$0.00	0	\$20,831.00
34930 BAD CHECK FEES	\$200.00	\$0.00	\$200.00	\$0.00	0	\$50.00	25	\$150.00
Total Other Services	\$21,031.00	\$0.00	\$21,031.00	\$0.00	0	\$50.00	0	\$20,981.00
34900 CONTRIBUTED CAPITAL								
34901 SALE OF CEMETERY LOTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Contributed Capital	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CHARGES FOR OTHER SERVICES	\$21,531.00	\$0.00	\$21,531.00	\$0.00	0	\$50.00	0	\$21,481.00
035 FINES & FORFEITURES								
35100 FINES & FORFEITURES								
35117 COURT COSTS	\$8,500.00	\$0.00	\$8,500.00	\$150.00	2	\$900.00	11	\$7,600.00
35145 ADD. PEN - TECHNOLOGY FUND	\$7,850.00	\$0.00	\$7,850.00	\$25.00	0	\$7,775.00	99	\$75.00
35190 FINES & FORFEITURES	\$75,000.00	\$0.00	\$75,000.00	\$8,994.00	12	\$64,406.20	86	\$10,593.80
35195 PROBATION PAYMENTS	\$7,000.00	\$0.00	\$7,000.00	\$533.00	8	\$2,704.00	39	\$4,296.00
Total Fines & Forfeitures	\$98,350.00	\$0.00	\$98,350.00	\$9,702.00	10	\$75,785.20	77	\$22,564.80
Total FINES & FORFEITURES	\$98,350.00	\$0.00	\$98,350.00	\$9,702.00	10	\$75,785.20	77	\$22,564.80
036 INVESTMENT INCOME								
36000 INTEREST REVENUES								
36110 INTEREST EARNED	\$250.00	\$0.00	\$250.00	\$0.00	0	\$3,183.08	1273	(\$2,933.08)

100 GENERAL  
036 INVESTMENT INCOME  
36000 INTEREST REVENUES

Brooklet, City Of  
Revenue Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
Total Interest Revenues	\$250.00	\$0.00	\$250.00	\$0.00	0	\$3,183.08	1273	(\$2,933.08)
Total INVESTMENT INCOME	\$250.00	\$0.00	\$250.00	\$0.00	0	\$3,183.08	1273	(\$2,933.08)
038 MISCELLANEOUS								
38900 OTHER MISC REVENUE								
38110 RENT INCOME	\$7,700.00	\$0.00	\$7,700.00	\$810.00	11	\$6,210.00	81	\$1,490.00
38120 COMMUNITY CENTER	\$3,000.00	\$0.00	\$3,000.00	\$800.00	27	\$9,865.00	329	(\$6,865.00)
38900 MISC REVENUE	\$100,000.00	\$0.00	\$100,000.00	\$301.89	0	\$10,863.88	11	\$89,136.12
38901 CASH OVER/SHORT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Other Misc Revenue	\$110,700.00	\$0.00	\$110,700.00	\$1,911.89	2	\$26,938.88	24	\$83,761.12
Total MISCELLANEOUS	\$110,700.00	\$0.00	\$110,700.00	\$1,911.89	2	\$26,938.88	24	\$83,761.12
039 OTHER FINANCING SOURCES								
39100 INTERFUND TRANSFERS								
61120 TRANSFER IN/OUT- WATER FUND	\$40,000.00	\$0.00	\$40,000.00	\$0.00	0	\$0.00	0	\$40,000.00
Total Interfund Transfers	\$40,000.00	\$0.00	\$40,000.00	\$0.00	0	\$0.00	0	\$40,000.00
39200 PROCEEDS OF GEN. FIXED ASSET								
39210 SALE OF EQUIPMENT	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Proceeds Of Gen. Fixed Asset	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total OTHER FINANCING SOURCES	\$41,000.00	\$0.00	\$41,000.00	\$0.00	0	\$0.00	0	\$41,000.00
Total GENERAL	\$979,667.00	\$0.00	\$979,667.00	\$54,452.38	6	\$868,475.57	89	\$111,191.43



230 AMERICAN RESCUE PLAN FUND  
 033 INTERGOVERNMENT  
 33110 GRANTS

Brooklet, City Of  
 Revenue Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
230 AMERICAN RESCUE PLAN FUND								
033 INTERGOVERNMENT								
33110 GRANTS								
33210 ARP ACT FUNDING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grants	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total INTERGOVERNMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
036 INVESTMENT INCOME								
36000 INTEREST REVENUES								
36110 INTEREST EARNED	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,167.04	0	(\$2,167.04)
Total Interest Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,167.04	0	(\$2,167.04)
Total INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,167.04	0	(\$2,167.04)
038 MISCELLANEOUS								
38900 OTHER MISC REVENUE								
38900 MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$7.50)	0	\$7.50
Total Other Misc Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$7.50)	0	\$7.50
Total MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$7.50)	0	\$7.50
Total AMERICAN RESCUE PLAN FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,159.54	0	(\$2,159.54)

330 TSPLOST  
 033 INTERGOVERNMENT  
 33400 STATE GOVERN. GRANTS

Brooklet, City Of  
 Revenue Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
330 TSPLOST								
033 INTERGOVERNMENT								
33400 STATE GOVERN. GRANTS								
36106 TSPLOST REVENUES	\$1,536,145.80	\$0.00	\$1,536,145.80	\$53,948.77	4	\$383,954.43	25	\$1,152,191.37
Total State Govern. Grants	\$1,536,145.80	\$0.00	\$1,536,145.80	\$53,948.77	4	\$383,954.43	25	\$1,152,191.37
Total INTERGOVERNMENT	\$1,536,145.80	\$0.00	\$1,536,145.80	\$53,948.77	4	\$383,954.43	25	\$1,152,191.37
036 INVESTMENT INCOME								
36000 INTEREST REVENUES								
36110 INTEREST EARNED	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,660.29	0	(\$5,660.29)
Total Interest Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,660.29	0	(\$5,660.29)
Total INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,660.29	0	(\$5,660.29)
Total TSPLOST	\$1,536,145.80	\$0.00	\$1,536,145.80	\$53,948.77	4	\$389,614.72	25	\$1,146,531.08

340 2020 SPLOST  
 033 INTERGOVERNMENT  
 33400 STATE GOVERN. GRANTS

Brooklet, City Of  
 Revenue Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
340 2020 SPLOST								
033 INTERGOVERNMENT								
33400 STATE GOVERN. GRANTS								
36106 2020 SPLOST REVENUES	\$0.00	\$0.00	\$0.00	\$29,373.72	0	\$204,890.58	0	(\$204,890.58)
Total State Govern. Grants	\$0.00	\$0.00	\$0.00	\$29,373.72	0	\$204,890.58	0	(\$204,890.58)
Total INTERGOVERNMENT	\$0.00	\$0.00	\$0.00	\$29,373.72	0	\$204,890.58	0	(\$204,890.58)
036 INVESTMENT INCOME								
36000 INTEREST REVENUES								
36110 INTEREST EARNED	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,274.08	0	(\$1,274.08)
Total Interest Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,274.08	0	(\$1,274.08)
Total INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,274.08	0	(\$1,274.08)
Total 2020 SPLOST	\$0.00	\$0.00	\$0.00	\$29,373.72	0	\$206,164.66	0	(\$206,164.66)

355 SEID GRANT FUND  
 033 INTERGOVERNMENT  
 33400 STATE GOVERN. GRANTS

Brooklet, City Of  
 Revenue Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
355 SEID GRANT FUND								
033 INTERGOVERNMENT								
33400 STATE GOVERN. GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
33435 ST GRANT CAP/INDIRECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total State Govern. Grants	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total INTERGOVERNMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total SEID GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00



505 WATER FUND  
 034 CHARGES FOR OTHER SERVICES  
 34400 UTILITIES/ENTERPRISE

Brooklet, City Of  
 Revenue Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
505 WATER FUND								
034 CHARGES FOR OTHER SERVICES								
34400 UTILITIES/ENTERPRISE								
34421 WATER REVENUES	\$210,000.00	\$0.00	\$210,000.00	\$24,708.00	12	\$220,484.40	105	(\$10,484.40)
34422 PENALTIES	\$23,000.00	\$0.00	\$23,000.00	\$2,400.00	10	\$18,400.00	80	\$4,600.00
34423 RECONNECTON FEES	\$2,000.00	\$0.00	\$2,000.00	\$225.00	11	\$1,725.00	86	\$275.00
34424 TAP IN FEES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	0	\$65,100.00	1447	(\$60,600.00)
34425 SEWER CHARGES	\$3,000.00	\$0.00	\$3,000.00	\$340.00	11	\$2,505.00	84	\$495.00
34426 ACCOUNT ESTABLISHMENT FEE	\$0.00	\$0.00	\$0.00	\$500.00	0	\$550.00	0	(\$550.00)
34427 LOCATING METER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34428 ON/OFF CUSTOMER REQ (NHV)	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34429 ON/OFF CUST. REQUEST(HOV)	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34430 ADMINISTRATIVE FEE	\$9,000.00	\$0.00	\$9,000.00	\$1,734.00	19	\$1,736.00	19	\$7,264.00
34431 EMERGENCY ON/OFF CALL OUT(-)	\$0.00	\$0.00	\$0.00	\$0.00	0	\$115.00	0	(\$115.00)
34432 EMER ON/OFF CALL OUT(NHV)	\$0.00	\$0.00	\$0.00	\$60.00	0	\$60.00	0	(\$60.00)
34433 SECOND RE-READ	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34434 AFTER HOUR TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34435 WTR CAPITAL IMPROVEMENT FUN	\$30,000.00	\$0.00	\$30,000.00	\$6,165.78	21	\$45,040.51	150	(\$15,040.51)
34436 EMERGENCY CALL OUT FOR TURI	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34437 REMOVE MID TEST METER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34438 REMOVE MTR DELIQ FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34439 REMOVE STRAIT LINE/JUMPER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34440 CUT OFF WATER MAIN FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
34930 BAD CHECK FEES	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
Total Utilities/Enterprise	\$282,000.00	\$0.00	\$282,000.00	\$36,132.78	13	\$355,715.91	126	(\$73,715.91)
Total CHARGES FOR OTHER SERVICES	\$282,000.00	\$0.00	\$282,000.00	\$36,132.78	13	\$355,715.91	126	(\$73,715.91)
036 INVESTMENT INCOME								
36000 INTEREST REVENUES								
36110 INTEREST EARNED	\$86.00	\$0.00	\$86.00	\$0.00	0	\$2,833.27	3295	(\$2,747.27)
Total Interest Revenues	\$86.00	\$0.00	\$86.00	\$0.00	0	\$2,833.27	3295	(\$2,747.27)
Total INVESTMENT INCOME	\$86.00	\$0.00	\$86.00	\$0.00	0	\$2,833.27	3295	(\$2,747.27)
038 MISCELLANEOUS								
38900 OTHER MISC REVENUE								
38900 MISC REVENUE	\$225.00	\$0.00	\$225.00	\$0.00	0	\$372.07	165	(\$147.07)
38901 CASH OVER/SHORT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Other Misc Revenue	\$225.00	\$0.00	\$225.00	\$0.00	0	\$372.07	165	(\$147.07)
Total MISCELLANEOUS	\$225.00	\$0.00	\$225.00	\$0.00	0	\$372.07	165	(\$147.07)
Total WATER FUND	\$282,311.00	\$0.00	\$282,311.00	\$36,132.78	13	\$358,921.25	127	(\$76,610.25)

540 SANITATION  
 034 CHARGES FOR OTHER SERVICES  
 34400 UTILITIES/ENTERPRISE

Brooklet, City Of  
 Revenue Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
540 SANITATION								
034 CHARGES FOR OTHER SERVICES								
34400 UTILITIES/ENTERPRISE								
34411 GARBAGE COLLECTIONS FEES	\$110,000.00	\$0.00	\$110,000.00	\$16,966.04	15	\$116,723.04	106	(\$6,723.04)
34412 ADDITIONAL GARBAGE CART FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Utilities/Enterprise	\$110,000.00	\$0.00	\$110,000.00	\$16,966.04	15	\$116,723.04	106	(\$6,723.04)
34910 CHARGES FOR SERVICE								
34930 BAD CHECK FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Charges For Service	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CHARGES FOR OTHER SERVICES	\$110,000.00	\$0.00	\$110,000.00	\$16,966.04	15	\$116,723.04	106	(\$6,723.04)
036 INVESTMENT INCOME								
36000 INTEREST REVENUES								
36110 INTEREST EARNED	\$30.00	\$0.00	\$30.00	\$0.00	0	\$384.61	1282	(\$354.61)
Total Interest Revenues	\$30.00	\$0.00	\$30.00	\$0.00	0	\$384.61	1282	(\$354.61)
Total INVESTMENT INCOME	\$30.00	\$0.00	\$30.00	\$0.00	0	\$384.61	1282	(\$354.61)
038 MISCELLANEOUS								
38900 OTHER MISC REVENUE								
38900 MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Other Misc Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
039 OTHER FINANCING SOURCES								
39200 PROCEEDS OF GEN. FIXED ASSET								
39210 SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Proceeds Of Gen. Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total SANITATION	\$110,030.00	\$0.00	\$110,030.00	\$16,966.04	15	\$117,107.65	106	(\$7,077.65)
<b>TOTAL ALL FUNDS</b>	<b>\$2,908,153.80</b>	<b>\$0.00</b>	<b>\$2,908,153.80</b>	<b>\$190,873.69</b>	<b>7</b>	<b>\$1,942,443.39</b>	<b>67</b>	<b>\$965,710.41</b>



100 GENERAL  
150 ADMINISTRATION  
51100 SALARIES & WAGES

**Expenditure Report**  
Level 4 Summary for February 2025

Brooklet, City Of  
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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
100 GENERAL									
150 ADMINISTRATION									
51100 SALARIES & WAGES									
51100 REGULAR EMPLOYEES	\$123,800.00	\$0.00	\$4,164.23	3	\$31,807.19	26	\$0.00	\$91,992.81	74
51130 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
51140 MAYOR & COUNCIL FEES	\$13,000.00	\$0.00	\$1,050.00	8	\$8,400.00	65	\$0.00	\$4,600.00	35
<b>Total Salaries &amp; Wages</b>	<b>\$136,800.00</b>	<b>\$0.00</b>	<b>\$5,214.23</b>	<b>4</b>	<b>\$40,207.19</b>	<b>29</b>	<b>\$0.00</b>	<b>\$96,592.81</b>	<b>71</b>
51200 EMPLOYEE BENEFITS									
51210 INSURANCE EMPLOYEE GROUP	\$24,430.00	\$0.00	\$3.75	0	\$8,492.07	35	\$0.00	\$15,937.93	65
51220 FICA & MEDICARE CONTRIBUTION	\$9,460.00	\$0.00	\$595.66	6	\$4,778.34	51	\$0.00	\$4,681.66	49
51240 EMPLOYEE RETIREMENT	\$6,144.00	\$0.00	\$35.39	1	\$318.27	5	\$0.00	\$5,825.73	95
51260 UNEMPLOYMENT INSURANCE	\$3,220.00	\$0.00	\$31.15	1	\$85.56	3	\$0.00	\$3,134.44	97
51270 INSURANCE WORKERS COMP	\$4,114.00	\$0.00	\$0.00	0	\$3,087.42	75	\$0.00	\$1,026.58	25
<b>Total Employee Benefits</b>	<b>\$47,368.00</b>	<b>\$0.00</b>	<b>\$665.95</b>	<b>1</b>	<b>\$16,761.66</b>	<b>35</b>	<b>\$0.00</b>	<b>\$30,606.34</b>	<b>65</b>
52100 PROFESSIONAL & TECH SERVICE									
52120 LEGAL FEES	\$15,000.00	\$0.00	\$9,046.95	60	\$53,153.80	354	\$0.00	(\$38,153.80)	(254)
52121 ACCOUNTING & AUDIT	\$19,000.00	\$0.00	\$0.00	0	\$17,409.00	92	\$0.00	\$1,591.00	8
52124 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	0	\$1,125.00	0	\$0.00	(\$1,125.00)	0
52130 COMPUTER SERVICE	\$7,500.00	\$0.00	\$224.50	3	\$6,262.39	83	\$0.00	\$1,237.61	17
52135 BUILDING INSPECTOR	\$6,500.00	\$0.00	\$2,250.00	35	\$18,650.00	287	\$0.00	(\$12,150.00)	(187)
52136 OTHER SERVICES	\$5,000.00	\$0.00	\$304.47	6	\$7,645.54	153	\$0.00	(\$2,645.54)	(53)
<b>Total Professional &amp; Tech Service</b>	<b>\$53,000.00</b>	<b>\$0.00</b>	<b>\$11,825.92</b>	<b>22</b>	<b>\$104,245.73</b>	<b>197</b>	<b>\$0.00</b>	<b>(\$51,245.73)</b>	<b>(97)</b>
52200 PROPERTY SERVICES									
52210 CUSTODIAL SERVICES	\$2,500.00	\$0.00	\$170.00	7	\$1,530.00	61	\$0.00	\$970.00	39
52221 REPAIRS/MAINT- OFFICE EQUIP	\$1,500.00	\$0.00	\$8,000.00	533	\$10,380.00	692	\$0.00	(\$8,880.00)	(592)
52225 REPAIRS/MAINT- OTHER	\$3,085.43	\$0.00	\$45.00	1	\$3,335.02	108	\$0.00	(\$249.59)	(8)
52226 REPAIRS/MAINT- BUILDING	\$1,000.00	\$0.00	\$111.50	11	\$1,211.26	121	\$0.00	(\$211.26)	(21)
52229 REPAIRS/MAINT- RENTAL HOUSE	\$2,000.00	\$0.00	\$35.00	2	\$4,361.50	218	\$0.00	(\$2,361.50)	(118)
<b>Total Property Services</b>	<b>\$10,085.43</b>	<b>\$0.00</b>	<b>\$8,361.50</b>	<b>83</b>	<b>\$20,817.78</b>	<b>206</b>	<b>\$0.00</b>	<b>(\$10,732.35)</b>	<b>(106)</b>
52300 OTHER PURCHASED SERVICES									
52310 INSURANCE - GENERAL	\$12,889.80	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,889.80	100
52320 TELEPHONE & PAGER	\$2,900.00	\$0.00	\$159.36	5	\$1,434.27	49	\$0.00	\$1,465.73	51
52321 POSTAGE	\$1,700.00	\$0.00	\$0.00	0	\$525.70	31	\$0.00	\$1,174.30	69
52322 BANK SERVICE CHARGE	\$0.00	\$0.00	\$0.00	0	\$106.55	0	\$0.00	(\$106.55)	0
52324 MERCHANT FEES	\$0.00	\$0.00	\$67.50	0	\$600.49	0	\$0.00	(\$600.49)	0
52330 ADVERTISING	\$1,500.00	\$0.00	\$192.00	13	\$1,088.15	73	\$0.00	\$411.85	27
52340 PRINTING & BINDING	\$2,000.00	\$0.00	\$0.00	0	\$2,045.77	102	\$0.00	(\$45.77)	(2)
52350 TRAVEL	\$1,200.00	\$0.00	\$1,386.60	116	\$4,741.92	395	\$0.00	(\$3,541.92)	(295)
52360 DUES, FEES, SUBSCRIPTIONS	\$5,500.00	\$0.00	\$78.35	1	\$6,938.00	126	\$0.00	(\$1,438.00)	(26)
52370 EDUCATION & TRAINING	\$0.00	\$0.00	\$100.00	0	\$1,537.52	0	\$0.00	(\$1,537.52)	0
52381 ELECTION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

100 GENERAL  
150 ADMINISTRATION  
52300 OTHER PURCHASED SERVICES

Brooklet, City Of  
Expenditure Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
52385 CONTRACT LABOR	\$0.00	\$0.00	\$12,200.00	0	\$35,200.00	0	\$0.00	(\$35,200.00)	0
Total Other Purchased Services	\$27,689.80	\$0.00	\$14,183.81	51	\$54,218.37	196	\$0.00	(\$26,528.57)	(96)
53100 SUPPLIES									
53103 ELECTRICITY	\$5,000.00	\$0.00	(\$93.84)	(2)	\$612.41	12	\$0.00	\$4,387.59	88
53104 ELECTRICITY-RENTAL HOUSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
53111 GENERAL SUPPLIES	\$2,900.00	\$0.00	\$0.00	0	\$953.14	33	\$0.00	\$1,946.86	67
53112 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$1,669.04	83	\$0.00	\$330.96	17
53116 MISCELLANEOUS	\$3,500.00	\$0.00	\$100.00	3	\$870.78	25	\$0.00	\$2,629.22	75
53118 CHRISTMAS PARTY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Supplies	\$13,400.00	\$0.00	\$6.16	0	\$4,105.37	31	\$0.00	\$9,294.63	69
54100 PROPERTY									
54260 CAPITAL ADDITIONS	\$20,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,000.00	100
Total Property	\$20,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,000.00	100
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contingencies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$308,343.23	\$0.00	\$40,257.57	13	\$240,356.10	78	\$0.00	\$67,987.13	22
320 POLICE									
51100 SALARIES & WAGES									
51110 REGULAR EMPLOYEES	\$244,172.00	\$0.00	\$13,904.35	6	\$153,569.73	63	\$0.00	\$90,602.27	37
51130 OVERTIME	\$12,000.00	\$0.00	\$226.66	2	\$3,932.77	33	\$0.00	\$8,067.23	67
Total Salaries & Wages	\$256,172.00	\$0.00	\$14,131.01	6	\$157,502.50	61	\$0.00	\$98,669.50	39
51200 EMPLOYEE BENEFITS									
51210 INSURANCE EMPLOYEE GROUP	\$36,650.00	\$0.00	\$7.68	0	\$18,752.40	51	\$0.00	\$17,897.60	49
51220 FICA & MEDICARE CONTRIBUTION	\$18,687.00	\$0.00	\$813.19	4	\$9,911.12	53	\$0.00	\$8,775.88	47
51240 EMPLOYEE RETIREMENT	\$12,200.00	\$0.00	\$172.95	1	\$1,555.40	13	\$0.00	\$10,644.60	87
51260 UNEMPLOYMENT INSURANCE	\$6,406.00	\$0.00	\$42.51	1	\$98.42	2	\$0.00	\$6,307.58	98
51270 INSURANCE WORKER'S COMP	\$10,285.00	\$0.00	\$0.00	0	\$8,522.19	83	\$0.00	\$1,762.81	17
Total Employee Benefits	\$84,228.00	\$0.00	\$1,036.33	1	\$38,839.53	46	\$0.00	\$45,388.47	54
52100 PROFESSIONAL & TECH SERVICE									
52120 LEGAL FEES	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250.00	100
52122 JUDGE'S FEES	\$2,500.00	\$0.00	\$850.00	34	\$3,400.00	136	\$0.00	(\$900.00)	(36)
52130 COMPUTER SERVICE	\$13,000.00	\$0.00	\$816.96	6	\$15,227.23	117	\$0.00	(\$2,227.23)	(17)
52136 OTHER SERVICES	\$6,000.00	\$0.00	\$307.03	5	\$4,573.55	76	\$0.00	\$1,426.45	24
Total Professional & Tech Service	\$21,750.00	\$0.00	\$1,973.99	9	\$23,200.78	107	\$0.00	(\$1,450.78)	(7)
52200 PROPERTY SERVICES									
52210 CUSTODIAL SERVICES	\$2,000.00	\$0.00	\$170.00	9	\$1,360.00	68	\$0.00	\$640.00	32
52220 REPAIRS/MAINT- EQUIPMENT	\$287.00	\$0.00	\$0.00	0	\$395.00	138	\$0.00	(\$108.00)	(38)
52221 REPAIRS/MAINT- OFFICE EQUIP	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100

3/11/2025



100 GENERAL  
320 POLICE  
52200 PROPERTY SERVICES

Brooklet, City Of  
Expenditure Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une
52223 REPAIRS/MAINT- VEHICLES	\$13,000.00	\$0.00	\$139.86	1	\$11,458.62	88	\$0.00	\$1,541.38	12
52224 REPAIRS/MAINT- RADIO/RADAR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
52225 REPAIRS/MAINT- OTHER	\$2,500.00	\$0.00	\$0.00	0	\$343.00	14	\$0.00	\$2,157.00	86
52226 REPAIRS/MAINT- BUILDING	\$10,000.00	\$0.00	\$153.89	2	\$2,966.28	30	\$0.00	\$7,033.72	70
52230 TECHNOLOGY FUND EXPENSE	\$12,000.00	\$0.00	\$0.00	0	\$1,019.80	8	\$0.00	\$10,980.20	92
Total Property Services	\$39,887.00	\$0.00	\$463.75	1	\$17,542.70	44	\$0.00	\$22,344.30	56
52300 OTHER PURCHASED SERVICES									
52310 INSURANCE - GENERAL	\$18,163.00	\$0.00	\$0.00	0	\$1,000.00	6	\$0.00	\$17,163.00	94
52320 TELEPHONE & PAGER	\$5,000.00	\$0.00	\$360.10	7	\$2,885.62	58	\$0.00	\$2,114.38	42
52321 POSTAGE	\$50.00	\$0.00	\$0.00	0	\$84.00	168	\$0.00	(\$34.00)	(68)
52330 ADVERTISING	\$200.00	\$0.00	\$0.00	0	\$412.64	206	\$0.00	(\$212.64)	(106)
52340 PRINTING & BINDING	\$150.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$150.00	100
52350 TRAVEL	\$2,000.00	\$0.00	\$612.00	31	\$1,458.60	73	\$0.00	\$541.40	27
52360 DUES, FEES, SUBSCRIPTIONS	\$300.00	\$0.00	\$156.70	52	\$1,494.60	498	\$0.00	(\$1,194.60)	(398)
52361 PEACE OFFICERS FUND	\$1,500.00	\$0.00	\$25.00	2	\$3,774.63	252	\$0.00	(\$2,274.63)	(152)
52362 COURT ATTENDANCE	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
52363 GSCCA-GEORGIA SUPERIOR CO	\$4,500.00	\$0.00	\$12.76	0	\$5,385.25	120	\$0.00	(\$885.25)	(20)
52365 LOCAL VICTIMS ASSISTANCE FUN	\$600.00	\$0.00	\$2.77	0	\$1,155.97	193	\$0.00	(\$555.97)	(93)
52370 EDUCATION & TRAINING	\$1,000.00	\$0.00	\$0.00	0	\$320.00	32	\$0.00	\$680.00	68
52385 CONTRACT LABOR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Other Purchased Services	\$33,963.00	\$0.00	\$1,169.33	3	\$17,971.31	53	\$0.00	\$15,991.69	47
53100 SUPPLIES									
53103 ELECTRICITY	\$4,000.00	\$0.00	\$0.00	0	\$1,991.63	50	\$0.00	\$2,008.37	50
53111 GENERAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$607.30	121	\$0.00	(\$107.30)	(21)
53112 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$488.33	33	\$0.00	\$1,011.67	67
53114 GAS, OIL, & GREASE	\$13,000.00	\$0.00	\$954.39	7	\$7,882.44	61	\$0.00	\$5,117.56	39
53116 MISCELLANEOUS	\$3,000.00	\$0.00	\$0.00	0	\$468.00	16	\$0.00	\$2,532.00	84
53170 UNIFORMS	\$2,000.00	\$0.00	\$0.00	0	\$546.05	27	\$0.00	\$1,453.95	73
Total Supplies	\$24,000.00	\$0.00	\$954.39	4	\$11,983.75	50	\$0.00	\$12,016.25	50
54100 PROPERTY									
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
57100 INTERGOVERNMENTAL									
57100 JAIL EXPENSE - COUNTY	\$0.00	\$0.00	\$0.00	0	\$135.00	0	\$0.00	(\$135.00)	0
Total Intergovernmental	\$0.00	\$0.00	\$0.00	0	\$135.00	0	\$0.00	(\$135.00)	0
57900 CONTINGENCIES									
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contingencies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total POLICE	\$460,000.00	\$0.00	\$19,728.80	4	\$267,175.57	58	\$0.00	\$192,824.43	42

100 GENERAL  
420 STREETS  
51100 SALARIES & WAGES

Brooklet, City Of  
Expenditure Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une
420 STREETS									
51100 SALARIES & WAGES	\$22,500.00	\$0.00	\$1,502.82	7	\$13,857.52	62	\$0.00	\$8,642.48	38
51110 REGULAR EMPLOYEES	\$1,500.00	\$0.00	\$0.00	0	\$657.71	44	\$0.00	\$842.29	56
51130 OVERTIME	\$24,000.00	\$0.00	\$1,502.82	6	\$14,515.23	60	\$0.00	\$9,484.77	40
Total Salaries & Wages									
51200 EMPLOYEE BENEFITS									
51210 INSURANCE EMPLOYEE GROUP	\$0.00	\$0.00	\$0.00	0	\$4,259.20	0	\$0.00	(\$4,259.20)	0
51220 FICA & MEDICARE CONTRIBUTION	\$3,100.00	\$0.00	\$373.58	12	\$3,090.55	100	\$0.00	\$9.45	0
51240 EMPLOYEE RETIREMENT	\$0.00	\$0.00	\$27.01	0	\$242.91	0	\$0.00	(\$242.91)	0
51260 UNEMPLOYMENT INSURANCE	\$1,983.77	\$0.00	\$19.53	1	\$64.75	3	\$0.00	\$1,919.02	97
51270 INSURANCE WORKERS COMP	\$2,057.00	\$0.00	\$0.00	0	\$3,087.42	150	\$0.00	(\$1,030.42)	(50)
Total Employee Benefits	\$7,140.77	\$0.00	\$420.12	6	\$10,744.83	150	\$0.00	(\$3,504.06)	(50)
52100 PROFESSIONAL & TECH SERVICE									
52120 LEGAL FEES	\$1,800.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,800.00	100
52124 ENGINEERING FEES	\$7,000.00	\$0.00	\$0.00	0	\$6,547.50	94	\$0.00	\$452.50	6
52131 MOSQUITO SPRAYING EXP	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
52133 TREE DEMOLITION	\$5,000.00	\$0.00	\$0.00	0	\$8,450.00	169	\$0.00	(\$3,450.00)	(69)
52136 OTHER SERVICES	\$0.00	\$0.00	\$0.00	0	\$100.01	0	\$0.00	(\$100.01)	0
Total Professional & Tech Service	\$13,800.00	\$0.00	\$0.00	0	\$15,097.51	109	\$0.00	(\$1,297.51)	(9)
52200 PROPERTY SERVICES									
52210 CUSTODIAL SERVICES	\$2,100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,100.00	100
52215 STREET SWEEPING SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
52220 REPAIRS/MAINT- EQUIPMENT	\$7,000.00	\$0.00	\$9.99	0	\$11,115.16	159	\$0.00	(\$4,115.16)	(59)
52222 REPAIRS/MAINT- ROADS	\$7,000.00	\$0.00	\$0.00	0	\$11,791.58	168	\$0.00	(\$4,791.58)	(68)
52223 REPAIRS/MAINT- VEHICLES	\$3,500.00	\$0.00	\$198.95	6	\$1,879.18	54	\$0.00	\$1,620.82	46
52225 REPAIRS/MAINT- OTHER	\$0.00	\$0.00	\$50.00	0	\$1,148.12	0	\$0.00	(\$1,148.12)	0
52226 REPAIRS/MAINT- BUILDING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property Services	\$19,600.00	\$0.00	\$258.94	1	\$25,934.04	132	\$0.00	(\$6,334.04)	(32)
52300 OTHER PURCHASED SERVICES									
52310 INSURANCE - GENERAL	\$6,196.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,196.00	100
52320 TELEPHONE & PAGER	\$750.00	\$0.00	\$38.00	5	\$530.00	71	\$0.00	\$220.00	29
52330 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$30.00	0	\$0.00	(\$30.00)	0
52350 TRAVEL	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
52360 DUES, FEES, SUBSCRIPTIONS	\$277.00	\$0.00	\$0.00	0	\$313.40	113	\$0.00	(\$36.40)	(13)
52370 EDUCATION & TRAINING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
52385 CONTRACT LABOR	\$0.00	\$0.00	\$0.00	0	\$31,050.00	0	\$0.00	(\$31,050.00)	0
Total Other Purchased Services	\$8,223.00	\$0.00	\$38.00	0	\$31,923.40	388	\$0.00	(\$23,700.40)	(288)
53100 SUPPLIES									
53103 ELECTRICITY	\$3,000.00	\$0.00	\$0.00	0	\$1,325.21	44	\$0.00	\$1,674.79	56
53111 GENERAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$814.88	163	\$0.00	(\$314.88)	(63)



100 GENERAL  
420 STREETS  
53100 SUPPLIES

Brooklet, City Of  
Expenditure Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
53112 OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
53114 GAS, OIL, & GREASE	\$8,000.00	\$0.00	\$469.91	6	\$4,616.10	58	\$0.00	\$3,383.90	42
53115 SIGNS	\$2,000.00	\$0.00	\$0.00	0	\$1,144.85	57	\$0.00	\$855.15	43
53116 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$4.00	0	\$0.00	(\$4.00)	0
53134 ELECTRICITY - STR LIGHTS	\$38,000.00	\$0.00	\$55.00	0	\$19,462.08	51	\$0.00	\$18,537.92	49
53170 UNIFORMS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Supplies	\$51,600.00	\$0.00	\$524.91	1	\$27,367.12	53	\$0.00	\$24,232.88	47
54100 PROPERTY									
54110 SITES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54131 BUILDING IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54260 CAPITAL ADDITIONS	\$22,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$22,500.00	100
54262 DOT LMIG	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property	\$22,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$22,500.00	100
57900 CONTINGENCIES									
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contingencies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total STREETS	\$146,863.77	\$0.00	\$2,744.79	2	\$125,582.13	86	\$0.00	\$21,281.64	14
430 RNCC									
52200 PROPERTY SERVICES									
52210 CUSTODIAL SERVICES	\$2,000.00	\$0.00	\$0.00	0	\$170.00	9	\$0.00	\$1,830.00	92
52225 REPAIRS/MAINT- OTHER	\$1,000.00	\$0.00	\$0.00	0	\$3,512.55	351	\$0.00	(\$2,512.55)	(251)
52226 REPAIRS/MAINT- BUILDING	\$1,500.00	\$0.00	\$210.00	14	\$1,301.00	87	\$0.00	\$199.00	13
Total Property Services	\$4,500.00	\$0.00	\$210.00	5	\$4,983.55	111	\$0.00	(\$483.55)	(11)
52300 OTHER PURCHASED SERVICES									
52300 OTHER PURCHASED SERVICES	\$1,000.00	\$0.00	\$60.24	6	\$556.92	56	\$0.00	\$443.08	44
52310 INSURANCE - GENERAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Other Purchased Services	\$1,000.00	\$0.00	\$60.24	6	\$556.92	56	\$0.00	\$443.08	44
53100 SUPPLIES									
53100 SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$102.33	0	\$0.00	(\$102.33)	0
53116 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$300.00	0	\$0.00	(\$300.00)	0
Total Supplies	\$0.00	\$0.00	\$0.00	0	\$402.33	0	\$0.00	(\$402.33)	0
53103 PROPERTY SERVICES									
53103 ELECTRICITY	\$6,000.00	\$0.00	\$0.00	0	\$2,852.94	48	\$0.00	\$3,147.06	52
Total Property Services	\$6,000.00	\$0.00	\$0.00	0	\$2,852.94	48	\$0.00	\$3,147.06	52
Total RNCC	\$11,500.00	\$0.00	\$270.24	2	\$8,795.74	76	\$0.00	\$2,704.26	24
440 WATER									
54100 PROPERTY									
54143 DRAINAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

100 GENERAL  
440 WATER  
54100 PROPERTY

Brooklet, City Of  
Expenditure Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une
Total Property	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total WATER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
495 CEMETERY									
00052 PROPERTY SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
52385 CONTRACT LABOR	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
Total Property Services	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
00054 PROPERTY SERVICES									
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
52200 PROPERTY SERVICES									
52225 REPAIRS/MAINT- OTHER	\$10,000.00	\$0.00	\$400.00	4	\$6,266.20	63	\$0.00	\$3,733.80	37
Total Property Services	\$10,000.00	\$0.00	\$400.00	4	\$6,266.20	63	\$0.00	\$3,733.80	37
53100 SUPPLIES									
53116 MISCELLANEOUS	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
Total Supplies	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
Total CEMETERY	\$15,000.00	\$0.00	\$400.00	3	\$6,266.20	42	\$0.00	\$8,733.80	58
900 OTHER EXPEN.									
61100 OPERATING TRANSFERS IN/OUT									
61110 TRANSFER IN/OUT- GENERAL FUN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61120 TRANSFER IN/OUT- WATER FUND	\$0.00	\$0.00	\$0.00	0	\$418.42	0	\$0.00	(\$418.42)	0
61130 TRANSFER IN/OUT- SANITATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61140 TRANSFER IN/OUT- SPCLOST FUND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61145 TRANSFER IN/OUT-TSPLOST FUND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61150 TRANSFER IN/OUT- CEMETERY FL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61170 TRANSFER IN/OUT - ARPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Operating Transfers In/Out	\$0.00	\$0.00	\$0.00	0	\$418.42	0	\$0.00	(\$418.42)	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	\$418.42	0	\$0.00	(\$418.42)	0
Total GENERAL	\$941,707.00	\$0.00	\$63,401.40	7	\$648,594.16	69	\$0.00	\$293,112.84	31



230 AMERICAN RESCUE PLAN FUND  
 440 WATER  
 54100 PROPERTY

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
230 AMERICAN RESCUE PLAN FUND									
440 WATER									
54100 PROPERTY									
54142 SYSTEM IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$387,362.02	0	\$0.00	(\$387,362.02)	0
54143 DRAINAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property	\$0.00	\$0.00	\$0.00	0	\$387,362.02	0	\$0.00	(\$387,362.02)	0
Total WATER	\$0.00	\$0.00	\$0.00	0	\$387,362.02	0	\$0.00	(\$387,362.02)	0
900 OTHER EXPEN.									
61100 OPERATING TRANSFERS IN/OUT									
61110 TRANSFER IN/OUT- GENERAL FUN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Operating Transfers In/Out	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total AMERICAN RESCUE PLAN FUND	\$0.00	\$0.00	\$0.00	0	\$387,362.02	0	\$0.00	(\$387,362.02)	0

330 TSPLOST  
 420 STREETS  
 52100 PROFESSIONAL & TECH SERVICE

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
330 TSPLOST									
420 STREETS									
52100 PROFESSIONAL & TECH SERVICE	\$0.00	\$0.00	\$0.00	0	\$5,077.50	0	\$0.00	(\$5,077.50)	0
52124 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	0	\$5,077.50	0	\$0.00	(\$5,077.50)	0
Total Professional & Tech Service	\$0.00	\$0.00	\$0.00	0	\$5,077.50	0	\$0.00	(\$5,077.50)	0
53100 SUPPLIES									
53116 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Supplies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54100 PROPERTY									
54140 ROAD CONSTRUCTION	\$0.00	\$0.00	\$0.00	0	\$440,223.63	0	\$0.00	(\$440,223.63)	0
54143 DRAINAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property	\$0.00	\$0.00	\$0.00	0	\$440,223.63	0	\$0.00	(\$440,223.63)	0
Total STREETS	\$0.00	\$0.00	\$0.00	0	\$445,301.13	0	\$0.00	(\$445,301.13)	0
900 OTHER EXPEN.									
61100 OPERATING TRANSFERS IN/OUT									
61110 TRANSFER IN/OUT-GENERAL FUN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Operating Transfers In/Out	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total TSPLOST	\$0.00	\$0.00	\$0.00	0	\$445,301.13	0	\$0.00	(\$445,301.13)	0

340 2020 SPLOST  
 150 ADMINISTRATION  
 54200 MACHINERY & EQUIPMENT

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une
340 2020 SPLOST									
150 ADMINISTRATION									
54200 MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Machinery & Equipment	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contingencies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
320 POLICE									
54200 MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$56,291.11	0	\$0.00	(\$56,291.11)	0
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$56,291.11	0	\$0.00	(\$56,291.11)	0
Total Machinery & Equipment	\$0.00	\$0.00	\$0.00	0	\$56,291.11	0	\$0.00	(\$56,291.11)	0
57900 CONTINGENCIES	\$0.00	\$0.00	\$2,117.89	0	\$6,645.63	0	\$0.00	(\$6,645.63)	0
57900 CONTINGENCIES	\$0.00	\$0.00	\$2,117.89	0	\$6,645.63	0	\$0.00	(\$6,645.63)	0
Total Contingencies	\$0.00	\$0.00	\$2,117.89	0	\$6,645.63	0	\$0.00	(\$6,645.63)	0
Total POLICE	\$0.00	\$0.00	\$2,117.89	0	\$62,936.74	0	\$0.00	(\$62,936.74)	0
420 STREETS									
54200 MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Machinery & Equipment	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total STREETS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
440 WATER									
54100 PROPERTY	\$0.00	\$0.00	\$0.00	0	\$374,315.67	0	\$0.00	(\$374,315.67)	0
54142 SYSTEM IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$374,315.67	0	\$0.00	(\$374,315.67)	0
Total Property	\$0.00	\$0.00	\$0.00	0	\$374,315.67	0	\$0.00	(\$374,315.67)	0
54200 MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Machinery & Equipment	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total WATER	\$0.00	\$0.00	\$0.00	0	\$374,315.67	0	\$0.00	(\$374,315.67)	0
900 OTHER EXPEN.									
61100 OPERATING TRANSFERS IN/OUT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61110 TRANSFER IN/OUT- GENERAL FUN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Operating Transfers In/Out	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

340 2020 SPL0ST  
 900 OTHER EXPEN.  
 61100 OPERATING TRANSFERS IN/OUT

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Unencumbered Pct
Total 2020 SPL0ST	\$0.00	\$0.00	\$2,117.89	0	\$437,252.41	0	\$0.00	(\$437,252.41)	0



355 SEID GRANT FUND  
 440 WATER  
 53100 SUPPLIES

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
355 SEID GRANT FUND									
440 WATER									
53100 SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
53116 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Supplies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54100 PROPERTY									
54142 SYSTEM IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54145 SIDEWALKS,CURBS & GUTTERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
57900 CONTINGENCIES									
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contingencies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total WATER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
900 OTHER EXPEN.									
61100 OPERATING TRANSFERS IN/OUT									
61110 TRANSFER IN/OUT- GENERAL FUN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Operating Transfers In/Out	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total SEID GRANT FUND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

505 WATER FUND  
 440 WATER  
 51100 SALARIES & WAGES

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
505 WATER FUND									
440 WATER									
51100 SALARIES & WAGES									
51110 REGULAR EMPLOYEES	\$85,000.00	\$0.00	\$6,280.85	7	\$52,453.83	62	\$0.00	\$32,546.17	38
51130 OVERTIME	\$2,000.00	\$0.00	\$361.41	18	\$2,656.17	133	\$0.00	(\$656.17)	(33)
<b>Total Salaries &amp; Wages</b>	<b>\$87,000.00</b>	<b>\$0.00</b>	<b>\$6,642.26</b>	<b>8</b>	<b>\$55,110.00</b>	<b>63</b>	<b>\$0.00</b>	<b>\$31,890.00</b>	<b>37</b>
51200 EMPLOYEE BENEFITS									
51210 INSURANCE EMPLOYEE GROUP	\$24,430.00	\$0.00	\$7.50	0	\$4,573.80	19	\$0.00	\$19,856.20	81
51220 FICA & MEDICARE CONTRIBUTION	\$6,650.00	\$0.00	\$227.87	3	\$2,056.05	31	\$0.00	\$4,593.95	69
51240 EMPLOYEE RETIREMENT	\$4,325.00	\$0.00	\$37.91	1	\$340.94	8	\$0.00	\$3,984.06	92
51260 UNEMPLOYMENT INSURANCE	\$2,175.00	\$0.00	\$11.91	1	\$24.28	1	\$0.00	\$2,150.72	99
51270 INSURANCE WORKERS COMP	\$4,114.00	\$0.00	\$0.00	0	\$1,605.21	39	\$0.00	\$2,508.79	61
<b>Total Employee Benefits</b>	<b>\$41,694.00</b>	<b>\$0.00</b>	<b>\$285.19</b>	<b>1</b>	<b>\$8,600.28</b>	<b>21</b>	<b>\$0.00</b>	<b>\$33,093.72</b>	<b>79</b>
52100 PROFESSIONAL & TECH SERVICE									
52120 LEGAL FEES	\$0.00	\$0.00	\$0.00	0	\$14,237.50	0	\$0.00	(\$14,237.50)	0
52130 COMPUTER SERVICE	\$2,500.00	\$0.00	\$3,738.01	150	\$12,764.08	511	\$0.00	(\$10,264.08)	(411)
52136 OTHER SERVICES	\$40,000.00	\$0.00	\$0.00	0	\$15,102.86	38	\$0.00	\$24,897.14	62
52137 GA DNR/LAB TEST	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
52150 CLASS III OPERATOR	\$8,500.00	\$0.00	\$450.00	5	\$3,551.00	42	\$0.00	\$4,949.00	58
<b>Total Professional &amp; Tech Service</b>	<b>\$52,000.00</b>	<b>\$0.00</b>	<b>\$4,188.01</b>	<b>8</b>	<b>\$45,655.44</b>	<b>88</b>	<b>\$0.00</b>	<b>\$6,344.56</b>	<b>12</b>
52200 PROPERTY SERVICES									
52210 CUSTODIAL SERVICES	\$0.00	\$0.00	\$170.00	0	\$1,445.00	0	\$0.00	(\$1,445.00)	0
52220 REPAIRS/MAINT- EQUIPMENT	\$11,000.00	\$0.00	\$7,098.00	65	\$12,251.68	111	\$0.00	(\$1,251.68)	(11)
52223 REPAIRS/MAINT- VEHICLES	\$7,000.00	\$0.00	\$0.00	0	\$77.30	1	\$0.00	\$6,922.70	99
52225 REPAIRS/MAINT- OTHER	\$14,500.00	\$0.00	\$383.44	3	\$12,192.20	84	\$0.00	\$2,307.80	16
52227 SEWER MAINTENANCE	\$4,000.00	\$0.00	\$0.00	0	\$66,000.00	1650	\$0.00	(\$62,000.00)	(1550)
<b>Total Property Services</b>	<b>\$36,500.00</b>	<b>\$0.00</b>	<b>\$7,651.44</b>	<b>21</b>	<b>\$91,966.18</b>	<b>252</b>	<b>\$0.00</b>	<b>(\$55,466.18)</b>	<b>(152)</b>
52300 OTHER PURCHASED SERVICES									
52310 INSURANCE - GENERAL	\$15,146.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,146.00	100
52320 TELEPHONE & PAGER	\$2,500.00	\$0.00	\$324.00	13	\$2,297.05	92	\$0.00	\$202.95	8
52321 POSTAGE	\$4,000.00	\$0.00	\$484.96	12	\$3,954.78	99	\$0.00	\$45.22	1
52322 BANK SERVICE CHARGE	\$0.00	\$0.00	\$0.00	0	\$106.55	0	\$0.00	(\$106.55)	0
52324 MERCHANT FEES	\$0.00	\$0.00	\$605.86	0	\$4,927.53	0	\$0.00	(\$4,927.53)	0
52330 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$480.00	96	\$0.00	\$20.00	4
52350 TRAVEL	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
52360 DUES, FEES, SUBSCRIPTIONS	\$2,773.00	\$0.00	\$78.35	3	\$7,039.96	254	\$0.00	(\$4,266.96)	(154)
52370 EDUCATION & TRAINING	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
52385 CONTRACT LABOR	\$2,500.00	\$0.00	\$0.00	0	\$1,163.90	47	\$0.00	\$1,336.10	53
<b>Total Other Purchased Services</b>	<b>\$29,419.00</b>	<b>\$0.00</b>	<b>\$1,493.17</b>	<b>5</b>	<b>\$19,969.77</b>	<b>68</b>	<b>\$0.00</b>	<b>\$9,449.23</b>	<b>32</b>
53100 SUPPLIES									

505 WATER FUND  
440 WATER  
53100 SUPPLIES

Brooklet, City Of  
Expenditure Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
53103 ELECTRICITY	\$21,000.00	\$0.00	\$0.00	0	\$16,876.60	80	\$0.00	\$4,123.40	20
53111 GENERAL SUPPLIES	\$24,000.00	\$0.00	\$11.36	0	\$514.84	2	\$0.00	\$23,485.16	98
53112 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$1,169.43	58	\$0.00	\$830.57	42
53113 CHEMICALS	\$8,800.00	\$0.00	\$0.00	0	\$11,918.61	135	\$0.00	(\$3,118.61)	(35)
53114 GAS, OIL, & GREASE	\$4,000.00	\$0.00	\$97.52	2	\$1,279.58	32	\$0.00	\$2,720.42	68
53116 MISCELLANEOUS	\$24,000.00	\$0.00	\$240.00	1	(\$3,328.42)	(14)	\$0.00	\$27,328.42	114
53117 WATER METERS	\$25,000.00	\$0.00	\$0.00	0	\$53,254.62	213	\$0.00	(\$28,254.62)	(113)
53170 UNIFORMS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
Total Supplies	\$109,300.00	\$0.00	\$348.88	0	\$81,685.26	75	\$0.00	\$27,614.74	25
54100 PROPERTY									
54142 SYSTEM IMPROVEMENTS	\$95,817.00	\$0.00	\$0.00	0	\$55,107.80	58	\$0.00	\$40,709.20	42
54143 DRAINAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Property	\$95,817.00	\$0.00	\$0.00	0	\$55,107.80	58	\$0.00	\$40,709.20	42
57900 CONTINGENCIES									
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contingencies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total WATER	\$451,730.00	\$0.00	\$20,608.95	5	\$358,094.73	79	\$0.00	\$93,635.27	21
900 OTHER EXPEN.									
61100 OPERATING TRANSFERS IN/OUT									
61110 TRANSFER IN/OUT- GENERAL FUN	\$0.00	\$0.00	\$0.00	0	(\$418.42)	0	\$0.00	\$418.42	0
Total Operating Transfers In/Out	\$0.00	\$0.00	\$0.00	0	(\$418.42)	0	\$0.00	\$418.42	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	(\$418.42)	0	\$0.00	\$418.42	0
Total WATER FUND	\$451,730.00	\$0.00	\$20,608.95	5	\$357,676.31	79	\$0.00	\$94,053.69	21



540 SANITATION  
450 SANITATION  
51100 SALARIES & WAGES

Brooklet, City Of  
Expenditure Report  
Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
540 SANITATION									
450 SANITATION									
51100 SALARIES & WAGES									
51110 REGULAR EMPLOYEES	\$43,000.00	\$0.00	\$3,208.06	7	\$27,925.40	65	\$0.00	\$15,074.60	35
51130 OVERTIME	\$1,000.00	\$0.00	\$70.11	7	\$600.98	60	\$0.00	\$399.02	40
<b>Total Salaries &amp; Wages</b>	<b>\$44,000.00</b>	<b>\$0.00</b>	<b>\$3,278.17</b>	<b>7</b>	<b>\$28,526.38</b>	<b>65</b>	<b>\$0.00</b>	<b>\$15,473.62</b>	<b>35</b>
51200 EMPLOYEE BENEFITS									
51210 INSURANCE EMPLOYEE GROUP	\$0.00	\$0.00	\$2.44	0	\$19.52	0	\$0.00	(\$19.52)	0
51220 FICA & MEDICARE CONTRIBUTION	\$3,300.00	\$0.00	\$250.78	8	\$2,182.27	66	\$0.00	\$1,117.73	34
51240 EMPLOYEE RETIREMENT	\$1,500.00	\$0.00	\$27.16	2	\$244.26	16	\$0.00	\$1,255.74	84
51260 UNEMPLOYMENT INSURANCE	\$1,100.00	\$0.00	\$13.11	1	\$26.51	2	\$0.00	\$1,073.49	98
51270 INSURANCE WORKERS COMP	\$2,057.00	\$0.00	\$0.00	0	\$1,605.20	78	\$0.00	\$451.80	22
<b>Total Employee Benefits</b>	<b>\$7,957.00</b>	<b>\$0.00</b>	<b>\$293.49</b>	<b>4</b>	<b>\$4,077.76</b>	<b>51</b>	<b>\$0.00</b>	<b>\$3,879.24</b>	<b>49</b>
52100 PROFESSIONAL & TECH SERVICE									
52130 COMPUTER SERVICE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
<b>Total Professional &amp; Tech Service</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>100</b>
52200 PROPERTY SERVICES									
52220 REPAIRS/MAINT- EQUIPMENT	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
52223 REPAIRS/MAINT- VEHICLES	\$5,700.00	\$0.00	\$0.00	0	\$8,128.61	143	\$0.00	(\$2,428.61)	(43)
52225 REPAIRS/MAINT- OTHER	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
<b>Total Property Services</b>	<b>\$8,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$8,128.61</b>	<b>93</b>	<b>\$0.00</b>	<b>\$571.39</b>	<b>7</b>
52300 OTHER PURCHASED SERVICES									
52310 INSURANCE - GENERAL	\$6,196.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,196.00	100
52360 DUES, FEES, SUBSCRIPTIONS	\$277.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$277.00	100
52370 EDUCATION & TRAINING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
52385 CONTRACT LABOR	\$1,000.00	\$0.00	\$0.00	0	\$6,000.00	600	\$0.00	(\$5,000.00)	(500)
<b>Total Other Purchased Services</b>	<b>\$7,473.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$6,000.00</b>	<b>80</b>	<b>\$0.00</b>	<b>\$1,473.00</b>	<b>20</b>
53100 SUPPLIES									
53111 GENERAL SUPPLIES	\$499.23	\$0.00	\$0.00	0	\$241.52	48	\$0.00	\$257.71	52
53114 GAS, OIL, & GREASE	\$7,000.00	\$0.00	\$399.90	6	\$4,750.11	68	\$0.00	\$2,249.89	32
53116 MISCELLANEOUS	\$5,000.00	\$0.00	\$0.00	0	\$300.00	6	\$0.00	\$4,700.00	94
53119 TIPPAGE FEES	\$26,000.00	\$0.00	\$1,952.46	8	\$22,645.84	87	\$0.00	\$3,354.16	13
53170 UNIFORMS	\$0.00	\$0.00	\$0.00	0	\$377.21	0	\$0.00	(\$377.21)	0
<b>Total Supplies</b>	<b>\$38,499.23</b>	<b>\$0.00</b>	<b>\$2,352.36</b>	<b>6</b>	<b>\$28,314.68</b>	<b>74</b>	<b>\$0.00</b>	<b>\$10,184.55</b>	<b>26</b>
54100 PROPERTY									
54260 CAPITAL ADDITIONS	\$0.00	\$0.00	\$0.00	0	\$9,248.00	0	\$0.00	(\$9,248.00)	0
54261 TRUCK LOAN PAYMENT	\$38,933.77	\$0.00	\$0.00	0	\$38,933.77	100	\$0.00	\$0.00	0
<b>Total Property</b>	<b>\$38,933.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$48,181.77</b>	<b>124</b>	<b>\$0.00</b>	<b>(\$9,248.00)</b>	<b>(24)</b>
57900 CONTINGENCIES									



540 SANITATION  
 450 SANITATION  
 57900 CONTINGENCIES

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Unenc Pct
57900 CONTINGENCIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contingencies	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total SANITATION	\$146,563.00	\$0.00	\$5,924.02	4	\$123,229.20	84	\$0.00	\$23,333.80	16
900 OTHER EXPEN.									
61100 OPERATING TRANSFERS IN/OUT									
61110 TRANSFER IN/OUT- GENERAL FUN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61120 TRANSFER IN/OUT- WATER FUND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Operating Transfers In/Out	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total SANITATION	\$146,563.00	\$0.00	\$5,924.02	4	\$123,229.20	84	\$0.00	\$23,333.80	16

560 CEMETERY  
 900 OTHER EXPEN.  
 61000 INTERFUND TRANSFER

Brooklet, City Of  
 Expenditure Report  
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
560 CEMETERY									
900 OTHER EXPEN.									
61000 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
61110 TRANSFER IN/OUT- GENERAL FUN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Interfund Transfer	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total OTHER EXPEN.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CEMETERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>TOTAL ALL FUNDS</b>	<b>\$1,540,000.00</b>	<b>\$0.00</b>	<b>\$92,052.26</b>	<b>6</b>	<b>\$2,399,415.23</b>	<b>156</b>	<b>\$0.00</b>	<b>(\$859,415.23)</b>	<b>(56)</b>

Current Pd  
Total

\$282,925.95

Year To Date  
Total

\$4,341,858.62

Grand Total



Report Summary

Type From                      Type To  
4 - Revenues                      5 - Expenses

Detail Level                      Level 4 single space  
Adjusted Budget Column                      N  
Skip Zero/ No Activity                      N

Level	From	To	New Page
1	ALL		n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

Period                      08  
System Date                      3/11/2025  
System Time                      10:04:42 am  
Print Date                      3/11/2025  
Print Time                      10:05:02 am  
Run by                      LMP  
Print ID                      381  
System version                      7.1.28  
Export                      APGLXP17  
Export version                      VM-07123000



**AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF BROOKLET, GEORGIA AND THE CITY OF STATESBORO, GEORGIA FOR WASTEWATER TREATMENT**

\* Red line version

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the **CITY OF BROOKLET, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter “**Brooklet**”), and the **CITY OF STATESBORO, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter “**Statesboro**”).

**WITNESSETH :**

**WHEREAS**, Article IX, Section III, Paragraph I of the Constitution of the State of Georgia provides, in pertinent part, that a county, school district, or other political subdivision of the State of Georgia may contract with one another for the provision of services, and for the use of facilities which the County, school district or other political subdivision is authorized by law to provide, for a term not to exceed 50 years; and

**WHEREAS**, Statesboro owns and operates a Wastewater Treatment Plant, herein called “WWTP”, for the treatment of sanitary wastewater sewage; and

**WHEREAS**, Brooklet is ~~desirous of~~ constructing a wastewater treatment system, and in connection therewith, has received a matching grant from the State of Georgia in the amount of \$2,031,000 for such purposes, which will necessitate the financing of the portion of the project for the match required by the grant, and perhaps additional funds, all of which shall be sufficient only to construct the necessary infrastructure for a wastewater treatment system without constructing a wastewater treatment plant; and

**WHEREAS**, Brooklet ultimately hopes to construct a wastewater treatment plant in the future if there is a sufficient customer base provided by growth that is anticipated to occur in the area; and

**WHEREAS, Brooklet and Statesboro previously entered into an Intergovernmental Agreement for wastewater treatment dated July 23, 2023, which the parties desire to amend and restate in its entirety; and**

**WHEREAS**, Statesboro has agreed, pursuant to the terms and provisions of this Intergovernmental Agreement, to treat the sewage generated by Brooklet’s wastewater treatment system, not to exceed 100,000 gallons per day initially and not to exceed ~~450~~300,000 gallons per day within 5 years from the effective date of this Intergovernmental Agreement, and not to exceed 450,000 gallons per day absent written approval by Statesboro, provided that no Industrial Users or Contributors will be allowed to connect to Statesboro’s system (via Brooklet) under this Intergovernmental Agreement, without Statesboro’s express written consent, and Statesboro shall, subject to the terms and provisions of this Intergovernmental Agreement, continue to provide such service until such time that Brooklet constructs its own wastewater treatment plant or is provided access to another wastewater treatment plant.



**NOW THEREFORE**, for and in consideration of good and valuable consideration described herein, together with the mutual and reciprocal benefits flowing to each of the parties hereto, the parties do hereby agree as follows:

-1-

**Definitions.**

For the purpose of this Intergovernmental Agreement, the words, terms and abbreviations used herein shall have the meanings, unless the context specifically indicates otherwise, as set out and defined in Chapter 82 of the Code of Ordinances of Statesboro, "ARTICLE IV.-SEWER SERVICE", (hereinafter referred to as "Sewer Ordinance") as amended from time to time.

-2-

**Effective Date, Term and Termination.**

This Intergovernmental Agreement shall be effective as of the 20th day of July, 2023, and shall have a term of 50 years from said effective date, unless sooner terminated as follows:

- a. There is no longer a wastewater treatment plant operated for the benefit of the citizens of Statesboro;
- b. Brooklet notifies Statesboro that it is either unable to obtain the requisite financing to construct a wastewater treatment system (to include Aid to Construction Fees provided for in paragraph 8 of this Agreement) or is unable to obtain from Bulloch County the requisite easement along the S & S Greenway Trail adjacent to Josh Hagin Road owned by the County to connect to Statesboro's wastewater treatment system; or
- c. Brooklet provides at least 90 days notice to Statesboro that it has either constructed its own wastewater treatment plant, or that it has access to another wastewater treatment plant to treat sewage discharged from its wastewater treatment system, and that Brooklet is desirous of terminating this intergovernmental agreement effective as of a certain date.

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**Compatibility of Brooklet's System and Statesboro's System.**

Because Brooklet's wastewater treatment system shall be tied into and must be compatible with Statesboro's system, Brooklet and Statesboro agree to the following:

- a. Statesboro's Approval of Plans and Specifications.

Statesboro ~~shall~~has, prior to the beginning of construction of Brooklet's wastewater treatment system, ~~first approved~~d the plans and specifications under which such system shall be constructed, ~~which approval shall not unreasonably be withheld. Statesboro agrees to conduct its review of such plans and specifications in a timely~~

~~manner such that the project is not unreasonably delayed. Such approval shall be given in writing.~~

b. Statesboro's Approval of Brooklet's Sewer Ordinance.

Brooklet ~~shall~~ has ~~adopted~~ ed a sewer ordinance substantially similar to Statesboro, and ~~prior to adoption thereof, or any amendment thereto,~~ Statesboro ~~shall~~ has ~~first~~ approved the language contained therein, ~~which approval shall not unreasonably be withheld. Statesboro agrees to conduct its review of any such proposed ordinance or any amendment thereto in a timely manner such that the adoption of any such proposed ordinance or any amendment thereto is not unreasonably delayed.~~

c. Compliance with Applicable Laws.

In the construction, maintenance and operation of its wastewater treatment system, Brooklet agrees to comply with all State and Federal laws.

d. Enforcement of Sewer Ordinance.

Brooklet agrees to enforce its sewer ordinance, as adopted and/or amended, as contemplated in subparagraph b above.

e. Customer Outside Brooklet's City Limits.

In the event there is a sewer customer located outside of the municipal boundaries of Brooklet, as may be amended from time to time, but within Brooklet's Service Delivery Area for sewer as set forth in the applicable Service Delivery Strategy Agreement by and among Bulloch County and its municipalities, and Brooklet is not desirous of serving such customer for any reason, including, but not limited to, logistical or financial reasons, Statesboro may serve such customer if it obtains the approval of Brooklet, which approval shall not be unreasonably withheld. Any such approvals under this paragraph shall be in writing.

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### **Discharge Limitations.**

It is understood by and between Brooklet and Statesboro that there is limited capacity in the WWTP, and therefore agree that Brooklet's right to discharge into Statesboro's WWTP shall be subject to the following limitations:

a. Brooklet's maximum flow rate to the WWTP shall not exceed 100,000 gallons per day at the initial start up. Brooklet's maximum flow rate to the WWTP shall not exceed 300,000 gpd until five years from the effective date of this Intergovernmental Agreement. Thereafter, Brooklet's maximum flow rate may continue to be increased up to a maximum of 450,000 gallons per day.

b. After the maximum of 450,000 gallons per day is reached, any new connections to the WWTP by Brooklet shall be prohibited unless sufficient capacity is available in all downstream conveyance and treatment facilities including, but not limited to, capacity for

flow, CBOD and TSS, as determined by Statesboro. Any approval for additional connections that would increase flow rate over and above 450,000 gallons per day must be approved by Statesboro, which approval shall be in writing.

c. Brooklet shall not allow, without Statesboro's express written consent (such as in a case where pretreatment is available), any Industrial User or Contributor to connect to Brooklet's wastewater treatment system to the extent served by Statesboro's WWTP, it being understood and agreed that only residential customers discharging Normal Sewage and Commercial Users or Contributors shall be allowed to ultimately discharge into Brooklet's wastewater treatment system being served by Statesboro's WWTP unless Brooklet obtains Statesboro's express written consent to the contrary.

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#### **Measuring Devices.**

a. Brooklet agrees to provide and install an accurate sewage metering device that meets Statesboro's specification at a location approved by Statesboro in close proximity to the Five Points Roundabout and in a manner which will ensure the volume of all sewage flowing from Brooklet to the WWTP will be measured at the point where its sewage leaves Brooklet's system and connects to Statesboro's system to discharge to Statesboro WWTP. The measuring device shall be equipped with an automatic flow measuring and recording device. Brooklet shall convey ownership of the sewage metering device to Statesboro after it is installed in accordance with this paragraph. After ownership is conveyed, Statesboro shall maintain the sewage metering device.

b. The records and reports from such measuring device shall be kept and maintained by Statesboro, and shall be made available to Brooklet within a reasonable time upon written request.

c. In the event of failure of such measuring device for the purpose of determining charges pursuant to this Agreement, the daily measurement of flow will be determined as the average daily volume from the preceding three month period.

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#### **Testing and Sampling.**

a. Sampling of sewage from Brooklet's sewage treatment system shall be reasonably carried out by customarily accepted methods in the industry as reasonably required by Statesboro.

b. Both parties will reasonably cooperate in performing such additional tests and sampling that is required by the State or Federal Agency having jurisdiction.

c. Testing and sampling required by this Agreement will be performed monthly at the expense of Brooklet at a state approved and certified laboratory.



d. Statesboro shall have the right, at all reasonable times, to inspect, examine, sample, and test all sewers and sewage of Brooklet.

e. Statesboro shall have the right to refuse to accept or treat sewage that is in violation of Statesboro's Sewer Ordinance.

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### **Operations.**

a. Both parties will at all times use reasonable and diligent care to keep their sewer systems and water pollution control facilities in good operating condition.

b. All parts of the WWTP and all records and accounts relating to the matters covered by this Intergovernmental Agreement and the applicable sewer ordinances, shall be made available for inspection by either party at any reasonable time.

c. Both parties agree to reasonably cooperate with one another in the enforcement of their respective sewer related ordinances.

d. Neither party shall be liable to the other for damages in the case of an operational or system failure not due to its negligence or which is caused by an event beyond its control.

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### **Charges and Payments.**

a. Aid to Construction Fees. For purposes of this section, determination of whether sewage flowing from Brooklet's wastewater treatment system is in excess of 100,000 or 300,000 gallons per day shall be determined by calculating the average daily volume from the preceding three-month period.

i. Brooklet shall pay to Statesboro a one-time Aid to Construction Fee in the amount of \$160,000.00 for the first 100,000 gallons per day (GPD) of capacity in Statesboro's WWTP, calculated as follows:  $(\$1.60 \text{ per gallon}) \times (100,000 \text{ GPD}) = \$160,000.00$ . One half of said amount, \$80,000.00, shall be paid within 90 days from the date of the Notice to Proceed from Brooklet to the applicable contractor that is awarded the bid to construct Brooklet's wastewater treatment system. The remaining one half, \$80,000.00, shall be paid on or before the date that sewage begins flowing from Brooklet's system to Statesboro's WWTP.

ii. Beginning with the date that the sewage flowing from Brooklet's wastewater treatment system to Statesboro's WWTP is in excess of 100,000 gallons per day but not greater than 300,000 gallons per day (GPD), Brooklet shall pay to Statesboro a one-time Aid to Construction Fee in the amount of \$640,000.00 for an additional 200,000 GPD of capacity, based upon the following calculation:  $(\$3.20 \text{ per gallon}) \times (200,000 \text{ GPD}) = \$640,000.00$ .

iii. Beginning with the date that the sewage flowing from Brooklet's wastewater treatment system to Statesboro's WWTP is in excess of 300,000 gallons per day, Brooklet shall either pay to Statesboro (1) the applicable Aid to Construction Fee applicable as the time of connection based on an increase in flow of increments of 25,000 gallons per day or (2) the applicable Aid to Construction Fee for each new connection to Brooklet's wastewater treatment system at time of connection. If Brooklet chooses the second option (the per connection option), the contributory load factor (gallons per day) shall be determined by the standards in Statesboro's Sewer Ordinance, and the amount shall be calculated at the applicable rate established in Statesboro's Schedule of Rates and Fees applicable at time of connection.

b. Rate for Treatment.

Statesboro shall charge Brooklet and Brooklet shall pay Statesboro during the term of this Agreement for the treatment of sewage from Brooklet's wastewater treatment system being treated at Statesboro's WWTP at a rate that is equal to one and one half times Statesboro's in city sewer rate for residential customers for 1000 gallons per day of sewer flow. Statesboro agrees to provide Brooklet at least ~~90~~ days notice of any change in the in city sewer rate for residential customers that affects the rate being charged to Brooklet so that Brooklet can make any needed change in the sewer rates to its customers.

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**Future Construction.**

Statesboro shall be responsible for any future capital expenditures or investments necessary to provide adequate capacity for the distribution and treatment of sewage from Brooklet's wastewater treatment system to be treated by Statesboro's WWTP in accordance with this Agreement.

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**Brooklet Rate/Payment Covenant.**

Brooklet agrees that at all times during the term of this Agreement that it shall establish and maintain sufficient sewer rates and charges to meet the payment obligations of Brooklet arising under this Agreement. Furthermore, the payment obligations of Brooklet arising under this Agreement shall constitute a general obligation for which the full faith, credit and taxing power of Brooklet are pledged. Notwithstanding the foregoing, Brooklet may make any payments due under this Agreement from any lawful available funds.

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**Remedies.**

a. General remedies.

This Agreement may be enforced utilizing all remedies available at law or equity, including, but not limited to, breach of contract, specific performance and mandamus. It is agreed that jurisdiction and venue shall be in the Superior Court of Bulloch County. If Statesboro

is the prevailing party in any such action, Statesboro shall be entitled to recover from Brooklet reasonable attorneys fees, which amount shall be determined and approved by the judge presiding over the action.

b. Nonpayment.

If, at any time during the term of this Agreement, Brooklet is in excess of thirty (30) days past the due date for making any payment due hereunder, a 10% late fee will be assessed. If Brooklet disputes the amount due, Brooklet may make the payment under protest, and the parties agree to reasonably cooperate with one another in an attempt to resolve the disputed amount. In the event the dispute is not resolved within ninety (90) days of such due date, either party may file an action in the Superior Court of Bulloch County to seek a declaration or determination of the amount due. If, however, Brooklet is in excess of ninety (90) days past the due date for making any such payment hereunder, and has not paid the same under protest, Brooklet shall be deemed to be in breach of contract, and subject to the remedies set forth in subparagraph a above.

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**Severance.**

In the event any court of competent jurisdiction declares any part or parts of this Agreement to be unlawful or unenforceable, such part or parts shall be severed from this Agreement, and the remaining part or parts shall remain enforceable in order to carry out the original purposes and intent of this Agreement to the extent reasonably practicable.

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**Merger and Amendments.**

This writing constitutes the entire agreement by and between the parties. Any additions, deletions or amendments hereto shall be in writing, and dated subsequent hereto, to be enforceable.

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**Choice of Law.**

This Agreement shall be construed under the laws of the State of Georgia.

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**No Waiver.**

No failure of any party to exercise any power given under this Agreement or to insist upon strict compliance with any obligation specified in this Agreement, and no custom or



practice at variance with the terms of this Agreement, shall constitute a waiver of any party's right to demand exact compliance with the terms of this Agreement.

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**Equal Construction.**

This Agreement shall be construed without regard to the identity of the person who drafted the various provisions hereof. Each provision of this Agreement shall be construed as though each party participated equally in its drafting. Consequently, both parties acknowledge and agree that any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

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**Force Majeure.**

Neither party shall be liable for any delay or failure in performance caused by fire; accident or casualty; lack or failure of transportation, power, source of supply, materials or labor; strike, lockout, or labor disputes or difficulty; floods and other natural catastrophes; war or acts of war or of a public enemy, civil riots or disturbances; governmental law, order, or regulation; or any other cause of like or different nature beyond its reasonable control, provided, however, that each party shall use its best efforts to avoid, remove, or remedy the affecting cause and shall resume performance as soon as may be possible after the cause ceases to exist.

Neither party shall be entitled to the benefit of the provisions of Force Majeure to the extent performance is affected by any or all of the following circumstances: (a) The party claiming excuse failed to remedy the condition and to resume the performance of such covenants or obligations with reasonable dispatch; or (b) economic hardship.

Notwithstanding anything to the contrary herein, the parties agree that the settlement of strikes, lockouts or other business disturbances shall be within the sole discretion of the party experiencing such disturbance. The party whose performance is prevented by Force Majeure must provide notice to the other party. Initial notice may be given orally; however, written notice with reasonably full particulars of the event or occurrence is required as soon as reasonably possible. Upon providing written notice of Force Majeure to the other party, the affected party shall be relieved on its obligation, from the onset of the Force Majeure event, to the extent and for the duration of the Force Majeure, and the party affected by such Force Majeure shall not be deemed to have failed in such obligations during such occurrence or event.

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**Notices.**

All notices, requests, demands or other communications required or permitted to be given hereunder shall be in writing and shall be addressed and delivered to each party at the

addresses set forth below. Any such notice, request, demand or other communication shall be considered given or delivered, as the case may be, on the date of receipt. Rejection or other refusal to accept or inability to deliver because of changed address of which proper notice was not given shall be deemed to be receipt of the notice, request, demand or other communication. By giving prior written notice thereof, any party may from time to time and at any time change its address for notices hereunder. Legal counsel for the respective parties may send to the other party any notices, requests, demands or other communications required or permitted to be given hereunder by such party.

Brooklet: City of Brooklet, 104 Church Street, P. O. Box 67, Brooklet, Georgia 30415, Attn.: Mayor, Nicky Gwinnett. Copy to City Clerk,: Lori Phillips, lori.phillips@brookletga.us.

Statesboro: City of Statesboro, 50 East Main Street, P.O. Box 348, Statesboro, Georgia 30459, Attn: City Manager, Charles Penny (or current city manager). Copy to City Attorney, Cain Smith (or current city attorney).

The parties hereto have set their hands and affixed their seals on the date and year first above written.

CITY OF BROOKLET

BY: \_\_\_\_\_ (SEAL)  
L.W. (Nicky) Gwinnett, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Lori Phillips, City Clerk

CITY OF STATESBORO

BY: \_\_\_\_\_ (SEAL)  
Jonathan McCollar, Mayor

ATTEST:

\_\_\_\_\_(SEAL)  
Leah Harden, City Clerk





**AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT BY AND  
BETWEEN THE CITY OF BROOKLET, GEORGIA AND THE CITY OF  
STATESBORO, GEORGIA FOR WASTEWATER TREATMENT**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the **CITY OF BROOKLET, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter "**Brooklet**"), and the **CITY OF STATESBORO, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter "**Statesboro**").

**WITNESSETH:**

**WHEREAS**, Article IX, Section III, Paragraph I of the Constitution of the State of Georgia provides, in pertinent part, that a county, school district, or other political subdivision of the State of Georgia may contract with one another for the provision of services, and for the use of facilities which the County, school district or other political subdivision is authorized by law to provide, for a term not to exceed 50 years; and

**WHEREAS**, Statesboro owns and operates a Wastewater Treatment Plant, herein called "WWTP", for the treatment of sanitary wastewater sewage; and

**WHEREAS**, Brooklet is constructing a wastewater treatment system, and in connection therewith, has received a matching grant from the State of Georgia in the amount of \$2,031,000 for such purposes, which will necessitate the financing of the portion of the project for the match required by the grant, and perhaps additional funds, all of which shall be sufficient only to construct the necessary infrastructure for a wastewater treatment system without constructing a wastewater treatment plant; and

**WHEREAS**, Brooklet ultimately hopes to construct a wastewater treatment plant in the future if there is a sufficient customer base provided by growth that is anticipated to occur in the area; and

**WHEREAS**, Brooklet and Statesboro previously entered into an Intergovernmental Agreement for wastewater treatment dated July 23, 2023, which the parties desire to amend and restate in its entirety; and

**WHEREAS**, Statesboro has agreed, pursuant to the terms and provisions of this Intergovernmental Agreement, to treat the sewage generated by Brooklet's wastewater treatment system, not to exceed 100,000 gallons per day initially and not to exceed 300,000 gallons per day within 5 years from the effective date of this Intergovernmental Agreement, and not to exceed 450,000 gallons per day absent written approval by Statesboro, provided that no Industrial Users or Contributors will be allowed to connect to Statesboro's system (via Brooklet) under this Intergovernmental Agreement, without Statesboro's express written consent, and Statesboro shall, subject to the terms and provisions of this Intergovernmental Agreement, continue to provide such service until such time that Brooklet constructs its own wastewater treatment plant or is provided access to another wastewater treatment plant.

**NOW THEREFORE**, for and in consideration of good and valuable consideration described herein, together with the mutual and reciprocal benefits flowing to each of the parties hereto, the parties do hereby agree as follows:

-1-

**Definitions.**

For the purpose of this Intergovernmental Agreement, the words, terms and abbreviations used herein shall have the meanings, unless the context specifically indicates otherwise, as set out and defined in Chapter 82 of the Code of Ordinances of Statesboro, "ARTICLE IV.-SEWER SERVICE", (hereinafter referred to as "Sewer Ordinance") as amended from time to time.

-2-

**Effective Date, Term and Termination.**

This Intergovernmental Agreement shall be effective as of the 20th day of July, 2023, and shall have a term of 50 years from said effective date, unless sooner terminated as follows:

- a. There is no longer a wastewater treatment plant operated for the benefit of the citizens of Statesboro;
- b. Brooklet notifies Statesboro that it is either unable to obtain the requisite financing to construct a wastewater treatment system (to include Aid to Construction Fees provided for in paragraph 8 of this Agreement) or is unable to obtain from Bulloch County the requisite easement along the S & S Greenway Trail adjacent to Josh Hagin Road owned by the County to connect to Statesboro's wastewater treatment system; or
- c. Brooklet provides at least 90 days notice to Statesboro that it has either constructed its own wastewater treatment plant, or that it has access to another wastewater treatment plant to treat sewage discharged from its wastewater treatment system, and that Brooklet is desirous of terminating this intergovernmental agreement effective as of a certain date.

-3-

**Compatibility of Brooklet's System and Statesboro's System.**

Because Brooklet's wastewater treatment system shall be tied into and must be compatible with Statesboro's system, Brooklet and Statesboro agree to the following:

- a. Statesboro's Approval of Plans and Specifications.

Statesboro has, prior to the beginning of construction of Brooklet's wastewater treatment system, approved the plans and specifications under which such system shall be constructed.

- b. Statesboro's Approval of Brooklet's Sewer Ordinance.



Brooklet has adopted a sewer ordinance substantially similar to Statesboro, and Statesboro has approved the language contained therein.

c. Compliance with Applicable Laws.

In the construction, maintenance and operation of its wastewater treatment system, Brooklet agrees to comply with all State and Federal laws.

d. Enforcement of Sewer Ordinance.

Brooklet agrees to enforce its sewer ordinance, as adopted and/or amended, as contemplated in subparagraph b above.

e. Customer Outside Brooklet's City Limits.

In the event there is a sewer customer located outside of the municipal boundaries of Brooklet, as may be amended from time to time, but within Brooklet's Service Delivery Area for sewer as set forth in the applicable Service Delivery Strategy Agreement by and among Bulloch County and its municipalities, and Brooklet is not desirous of serving such customer for any reason, including, but not limited to, logistical or financial reasons, Statesboro may serve such customer if it obtains the approval of Brooklet, which approval shall not be unreasonably withheld. Any such approvals under this paragraph shall be in writing.

-4-

#### **Discharge Limitations.**

It is understood by and between Brooklet and Statesboro that there is limited capacity in the WWTP, and therefore agree that Brooklet's right to discharge into Statesboro's WWTP shall be subject to the following limitations:

a. Brooklet's maximum flow rate to the WWTP shall not exceed 100,000 gallons per day at the initial start up. Brooklet's maximum flow rate to the WWTP shall not exceed 300,000 gpd until five years from the effective date of this Intergovernmental Agreement. Thereafter, Brooklet's maximum flow rate may continue to be increased up to a maximum of 450,000 gallons per day.

b. After the maximum of 450,000 gallons per day is reached, any new connections to the WWTP by Brooklet shall be prohibited unless sufficient capacity is available in all downstream conveyance and treatment facilities including, but not limited to, capacity for flow, CBOD and TSS, as determined by Statesboro. Any approval for additional connections that would increase flow rate over and above 450,000 gallons per day must be approved by Statesboro, which approval shall be in writing.

c. Brooklet shall not allow, without Statesboro's express written consent (such as in a case where pretreatment is available), any Industrial User or Contributor to connect to Brooklet's wastewater treatment system to the extent served by Statesboro's WWTP, it being understood and agreed that only residential customers discharging Normal Sewage and Commercial Users or Contributors shall be allowed to ultimately discharge into Brooklet's

wastewater treatment system being served by Statesboro's WWTP unless Brooklet obtains Statesboro's express written consent to the contrary.

-5-

#### **Measuring Devices.**

a. Brooklet agrees to provide and install an accurate sewage metering device that meets Statesboro's specification at a location approved by Statesboro in close proximity to the Five Points Roundabout and in a manner which will ensure the volume of all sewage flowing from Brooklet to the WWTP will be measured at the point where its sewage leaves Brooklet's system and connects to Statesboro's system to discharge to Statesboro WWTP. The measuring device shall be equipped with an automatic flow measuring and recording device. Brooklet shall convey ownership of the sewage metering device to Statesboro after it is installed in accordance with this paragraph. After ownership is conveyed, Statesboro shall maintain the sewage metering device.

b. The records and reports from such measuring device shall be kept and maintained by Statesboro, and shall be made available to Brooklet within a reasonable time upon written request.

c. In the event of failure of such measuring device for the purpose of determining charges pursuant to this Agreement, the daily measurement of flow will be determined as the average daily volume from the preceding three month period.

-6-

#### **Testing and Sampling.**

a. Sampling of sewage from Brooklet's sewage treatment system shall be reasonably carried out by customarily accepted methods in the industry as reasonably required by Statesboro.

b. Both parties will reasonably cooperate in performing such additional tests and sampling that is required by the State or Federal Agency having jurisdiction.

c. Testing and sampling required by this Agreement will be performed monthly at the expense of Brooklet at a state approved and certified laboratory.

d. Statesboro shall have the right, at all reasonable times, to inspect, examine, sample, and test all sewers and sewage of Brooklet.

e. Statesboro shall have the right to refuse to accept or treat sewage that is in violation of Statesboro's Sewer Ordinance.

-7-

#### **Operations.**



a. Both parties will at all times use reasonable and diligent care to keep their sewer systems and water pollution control facilities in good operating condition.

b. All parts of the WWTP and all records and accounts relating to the matters covered by this Intergovernmental Agreement and the applicable sewer ordinances, shall be made available for inspection by either party at any reasonable time.

c. Both parties agree to reasonably cooperate with one another in the enforcement of their respective sewer related ordinances.

d. Neither party shall be liable to the other for damages in the case of an operational or system failure not due to its negligence or which is caused by an event beyond its control.

-8-

### **Charges and Payments.**

a. Aid to Construction Fees. For purposes of this section, determination of whether sewage flowing from Brooklet's wastewater treatment system is in excess of 100,000 or 300,000 gallons per day shall be determined by calculating the average daily volume from the preceding three-month period.

i. Brooklet shall pay to Statesboro a one-time Aid to Construction Fee in the amount of \$160,000.00 for the first 100,000 gallons per day (GPD) of capacity in Statesboro's WWTP, calculated as follows:  $(\$1.60 \text{ per gallon}) \times (100,000 \text{ GPD}) = \$160,000.00$ . One half of said amount, \$80,000.00, shall be paid within 90 days from the date of the Notice to Proceed from Brooklet to the applicable contractor that is awarded the bid to construct Brooklet's wastewater treatment system. The remaining one half, \$80,000.00, shall be paid on or before the date that sewage begins flowing from Brooklet's system to Statesboro's WWTP.

ii. Beginning with the date that the sewage flowing from Brooklet's wastewater treatment system to Statesboro's WWTP is in excess of 100,000 gallons per day but not greater than 300,000 gallons per day (GPD), Brooklet shall pay to Statesboro a one-time Aid to Construction Fee in the amount of \$640,000.00 for an additional 200,000 GPD of capacity, based upon the following calculation:  $(\$3.20 \text{ per gallon}) \times (200,000 \text{ GPD}) = \$640,000.00$ .

iii. Beginning with the date that the sewage flowing from Brooklet's wastewater treatment system to Statesboro's WWTP is in excess of 300,000 gallons per day, Brooklet shall either pay to Statesboro (1) the applicable Aid to Construction Fee applicable as the time of connection based on an increase in flow of increments of 25,000 gallons per day or (2) the applicable Aid to Construction Fee for each new connection to Brooklet's wastewater treatment system at time of connection. If Brooklet chooses the second option (the per connection option), the contributory load factor (gallons per day) shall be determined by the standards in Statesboro's Sewer Ordinance, and the amount shall be calculated at the applicable rate established in Statesboro's Schedule of Rates and Fees applicable at time of connection.

b. Rate for Treatment.



Statesboro shall charge Brooklet and Brooklet shall pay Statesboro during the term of this Agreement for the treatment of sewage from Brooklet's wastewater treatment system being treated at Statesboro's WWTP at a rate that is equal to one and one half times Statesboro's in city sewer rate for residential customers for 1000 gallons per day of sewer flow. Statesboro agrees to provide Brooklet at least 90 days notice of any change in the in city sewer rate for residential customers that affects the rate being charged to Brooklet so that Brooklet can make any needed change in the sewer rates to its customers.

-9-

**Future Construction.**

Statesboro shall be responsible for any future capital expenditures or investments necessary to provide adequate capacity for the distribution and treatment of sewage from Brooklet's wastewater treatment system to be treated by Statesboro's WWTP in accordance with this Agreement.

-10-

**Brooklet Rate/Payment Covenant.**

Brooklet agrees that at all times during the term of this Agreement that it shall establish and maintain sufficient sewer rates and charges to meet the payment obligations of Brooklet arising under this Agreement. Furthermore, the payment obligations of Brooklet arising under this Agreement shall constitute a general obligation for which the full faith, credit and taxing power of Brooklet are pledged. Notwithstanding the foregoing, Brooklet may make any payments due under this Agreement from any lawful available funds.

-11-

**Remedies.**

a. General remedies.

This Agreement may be enforced utilizing all remedies available at law or equity, including, but not limited to, breach of contract, specific performance and mandamus. It is agreed that jurisdiction and venue shall be in the Superior Court of Bulloch County. If Statesboro is the prevailing party in any such action, Statesboro shall be entitled to recover from Brooklet reasonable attorneys fees, which amount shall be determined and approved by the judge presiding over the action.

b. Nonpayment.

If, at any time during the term of this Agreement, Brooklet is in excess of thirty (30) days past the due date for making any payment due hereunder, a 10% late fee will be assessed. If Brooklet disputes the amount due, Brooklet may make the payment under protest, and the parties agree to reasonably cooperate with one another in an attempt to resolve the disputed amount. In the event the dispute is not resolved within ninety (90) days of such due date, either party may file an action in the Superior Court of Bulloch County to seek a

declaration or determination of the amount due. If, however, Brooklet is in excess of ninety (90) days past the due date for making any such payment hereunder, and has not paid the same under protest, Brooklet shall be deemed to be in breach of contract, and subject to the remedies set forth in subparagraph a above.

-12-

**Severance.**

In the event any court of competent jurisdiction declares any part or parts of this Agreement to be unlawful or unenforceable, such part or parts shall be severed from this Agreement, and the remaining part or parts shall remain enforceable in order to carry out the original purposes and intent of this Agreement to the extent reasonably practicable.

-13-

**Merger and Amendments.**

This writing constitutes the entire agreement by and between the parties. Any additions, deletions or amendments hereto shall be in writing, and dated subsequent hereto, to be enforceable.

-14-

**Choice of Law.**

This Agreement shall be construed under the laws of the State of Georgia.

-15-

**No Waiver.**

No failure of any party to exercise any power given under this Agreement or to insist upon strict compliance with any obligation specified in this Agreement, and no custom or practice at variance with the terms of this Agreement, shall constitute a waiver of any party's right to demand exact compliance with the terms of this Agreement.

-16-

**Equal Construction.**

This Agreement shall be construed without regard to the identity of the person who drafted the various provisions hereof. Each provision of this Agreement shall be construed as though each party participated equally in its drafting. Consequently, both parties acknowledge and agree that any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

**Force Majeure.**

Neither party shall be liable for any delay or failure in performance caused by fire; accident or casualty; lack or failure of transportation, power, source of supply, materials or labor; strike, lockout, or labor disputes or difficulty; floods and other natural catastrophes; war or acts of war or of a public enemy, civil riots or disturbances; governmental law, order, or regulation; or any other cause of like or different nature beyond its reasonable control, provided, however, that each party shall use its best efforts to avoid, remove, or remedy the affecting cause and shall resume performance as soon as may be possible after the cause ceases to exist.

Neither party shall be entitled to the benefit of the provisions of Force Majeure to the extent performance is affected by any or all of the following circumstances: (a) The party claiming excuse failed to remedy the condition and to resume the performance of such covenants or obligations with reasonable dispatch; or (b) economic hardship.

Notwithstanding anything to the contrary herein, the parties agree that the settlement of strikes, lockouts or other business disturbances shall be within the sole discretion of the party experiencing such disturbance. The party whose performance is prevented by Force Majeure must provide notice to the other party. Initial notice may be given orally; however, written notice with reasonably full particulars of the event or occurrence is required as soon as reasonably possible. Upon providing written notice of Force Majeure to the other party, the affected party shall be relieved on its obligation, from the onset of the Force Majeure event, to the extent and for the duration of the Force Majeure, and the party affected by such Force Majeure shall not be deemed to have failed in such obligations during such occurrence or event.

**Notices.**

All notices, requests, demands or other communications required or permitted to be given hereunder shall be in writing and shall be addressed and delivered to each party at the addresses set forth below. Any such notice, request, demand or other communication shall be considered given or delivered, as the case may be, on the date of receipt. Rejection or other refusal to accept or inability to deliver because of changed address of which proper notice was not given shall be deemed to be receipt of the notice, request, demand or other communication. By giving prior written notice thereof, any party may from time to time and at any time change its address for notices hereunder. Legal counsel for the respective parties may send to the other party any notices, requests, demands or other communications required or permitted to be given hereunder by such party.

Brooklet: City of Brooklet, 104 Church Street, P. O. Box 67, Brooklet, Georgia 30415, Attn.: Mayor, Nicky Gwinnett. Copy to City Clerk,: Lori Phillips, lori.phillips@brookletga.us.



Statesboro: City of Statesboro, 50 East Main Street, P.O. Box 348, Statesboro, Georgia 30459, Attn: City Manager, Charles Penny (or current city manager). Copy to City Attorney, Cain Smith (or current city attorney).

The parties hereto have set their hands and affixed their seals on the date and year first above written.

CITY OF BROOKLET

BY: \_\_\_\_\_(SEAL)  
L.W. (Nicky) Gwinnett, Jr., Mayor

ATTEST:

\_\_\_\_\_(SEAL)  
Lori Phillips, City Clerk

CITY OF STATESBORO

BY: \_\_\_\_\_(SEAL)  
Jonathan McCollar, Mayor

ATTEST:

\_\_\_\_\_(SEAL)  
Leah Harden, City Clerk





CITY OF BROOKLET  
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

March 10, 2025

Mayor & Council  
City of Brooklet, GA

RE: Municipal Judge Recommendations

Mayor & Council,

Judge Cowart recommended the following people to Ben Perkins as candidates for potential municipal court judge for the City.

April Stafford  
Johnny Vines

I have contact both of them and they are both interested in the judgeship.  
I have enclosed their e mail responses with this letter.

Sincerely,

  
Carter Crawford



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**From:** April Stafford <[astafford@staffordlawgroupllc.com](mailto:astafford@staffordlawgroupllc.com)>  
**Subject:** Judge position for Brooklet Municipal Court  
**To:** [craw@planters.net](mailto:craw@planters.net) <[craw@planters.net](mailto:craw@planters.net)>  
**Date:** Wednesday, 26/02/2025 1:53 PM

Show: [raw](#) [text](#) [html](#)

Good afternoon. I am following up on our discussion last week about the request to take over for Judge Cowart for Municipal Court. I am willing to serve if you still need to fill the position. I would request \$1,200 per session. My understanding is that it is the 2<sup>nd</sup> Wednesday of alternating months at 3:30, but that you are willing to change the time and might be going to monthly.

Thanks. Please let me know if I can help.

Sincerely,

April R. Stafford  
 Attorney at Law  
 117 South Zetterower Avenue  
 Statesboro, Georgia 30458  
 (912) 764-5555  
 (912) 764-5559 (facsimile)  
[astafford@staffordlawgroupllc.com](mailto:astafford@staffordlawgroupllc.com)

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**From:** Johnny Vines <jovines@vineslaw.com>

**Subject:** Interest in Brooklet Municipal Court Judge Position

**To:** craw@planters.net <craw@planters.net>

**Date:** Monday, 24/02/2025 7:06 PM

Show: [raw text](#) [html](#)

1 attachment: [Letter of Interest.pdf](#) 103 KB

Mr. Crawford,

It was a pleasure speaking with you today. As per our conversation, please consider this email as my interest in the judge's position with municipal court. I am currently the municipal court judge of Collins and have sat in several different municipal courts, such as Adrian, Oak Park, Claxton, Reidsville. I have been a municipal court for over 5 years and have practiced law since 2009. My rate is negotiable. Should you require any further information, please let me know.

--

Regards,

Johnny Vines  
Attorney at Law

Law Office of Johnny Vines  
Post Office Box 1422  
Metter, GA 30439

(912) 388-7071 (P)  
(912) 243-0519 (P)  
(912) 537-6600 (F)

**CONFIDENTIALITY NOTICE:** This e-mail and any attachments contain information from the Law Office of Johnny Vines and are intended solely for the use of the named recipient or recipients. This e-mail may contain privileged attorney/client communications or work product. Any dissemination of this e-mail by anyone other than an intended recipient is strictly prohibited. If you are not a named recipient, you are prohibited from any further viewing of the e-mail or any attachments or from making any use of the e-mail or attachments. If you believe you have received this e-mail in error, notify the sender immediately and permanently delete the e-mail, any attachments, and all copies thereof from any drives or storage media and destroy any printouts of the e-mail or attachments. 18 U.S.C. §§ 2510-2521 Electronic Communications Privacy Act.

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## *Garden Week in Georgia*

### **PROCLAMATION**

*WHEREAS, Gardeners have a passion for nurturing the beauty and resources of the earth through the planting of seeds, the care of all plants and the harvesting of the riches of their efforts; and*

*WHEREAS, Gardeners seek to add beauty, splendor, fragrance and nutrition to our lives through the growing of herbs, vegetables, foliage and flowers; and*

*WHEREAS, Gardeners work to preserve our country's traditional spirit of independence and initiative through innovation and hard work; and*

*WHEREAS, Gardeners advocate the importance of all creatures, large and small, that share our world and their roles in a balanced and productive ecology; and*

*WHEREAS, Gardening furnishes a challenging and productive activity for many citizens, for those just learning as well as those having years of experience; and*

*WHEREAS, Gardening promotes a healthy lifestyle that lasts a lifetime, helps reduce stress from other areas of life, teaches that rewards come from diligent efforts; and*

*WHEREAS, Gardening enables members of Garden Clubs across Georgia and the nation to serve others in the communities in which they reside and work;*

*NOW, THEREFORE BE IT RESOLVED that in an effort to acknowledge the importance of Gardening and the numerous contributions of Gardeners, that I,       Name      ,       Title*

*hereby designate the week of April 20-26, 2025 as*

### **GARDEN WEEK IN GEORGIA**

*In the city of:*

*Date:*

*Affix Seal*

\_\_\_\_\_

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses, income, and transfers between accounts.

The second part of the document provides a detailed explanation of the accounting cycle. It outlines the ten steps involved in the process, from identifying the accounting entity to preparing financial statements. Each step is described in detail, with examples provided to illustrate the concepts. The cycle is presented as a continuous loop that repeats every year.

The third part of the document focuses on the classification of accounts. It explains how to distinguish between assets, liabilities, and equity accounts, and how to further subdivide them into current and non-current categories. This classification is essential for the preparation of the balance sheet and the statement of financial position.

The fourth part of the document discusses the importance of adjusting entries. It explains how these entries are used to ensure that the financial statements reflect the true financial position of the company at the end of the period. Examples are provided for various types of adjusting entries, such as depreciation, amortization, and accruals.

The fifth part of the document provides a comprehensive overview of the financial statements. It explains the purpose and structure of the income statement, the statement of financial position, the statement of cash flows, and the statement of retained earnings. Each statement is described in detail, with examples provided to illustrate the components and the flow of information between them.

The sixth part of the document discusses the importance of internal controls. It explains how these controls are used to prevent and detect errors and fraud, and to ensure the accuracy and reliability of the financial information. Examples are provided for various types of internal controls, such as segregation of duties, authorization, and physical controls.

The seventh part of the document provides a detailed explanation of the cost of sales. It explains how this cost is calculated and how it is used to determine the gross profit and the net profit of the company. Examples are provided to illustrate the calculation and the impact of the cost of sales on the financial statements.

The eighth part of the document discusses the importance of the closing process. It explains how the temporary accounts are closed to the permanent accounts, and how the closing entries are prepared. Examples are provided to illustrate the process and the resulting financial statements.

The ninth part of the document provides a comprehensive overview of the accounting cycle. It explains how the cycle is used to prepare the financial statements and how it is repeated every year. Examples are provided to illustrate the cycle and the resulting financial statements.

The tenth part of the document discusses the importance of the accounting profession. It explains the role of accountants and the requirements for becoming a professional accountant. Examples are provided to illustrate the career path and the opportunities available in the field.



CITY OF BROOKLET PLANNING & ZONING
SUBDIVISION - APPLICATION FORM (PRELIMINARY PLAT)

Application Number: PP 2025-001
Amount Received: \$100.00
Date Paid: 1/29/25
Staff Signature: [Signature]
Date: 1/14/25 @ 10:04AM
Reviewed for Content:
Name of Owner: Storage-R-U's, Inc. (Contact: John Lavender)
Phone #: (912) 489-4677
Address of Owner: 300 Pulaski Road
Cell #: (912) 687-4354 Fax #: (912) 764-4226
City: Statesboro State: GA Zip: 30458
Name of Agent: Hussey Gay Bell (Contact: Evan Bennett)
Phone #: (912) 354-4626
Address: 101 South College Street
Cell #: (912) 346-3080 Fax #:
City: Statesboro State: GA Zip: 30458
E-mail Address: ebennett@husseygaybell.com
Applicant Signature: [Signature] Date: 1/9/2025
P&Z Regular Meeting Date: 3/11/25 City Council Meeting Date: 4/17/25
Date Completed Application Was Received:

Map and Parcel Number: 136 000003 000 Total Number of Acres: 15.57
Project Name: Firefly Lane Storage & Duplexes Project Owner: Storage-R-U's, Inc. (Contact: John Lavender)
Project Address: U.S. Highway 80 at Firefly Lane
Description of Project: Property was rezoned in 2022 to split zoning of C-2 and R-3 to allow construction of a self storage facility at the front of the property and duplexes at the back. Owner wishes to subdivide the duplex area into individual lots with one combined duplex structure per lot.
John Lavender
Printed Name of Owner(s)
Signature of Owner(s)

Planning and Zoning: Note: Additional statements regarding the above factors may be made on an additional sheet attached to this Recommendation.

The Planning and Zoning Commission recommends approval / disapproval / approval with modification(s).

This 11 day of March, 2025.

[Signature]
Chairman, Planning & Zoning Commission
City of Brooklet, GA



**PRELIMINARY SUBDIVISION PLAT CHECKLIST**

Application Number: PP 2025-001  
 Engineer/Surveyor: Hussey Gay Bell (Contact: Evan Bennett)

Date Submitted: 1/14/2025  
 Developer: Storage-R-U's, Inc. (Contact: John Lavender)

Return the Preliminary Plat Application with the following checklist and documents. Applicants submitting incomplete applications will not be reviewed by P&Z and will not be placed on the Planning and Zoning Commission agenda.

The preliminary plat shall be prepared by a licensed architect, engineer or land surveyor and contains the following information.

Brooklet, Georgia-Code of Ordinances/Appendix A-Subdivisions/Article III. Preliminary Plat dated Nov. 22, 2023.  
[https://library.municode.com/ga/brooklet/codes/code\\_of\\_ordinances?nodeid=APXASU\\_ARTIII\\_PRPL\\_S2REPRPL](https://library.municode.com/ga/brooklet/codes/code_of_ordinances?nodeid=APXASU_ARTIII_PRPL_S2REPRPL)

Item Description	Complete		Comments
	Applicant	City	
1. Twelve (12) copies of the preliminary plat shall be furnished by the subdivider.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. The preliminary plat shall be drawn clearly and legibly at scale of one inch equals 100 feet, or less.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. The sheet size shall not be less than 16 inches by 24 inches. If the complete plat cannot be shown on one sheet, it may be shown on more than one sheet with an index map on a separate sheet of the same size.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Proposed subdivision name or identifying title and acreage to be subdivided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Name and address of owner of record, subdivider, architect, surveyor, engineer, designer, and owners of adjoining property.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Date and north point.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7. Topography by contours at vertical intervals of not more than two (2) feet. A certificate from an authorized engineer or surveyor shall be required stating the drainage from the property is adequate and will not adversely affect adjacent property owners.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. Exact boundaries and acreage of the tract to be subdivided by distances and bearings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Existing and proposed easements and their approximate location, width and distances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Names and dimensions of existing and proposed streets and alleys on and adjacent to the tract.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Location and type of existing and proposed sewerage and storm drainage and water supply facilities and other utilities on or adjacent to the tract, showing proposed connection.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. Sites, if any, and their acreage, to be reserved or dedicated for public uses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. Present zoning classifications or land to be subdivided and adjoining land.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Vicinity map showing location of subdivision and its relationship to the rest of the city and surrounding countryside. This may be shown at a smaller scale.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
15. The name, where appropriate, and locations and dimensions of proposed streets, alleys, sidewalks, easement, buildings, parking, recreation areas and facilities, yards and other open spaces.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
16. Utility and drainage plans shall be provided including all information required by Bulloch County health department and the city streets and water departments. All such utility and drainage plans shall be prepared and approved by a licensed professional engineer. The subdivider shall be responsible for all such costs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Application #	Item Description	Applicant	City	Comments
PP 2025-001	17. Location, dimensions, and treatment of all required buffers, landscaped or planted area including fences.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	A preliminary outline of proposed protective covenants, including provisions for the organization and financing of a homeowner's association where appropriate.	? <input checked="" type="checkbox"/>	<input type="checkbox"/>	
	19. All preliminary plats must contain warranties, representations and/or a contract with a licensed professional engineer to provide inspections and certifications that the subdivision "as built" complies with the terms and conditions of the approved plans.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	20. The acreage of each draining area affecting the proposed subdivision. The drainage area may extend beyond the area to be subdivided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	21. Layout of streets, roads, alleys, public crosswalks, and widths, road names or designations, grades and cross sections.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	22. Profile of proposed streets showing natural and finished grades with percent of grade slope.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	23. Detailed layout of all lots, including building setback lines; scaled dimensions on lots; utility easements with width and use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	24. Construction drawings of sanitary sewers (if applicable) with grade, pipe size, location of manholes, and points of discharge and percolation tests, soil borings and wells as specified by the health department.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	25. Plans of all drainage provision, retaining walls, curbing, planting, anti-erosion devices or other protective devices to be constructed in connection with or as a part of the proposed work, together with a map showing the drainage area of land tributary to the site and estimated runoff of the area served by any drains.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	26. Construction drawings, prepared and approved by an engineer licensed in the state of Georgia, of water supply system with pipe sizes and locations of hydrants and valves.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	27. Proposed major contour changes to areas where substantial cut and/or fill is to be done.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	28. A timing schedule indicating the anticipated starting and completion dates of the development sequence and the timing of exposure to each area prior to completion of effective erosion and sediment control measures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	currently developing
	29. Total number of lots, total acreage, total length and width of new streets.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**REVIEW AND APPROVAL BY THE PLANNING COMMISSION**

The preliminary plat shall be approved by the planning commission only after review and approval of the following: The Bulloch County health department shall review the sewage disposal facilities to be provided on all preliminary plats after being provided with such percolation tests or information as it may require. In addition, it shall make determinations and recommendations concerning the public health, as specified herein. Such determinations and recommendations shall be forwarded to the building inspector and zoning administrator in writing. **(Provide a Letter of approval from Bulloch Co. Health Department concerning sewage disposal facilities.)**

A land disturbing activity permit, pursuant to the Bulloch County Soil Erosion and Sedimentation Control Ordinance, including all amendments in effect as of the date of application for such permit, shall be required prior to any land disturbing activity on the project site. "Land-disturbing activity" includes, but is not limited to, clearing, dredging, grading excavating, transporting and filing of land. An approved sediment and erosion control plan and review by the soil conservation service and/or other agencies or officials designated by the building and zoning official is required as part of the application for permit. **(Provide Land Disturbing Permit.)**





**CITY OF BROOKLET  
STATE OF GEORGIA**

**ORDINANCE NO. 2025-02-10**

**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF BROOKLET TO AMEND CHAPTER 38 OF THE CODE OF ORDINANCES TO PROVIDE PERMITTING REQUIREMENTS FOR THE BURNING OF LAWN TRASH, LEAVES, PINE STRAW, AND RUBBISH; TO PROVIDE FOR PENALTIES; TO PROVIDE FOR NOTICE; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.**

**WHEREAS**, the duly elected governing authority of the City of Brooklet, Georgia (the “City”) is authorized by O.C.G.A. § 36-35-3 to adopt ordinances relating to its property, affairs and local government;

**WHEREAS**, the Mayor and Council have the authority to amend the City’s ordinances from time to time and where necessary to maintain adequate regulations; and

**NOW THEREFORE, IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF BROOKLET, GEORGIA**, in a regular meeting assembled and pursuant to lawful authority thereof, as follows:

**Section 1.** The Code of Ordinances, City of Brooklet, Georgia is hereby amended by adding Section 38-87, which Section reads as follows:

Sec. 38-87. - Burning permit.

(a) *Permit required.* It shall be unlawful to burn any lawn trimmings, leaves, pine straw, trash, or rubbish of any kind without first obtaining a written permit signed by the fire chief of Bulloch County, or another member of the Bulloch County fire department designated by the fire chief to issue written permits. Notwithstanding the foregoing, no permit shall be required for the following:

(1) Operation of devices using open flames such as candles, lanterns, tar kettles, blow torches, welding torches, portable heaters, or other flame-making equipment where approved safety measures are used.

(2) Cooking fires, charcoal barbecues, or recreational fires lit in chimineas, fire pits, fire bowls and similar freestanding devices when used to burn wood in its natural state.

(b) *Terms of permit.* The written permit to burn shall contain the following requirements:

(1) The fire shall be constantly attended by an able-bodied person at least 18 years of age until the fire is extinguished. Such person shall have a garden hose connected to a water supply, or other fire extinguishing equipment readily available for use and adequate to extinguish the fire.

(2) The fire chief or other member of the Bulloch County fire department designated by the fire chief may prohibit any fire for which a permit has been issued when atmospheric/weather conditions or local circumstances make such fires hazardous.

(3) Any member of the Bulloch County fire department may extinguish or cause to be extinguished any fire, including a fire for which a permit is issued pursuant to this Section, if, in their opinion, the fire is endangering life or property, or is becoming a nuisance to other persons.

(c) *Other requirements.*

(1) The person applying for the permit shall designate the kinds of materials to be burned, and only those materials shall be burned. Under no circumstances shall explosive, noxious or toxic materials be burned.

(2) The person applying for the permit shall designate the location of the burning, and no burning shall be permitted outside of the location so designated.

(3) The person applying for the permit shall provide a phone number where such person can be reached or contacted before and during the burning.

(4) The permit shall be valid only for the date for which it is issued.

(5) The permit shall be signed by the applicant and the fire chief or another member of the Bulloch County fire department designated by the fire chief.

(d) *Penalty.* Notwithstanding the penalties provided elsewhere in this Chapter, any violation of any provisions of this Section or of the permit to burn issued hereunder shall be punishable for the first offense by a fine not exceeding \$50.00, and for subsequent offenses, by a fine not exceeding \$500.00 and imprisonment not exceeding six months.

**Section 2.** If any section, clause, sentence, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this ordinance.

**Section 3.** This ordinance shall become effective immediately upon its adoption by the City Council.

**Section 4.** All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF BROOKLET, GEORGIA**

\_\_\_\_\_  
L.W. (Nicky) GWINNETT, JR., Mayor

**ATTEST:**

\_\_\_\_\_  
LORI PHILLIPS, City Clerk



