



December 13, 2024

**City of Brooklet Member # 229423**  
**Yancey Bros. Sourcewell Number 011723-CAT**  
 Attn: Accounts Payable

RE: Quote 271869-03

Dear Sir,

Yancey Bros. is happy to provide the attached quotation for equipment based on our discussion and your requirements. Please review this carefully to ensure that all necessary items are accounted for. I am available should any questions arise.

Caterpillar, Inc. Model: 302.7 Mini Excavator

<b>CONFIGURATION DETAILS</b>			
<b>Components</b>	<b>Ref No.</b>	<b>Wgt Qty</b>	<b>List</b>
<b>Consist as per DBS (Includes Attached Attachment)</b>			
302.7 07A CR MHE CFG1C	640-7472	1	64,850
302.7 07A CR HYD EXCAVATOR	546-4430	1	0
SEAT, SUSPENSION, VINYL	519-9266	1	0
TRAVEL LEVERS AND PEDALS	519-9283	1	0
CAT KEY, WITH PASS CODE OPTION	525-4465	1	0
2 WAY CONTROL	542-1495	1	0
FILM, INC. CANADA	542-1504	1	0
DRAIN, ECOLOGY	546-1451	1	0
CONTROL, 1ST AUX, JOYSTICK	546-4440	1	0
CANOPY, ROPS	552-5482	1	0
SOFTWARE, PROPORTIONAL CONTROL	557-1709	1	0
SOFTWARE, STICK STEER CONTROL	557-1710	1	0
SOFTWARE, CODED START	557-1713	1	0
ALARM, TRAVEL	558-1744	1	0
BOOM, STANDARD	571-9081	1	0
LINKAGE, BUCKET, W/LIFTING EYE	571-9086	1	0
STICK, LONG, W/ THUMB BRACKET	571-9090	1	0
UNDERCARRIAGE, EXPANDABLE	571-9653	1	0
LINES, BOOM W/O BLCV	573-8193	1	0
LINES, STICK W/O SLCV	573-8195	1	0
LINES, BUCKET, LONG STICK	575-2767	1	0
LINES, 1ST AUX, LONG STICK	575-5025	1	0
BLADE, EXPANDING, WOCE	576-7657	1	0

ENGINE, EPA TIER 4F	577-9795	1	0
MONITOR NEXT GEN. NO CAMERA	580-7179	1	0
BOOM LIGHT, LED	580-7200	1	0
TRACK, 12", RUBBER, EXP UC	581-9805	1	0
ACCUMULATOR	588-2227	1	0
FILM, CANOPY	594-5727	1	0
FLOORMAT, CANOPY, W/TRAVEL	594-7895	1	0
PRE-DELIVERY INSPECTION CERT	595-3184	1	0
SEAT BELT, 3" RETRACTABLE	599-7202	1	0
HYDRAULIC OIL, STD	601-7968	1	0
FILM, ROPS, ISO, CANOPY	602-3576	1	0
CWT EXTRA, LIGHT, 220LBS	602-9921	1	0
FILM, PRODUCT LINK, ANSI	541-4787	1	0
INSTRUCTIONS, ANSI	569-3570	1	0
SHIPPING/STORAGE PROTECTION	0P-2266	1	274
PACKING, LAST MILE PROGRAM	0P-4299	1	0
PRODUCT LINK, CELLULAR PL243	573-9677	1	0
LANE 3 ORDER	0P-9003	1	0
SERIALIZED TECHNICAL MEDIA KIT	421-8926	1	0
BUCKET	(EA2234911) 396-9305	1	813
Removed - SHIPPING/STORAGE PROTECTION	0P-2266	1	(274)

Total (incl.Attachments) per DBS: 65,937  
Total Modifications: (274)  
**Modified Consist Total: 65,663**

<b>CAT Components (Attachments)</b>					
THUMB, HYDRAULIC, 2T	451-6380	140	1	2,806	
COUPLER, PG. MAN.D.LOCK. 2T	361-1093	44	1	1,271	
PINS, BUCKET, 35MM	154-2683	13	1	90	
BUCKET-DG, 12", 1.2 FT3, 2T	396-9303	101	1	722	
<b>Total CAT List/Net:</b>				<b>70,552</b>	

**TOTAL CAT LIST PRICE \$ 70,552**  
Sourcewell Contract Discount for MHE's 20% **-\$14,110**  
**Total after Sourcewell Contract Discount \$56,442**  
Mandatory Service & Outbound Freight \$1,483  
Plate Welded to 12" Bucket \$435  
Install Thumb, Bucket & Coupler \$1,911  
60 Mo/ 2500 Hr Premier Warranty \$445

24 Month/ 1000 Hr Parts Only CVA

\$613

**Total Price**

**\$61,329**

**Additional Yancey Bros Disc. For City of Brooklet**

**-\$8,637**

**Yancey Bros Final Price**

**\$52,692**

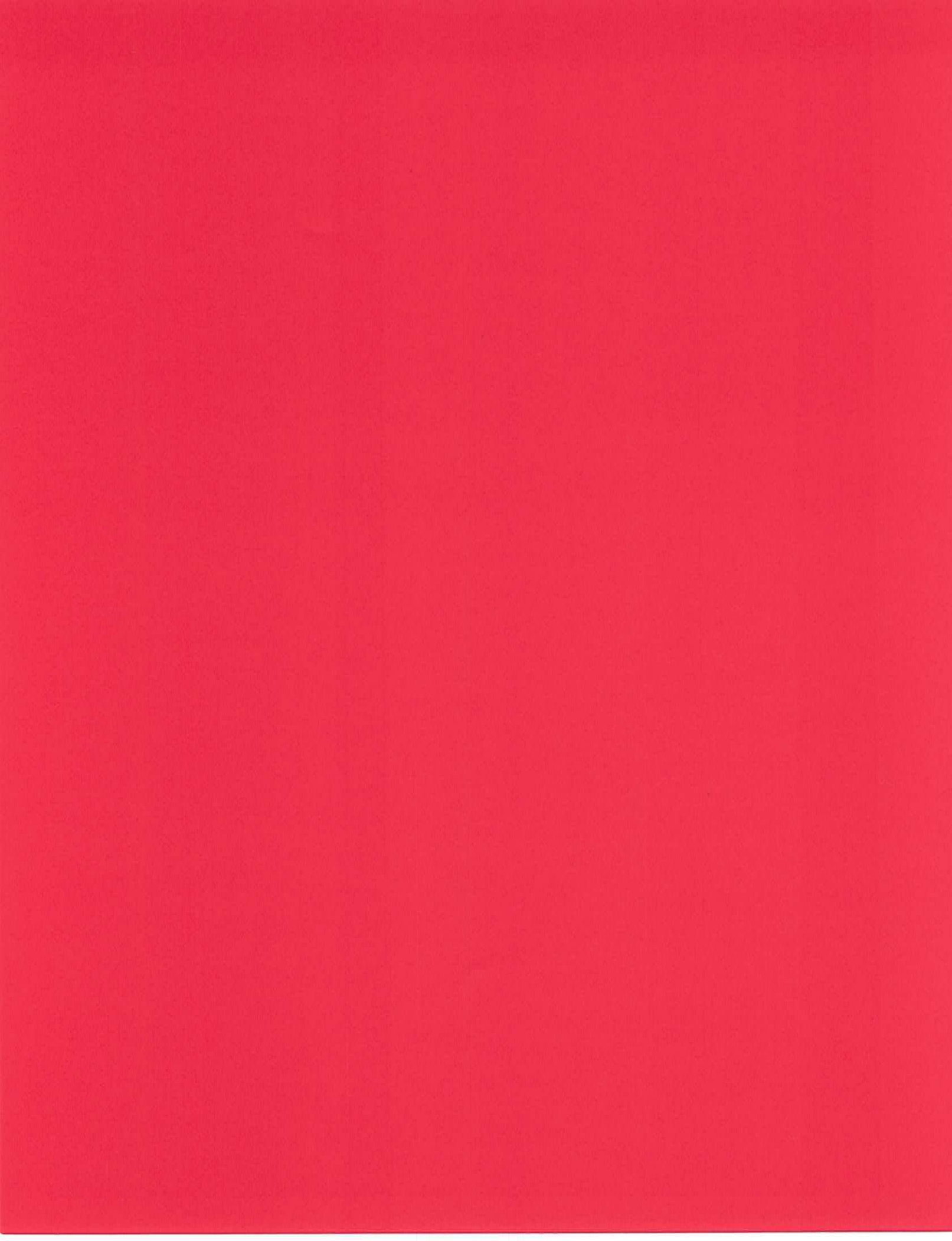
Accepted by \_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_  
**Signature**

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Tyler Evans  
Machine Sales Representative



APPLICATION FOR APPOINTMENT TO  
BROOKLET PLANNING COMMISSION

(PLEASE PRINT OR TYPE)

Name: Lloyd Matthew Rogers Jr.

Local Address: 305 Dixie Street

City, State, Zip: Brooklet, GA 30415

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Primary Phone Number: 912.334.0007

Alternate Phone Number: \_\_\_\_\_

E-mail address: mroger24@gmail.com

Brooklet Resident: Yes  No

Are you presently serving on any City or County Boards or Commissions? Yes /  No

If yes, please list: \_\_\_\_\_

Board/Commission applying for: Planning and Zoning

Please state why you would like to serve as a member of this commission.

I always told myself that as I got older and settled down that I wanted to be an active member in my community. While still young, I believe I can bring a voice of productive progress in a growing community after spending 15+ years in real estate in Savannah and seeing great growth in all facets of our community there.

Please explain your area of interest within the commission.

I would like to be the voice of progress when it comes to beneficial growth. I believe this community is destined to grow substantially over the next 10 years and making the right decisions on what to allow will help benefit everyone in the community. My goal would be to keep the charm of Brooklet, while bringing in more options to our residents in every department (grocery, agriculture supply, affordable Class A living, more restaurant options without having to go to Statesboro.

Do you have any interests or associations, which may present a conflict of interest? If, yes please elaborate.

N/A  
\_\_\_\_\_  
\_\_\_\_\_

**Knowledge/Education, skills and/or abilities that you would like considered. (Resumes or any other applicable documentation can be attached, please limit to no more than 2 pages)**

I have an in-depth knowledge in real-estate. I spent 13 years in real-estate on the commercial and residential side. I also have experience in real-estate management at the Class-A level (luxury housing). I was the Director of Property Management for Marsh Management in Savannah while also helping with their new developments in Palmetto Bluff, Bluffton, South Carolina for their new construction, quality control and hardware installation.

Are you willing and able to attend meeting on a regular basis?  Yes / No

If you are not appointed to the commission of your choice, are you interested in being contacted for other opportunities to serve in the City?  Yes / No

I hereby certify that the information provided in this application to be accurate.

Signature:  Date: 12/9/24

**Submit completed application to: The office of the City Clerk by Fax 912-842-5877 or by email to [lori.phillips@brookletga.us](mailto:lori.phillips@brookletga.us) .**

*Please note: submission of this application does not guarantee and appointment.*



APPLICATION FOR APPOINTMENT TO  
BROOKLET PLANNING COMMISSION

(PLEASE PRINT OR TYPE)

Name: Dave Bircher

Local Address: 318 N Cromley Rd

City, State, Zip: Brooklet GA 30415

Mailing Address (if different): same

City, State, Zip: \_\_\_\_\_

Primary Phone Number: 912-425-3258

Alternate Phone Number: 912-425-3258

E-mail address: davebircher@yahoo.com

Brooklet Resident: Yes  No

Are you presently serving on any City or County Boards or Commissions?  Yes  No

If yes, please list: Zoning Brooklet

Board/Commission applying for: \_\_\_\_\_

Please state why you would like to serve as a member of this commission.

To be part of Brooklet for it been my home  
for over 25 years

Please explain your area of interest within the commission.

Volunteer in anyway I can to help improve  
the town I love

Do you have any interests or associations, which may present a conflict of interest? If, yes please elaborate.

NO



Knowledge/Education, skills and/or abilities that you would like considered. (Resumes or any other applicable documentation can be attached, please limit to no more than 2 pages)

Planning and zoning 101 and 102 workshop

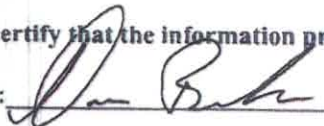
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Are you willing and able to attend meeting on a regular basis?  Yes / No

If you are not appointed to the commission of your choice, are you interested in being contacted for other opportunities to serve in the City?  Yes / No

I hereby certify that the information provided in this application to be accurate.

Signature:  Date: 12/17/2024

Submit completed application to: The office of the City Clerk by Fax 912-842-5877 or by email to [lori.phillips@brookletga.us](mailto:lori.phillips@brookletga.us).

*Please note: submission of this application does not guarantee and appointment.*



APPLICATION FOR APPOINTMENT TO  
BROOKLET PLANNING COMMISSION

(PLEASE PRINT OR TYPE)

Name: Philip Mimbbs

Local Address: 224 Sara Beth Dr

City, State, Zip: Brooklet, Ga 30415

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Primary Phone Number: 904-622-6977

Alternate Phone Number: 615-289-9608

E-mail address: philipmimbbs35@gmail.com

Brooklet Resident: Yes  No

Are you presently serving on any City or County Boards or Commissions? Yes  No

If yes, please list: \_\_\_\_\_

Board/Commission applying for: ZONING BOARD

Please state why you would like to serve as a member of this commission.

To work with the public & members of this  
commission to better the City of  
Brooklet, Ga.

Please explain your area of interest within the commission.

work with commission members & City council  
to control rapid growth so the City of  
Brooklet keeps its small town integrity

Do you have any interests or associations, which may present a conflict of interest? If, yes please elaborate.

NO

Knowledge/Education, skills and/or abilities that you would like considered. (Resumes or any other applicable documentation can be attached, please limit to no more than 2 pages)

management / B.S Degree, solar, retired

Are you willing and able to attend meeting on a regular basis?  Yes / No

If you are not appointed to the commission of your choice, are you interested in being contacted for other opportunities to serve in the City?  Yes / No

I hereby certify that the information provided in this application to be accurate.

Signature: Lori Phillips Date: 01/04/2024

Submit completed application to: The office of the City Clerk by Fax 912-842-5877 or by email to [lori.phillips@brookletga.us](mailto:lori.phillips@brookletga.us).

*Please note: submission of this application does not guarantee and appointment.*



APPLICATION FOR APPOINTMENT TO  
BROOKLET PLANNING COMMISSION

(PLEASE PRINT OR TYPE)

Name: \_\_\_\_\_ Megan "Willow" Farmer \_\_\_\_\_

Local Address: \_\_\_\_\_ 213 W Lee Street \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Brooklet GA, 30415 \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_ N/A \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ N/A \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ 912-438-0631 \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_ 912-478-0478 \_\_\_\_\_

E-mail address: \_\_\_\_\_ [willowfarmer@gmail.com](mailto:willowfarmer@gmail.com), [mfarmer@georgiasouthern.edu](mailto:mfarmer@georgiasouthern.edu) \_\_\_\_\_

Brooklet Resident: Yes  No

Are you presently serving on any City or County Boards or Commissions? Yes /  No  If yes, please

list: \_\_\_\_\_ N/A \_\_\_\_\_

Board/Commission applying for: \_\_\_\_\_ Planning & Zoning Commission \_\_\_\_\_

**Please state why you would like to serve as a member of this commission.**

I have a deep passion for community development. My career ambitions include sustainable city planning and retrofitted suburban development. While pursuing this, I aim to learn about the implemented and intended long-term, development strategies for our city and its constituent residences, businesses and available lots. My existing values and skillset seem to be a strong match for the Commission, and I look forward to the opportunity to serve the city of Brooklet, if selected.

**Please explain your area of interest within the commission.**

I am open to a wide array of participation opportunities, though I will say my particular passion is in the economic and ecological sustainability side of city planning. My passion is on the reintegration of mixed use zoning spaces that encourage walkability and access for locals that do not revolve around automobiles. I also have a passion for supporting local business development over corporate businesses development.

**Do you have any interests or associations, which may present a conflict of interest? If, yes please**

elaborate.

Not currently; However, I have a potential interest in serving on the Statesboro Planning Commission and/or the Statesboro Business Commission, so long as this does not create a potential conflict of interest. I am employed in the city of Statesboro (Georgia Southern University) and wish to serve in these roles comparably. I am not aware of any conflict of interest in serving on both city's Commissions, but I will look into this further.

**Knowledge/Education, skills and/or abilities that you would like considered. (Resumes or any other applicable documentation can be attached, please limit to no more than 2 pages)**

I graduated from Georgia Southern University in 2021, earning a Bachelor of Business Administration, with an emphasis in Entrepreneurship & Innovation. I also earned Minors in Anthropology (Archeology track) and Professional & Technical Writing. In conjunction, these degrees have helped me to form expertise in human development and how to "be the bridge" that relays information from organizations to citizens and patrons, and vice versa. For the last 4 years, I have been employed as the Special Collections Assistant at Zach S. Henderson Library, in which I manage rare materials documenting local and family histories, with the intention of preserving Statesboro's rich cultural footprint. I've also managed the Statesboro Farmers Market for the last 4 years. In combination, these 2 roles have allowed me to network with local organizations and community members to learn the intergenerational impact that city development can have on residents and businesses alike. I have learned about which elements community members tend to value, and which they tend to forgo. This has also helped me to develop a niche understanding of the various demographics in town, which I think can give me a thoughtful perspective in discussions. I also have deeply embedded relationships with my Brooklet neighbors on Lee and Cromley, which inspires me to advocate for their needs as well. I am a people person with strong interpersonal skills, as well as an organized data collector with a love for charts and spreadsheets. (Resume attached)

**Are you willing and able to attend meetings on a regular basis? Yes / No**

Yes, barring emergencies, I would intend to be there the 2nd Tuesday of every month at 6:00pm.

**If you are not appointed to the commission of your choice, are you interested in being contacted for other opportunities to serve in the City? Yes / No**

Yes, if there are other comparable roles that the City feels I would better serve, I am certainly interested in being contacted for other opportunities.

**I hereby certify that the information provided in this application to be accurate.**

Signature: *Megan "Willow" Farmer*

Date: 1/5/2025

Submit completed application to: Office of the City Clerk by Fax 912-842-5877 or by email to [lori.phillips@brookletga.us](mailto:lori.phillips@brookletga.us)

# Willow C. Farmer

Manager | Community Innovator |

Brooklet GA, 30415

Office Phone: 912-478-0478

[mfarmer@georgiasouthern.edu](mailto:mfarmer@georgiasouthern.edu)

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**Education:** Georgia Southern University, Statesboro, GA *May 2021*  
**B.B.A. in Management**  
Emphasis in **Entrepreneurship & Innovation**  
Minor in **Professional & Technical Writing**  
Minor in **Anthropology, Archeology Track**

**Professional Experience:** **Special Collections Assistant** *June 2021 – Present*  
Georgia Southern University Libraries, Special Collections

- Assists in curating, designing and implementing interactive library exhibitions that utilize archival materials to engage campus and community members
- Coordinates installation of exhibits, displays and local artwork within both GS Libraries as Co-Chair of the Libraries Exhibits and Displays Committee
- Manages materials and assists with troubleshooting for Special Collections materials stored in the Automated Retrieval Collection (ARC) system
- Connects patrons and community residents with local historic materials during visits to the Reading Room, allowing tactile experiences with primary resources

**Statesboro Farmers Market Manager** *June 2021 – Present*  
Visit Statesboro, Statesboro Mainstreet Farmers Market

- Coordinates, supervises and delegates administrative and operational duties regarding the implementation and execution of the Statesboro Farmers Market
- Supports and maintains over 140 small businesses and entrepreneurs
- Supervise, schedule, and assess students participating in SERVE912 and the Dietetic Internship Certificate Program hosted by Department of Health Sciences and Kinesiology to offer nutritional information and resources

**Curatorial Assistant** *March 2021 – May 2021*  
Laboratory of Archaeology, Georgia Southern University, Statesboro, GA

- Facilitated in the assessment, recording, housing, and management of archaeological specimens during the inaugural Laboratory of Archaeology Seed Grant Project, under the supervision of Emily Jones, Collections Manager and Dr. Matthew Compton, the Director of the Laboratory of Archaeology

**Robert Randolph Intern** *June 2019 – June 2021*  
Botanic Garden at Georgia Southern University

- Processed research and organized relevant findings into a comprehensive antenarrative that highlights the deeply rich, agricultural history of Statesboro
- Coordinated with local public/university libraries and historical societies to locate information regarding the genealogical context and history of the land

**ASTERS Educator** *January 2019 – June 2021*  
Botanic Garden at Georgia Southern University

- Provided kinesthetic learning opportunities to over 5,000 elementary age students during early-childhood educational programs, primarily regarding environmental science, historic preservation and ecological conservation
- Adapted virtual learning opportunities to accommodate social-distancing



education needs for over 2,000 students in Georgia, Florida and South Carolina

**Awards:**

**40 Under 40 Nominee**

Georgia Southern University Alumni Association annual award for exceptional young alumni making significant strides within corporate, leadership, community service, education, and philanthropy, *September 2024*

**Award for Archival Program Development by State Agency or Institution by Georgia Historical Records Advisory Council (GHRAC)**

for *Bland's Botanical Bequest: An Escape Room for Georgia Archives Month* hosted by Henderson Library Special Collections, Georgia Southern University, *October 2023*

**University Awards of Excellence, Team Award**

for the *Americans and the Holocaust: A Traveling Exhibition* hosted at Henderson Library Special Collections, Georgia Southern University *April 2023*

**Presentations & Conferences:**

**“Curating Curiosities: An Unconventional Exhibit Design for Conveying Collection Scope”**

2024 Georgia Libraries Conference, Athens, GA  
October 2024

- Presentation at the Georgia Library Association and Society of Georgia Archivists Joint Conference on developing innovative approaches to exhibit design that effectively communicate the breadth and depth of materials housed while strategically addressing the challenge of presenting materials without a cohesive narrative, amidst leveraging time, capital and human resources

**“Today I Feel: Building Community in Academic Libraries with Whiteboards”**

2023 Georgia Libraries Conference, Macon, GA  
October 2023

- Presentation at the Georgia Library Association and Society of Georgia Archivists Joint Conference on conducting an asynchronous ethnography of student-driven spaces to anonymously gauge student success and feedback in an openly inclusive forum using mobile whiteboards stationed in the GS Libraries
- Based on sample ethnography I conducted from August 2021 – May 2022

**Areas of Expertise:**

Microsoft Suite, Google Suite (Excel/Sheets)  
Personnel and Materials Management  
Strategic Planning  
Physical and Digital Archiving  
Exhibition Curation & Design  
Technical Writing

**References:**

Available Upon Request



**Georgia Water and Wastewater Funding Sources**  
 Compiled by the Environmental Finance Center, May 2016

Organization	Program (key words)	Purpose or Use of Funds	How to Apply	Website	Contact
Georgia Environmental Finance Authority (GEFA)	Drinking Water State Revolving Fund Loan Program (DWSRF)	The DWSRF program is available to fund a wide variety of drinking water projects. (Certain types of "green" projects are also eligible.)	Applications are received year round. GEFA has a single, two-part application for all regular water, sewer, and solid waste loan programs. Competitive, deadline-specific programs may have a separate application. GEFA requests project-related information in Application Part I. Prior to starting an application, please review the Application Part I Instructions. GEFA uses the financial information requested in Application Part II, along with the audits from the previous four years, to assess the financial ability of each applicant. Prior to starting the second part of the application, please review Application Part II Instructions. Applications can be accessed on website.	<a href="http://gefa.georgia.gov/drinking-water-state-revolving-fund">http://gefa.georgia.gov/drinking-water-state-revolving-fund</a>	Jenerah Byron jenerah@gefa.ga.gov 404-584-1075
	Clean Water State Revolving Fund Loan Program (CWSRF)	The CWSRF program is available to fund a wide variety of water quality and wastewater treatment projects as well as storm water projects. (Certain types of "green" projects are also eligible.)	Applications are received year round. GEFA has a single, two-part application for all regular water, sewer, and solid waste loan programs. Competitive, deadline-specific programs may have a separate application. GEFA requests project-related information in Application Part I. Prior to starting an application, please review the Application Part I Instructions. GEFA uses the financial information requested in Application Part II, along with the audits from the previous four years, to assess the financial ability of each applicant. Prior to starting the second part of the application, please review Application Part II Instructions. Applications can be accessed on website.	<a href="http://gefa.georgia.gov/clean-water-state-revolving-fund">http://gefa.georgia.gov/clean-water-state-revolving-fund</a>	233 Peachtree Street, Northeast Harris Tower Suite 900 Atlanta, Georgia 30303
	Georgia Fund Loan	These loans are available for all types of solid waste and water/wastewater projects including water and wastewater lines, treatment plants, pumping stations, wells, and water storage tanks.	Application Part I Instructions. GEFA uses the financial information requested in Application Part II, along with the audits from the previous four years, to assess the financial ability of each applicant. Prior to starting the second part of the application, please review Application Part II Instructions. Applications can be accessed on website.	<a href="http://gefa.georgia.gov/georgia-fund">http://gefa.georgia.gov/georgia-fund</a>	
	Reservoir and Water Supply Fund	These loans are available to local governments for all types of water supply projects including new reservoirs, expansion or conversion of existing reservoirs, new wells, rehabilitation of old wells and system interconnections.	Application Part I Instructions. GEFA uses the financial information requested in Application Part II, along with the audits from the previous four years, to assess the financial ability of each applicant. Prior to starting the second part of the application, please review Application Part II Instructions. Applications can be accessed on website.	<a href="http://gefa.georgia.gov/reservoir-and-water-supply-fund">http://gefa.georgia.gov/reservoir-and-water-supply-fund</a>	Ryan Williams rwilliams@gefa.ga.gov 404-584-1091
	Environmental Emergency Loans	These loans are available at any time for projects needed to protect community health or safety due to an emergency situation.	Application Part I Instructions. Applications can be accessed on website.	<a href="http://gefa.georgia.gov/water-and-sewer-financing">http://gefa.georgia.gov/water-and-sewer-financing</a>	233 Peachtree Street, Northeast Harris Tower Suite 900 Atlanta, Georgia 30303
USDA Rural Development	Interim Loans	The program offers interim financing for applicants with a known source of permanent financing.	Application Part II Instructions. Applications can be accessed on website.	<a href="http://gefa.georgia.gov/water-and-sewer-financing">http://gefa.georgia.gov/water-and-sewer-financing</a>	Fuller Callaway fcallaway@gefa.ga.gov 404-584-1035
	Land Conservation	This program provides loans for local land conservation projects.		<a href="http://gicp.georgia.gov/">http://gicp.georgia.gov/</a>	233 Peachtree Street, Northeast Harris Tower Suite 900 Atlanta, Georgia 30303
	Waste and Water Disposal Direct Loans and Grants	The purpose of this program is to develop water and waste disposal systems in rural areas with populations less than 10,000. Fixed, low interest rates. Repayment - up to 40 years. Grants may be available.	Applications are accepted on a rolling basis. Paper applications are accepted, or applicants can register for and use RD Apply. Information is available here: <a href="http://www.rd.usda.gov/programs-services/water-waste-disposal-loan-guarantees/ra">http://www.rd.usda.gov/programs-services/water-waste-disposal-loan-guarantees/ra</a>	<a href="http://www.rd.usda.gov/program-services/water-waste-disposal-loan-guarantees/ra">http://www.rd.usda.gov/program-services/water-waste-disposal-loan-guarantees/ra</a>	Jack Stanek Jack.Stanek@ga.usda.gov 706-546-2171
USDA Rural Development	Water and Waste Disposal Guaranteed Loan Program	The purpose of this program is to provide a loan guarantee for the construction or improvement of water and waste disposal projects serving the financially needed communities of rural areas. This is achieved through bolstering existing private credit structure through the guarantee of quality loans. Guarantees up to 90% available to eligible lenders.	Applications are accepted on a rolling basis. Paper applications are accepted, or applicants can register for and use RD Apply. Information is available here: <a href="http://www.rd.usda.gov/programs-services/water-waste-disposal-loan-guarantees/ra">http://www.rd.usda.gov/programs-services/water-waste-disposal-loan-guarantees/ra</a>	<a href="http://www.rd.usda.gov/program-services/water-waste-disposal-loan-guarantees/ra">http://www.rd.usda.gov/program-services/water-waste-disposal-loan-guarantees/ra</a>	355 East Hancock Avenue Athens, Georgia 30601



## Georgia Water and Wastewater Funding Sources

Compiled by the Environmental Finance Center, May 2016

Organization	Program (key words)	Purpose or Use of Funds	How to Apply	Website	Contact
	Water & Waste Disposal Predevelopment Planning Grants	This program assists low-income communities with initial planning and development of an application for USDA Rural Development Water and Waste Disposal direct loan/grant and loan guarantee programs. The maximum is \$30,000 or 75% of the predevelopment planning costs.		<a href="http://www.rd.usda.gov/program-s-services/water-waste-disposal-predevelopment-planning-grants/ra">http://www.rd.usda.gov/program-s-services/water-waste-disposal-predevelopment-planning-grants/ra</a>	
	Very Low-Income Housing Repair Loans and Grants (Section 504)	Rural Housing Programs-- 504 REPAIR LOANS AND GRANTS -- Single Family Housing makes loans and grants to provide rural residents with safe and affordable homes. Eligibility is based on adjusted household income, with loans available to low and very low income applicants.		<a href="http://www.rd.usda.gov/program-s-services/single-family-housing-repair-loans-grants/ra">http://www.rd.usda.gov/program-s-services/single-family-housing-repair-loans-grants/ra</a>	
	(Individual wells, rural)	This grant program is designed to assist rural communities that have experienced a significant decline in quantity or quality of drinking water due to an emergency, or in which such decline is considered imminent, to obtain or maintain adequate quantities of water that meets the standards set by the Safe Drinking Water Act.		<a href="http://www.rd.usda.gov/program-s-services/emergency-community-water-assistance-grants/ra">http://www.rd.usda.gov/program-s-services/emergency-community-water-assistance-grants/ra</a>	Dawn Pilgrim dawn.pilgrim@ga.usda.gov 706-546-2171 or Hope Williams hope.williams@ga.usda.gov 706-546-2171 355 East Hancock Avenue Athens, Georgia 30601
Economic Development Administration, Department of Commerce	Public Works (water, sewer)	Empowers distressed communities to revitalize, expand, and upgrade their physical infrastructure, and generate or retain long-term, private sector jobs and investment.			Jonathan Corso JCorso@eda.gov 404-730-3023 401 West Peachtree Street, Northwest Suite 1820 Atlanta, Georgia 30308
	Economic Adjustment (water, sewer)	Assists state and local interests in designing and implementing strategies to adjust or bring about change to an economy. The program focuses on areas that have experienced or are under threat of serious structural damage to the underlying economic base.	Application packages are available at <a href="http://www.grants.gov">www.grants.gov</a> . Applications will be accepted on an ongoing basis until the publication of a new EDAP FFO.	<a href="https://www.eda.gov/funding-opportunities/">https://www.eda.gov/funding-opportunities/</a>	
National Rural Water Association	NRWA Revolving Loan Fund (water, wastewater)	The Rural Water Loan Fund (RWLF) is a funding program specifically designed to meet the unique needs of small water and wastewater utilities. The RWLF provides low-cost loans for short-term repair costs, small capital projects, or pre-development costs associated with larger projects. The RWLF was established through a grant from the USDA/RUS, and repaid funds used to replenish the fund and make new loans.	Applications can be accessed on website. Applications and supporting documents can be sent by mail or email.	<a href="http://nrwa.org/initiatives/revolving-loan-fund/">http://nrwa.org/initiatives/revolving-loan-fund/</a>	Georgia Rural Water Association grwa1@grwa.org 770-358-0221 PO Box 383 Barnesville, Georgia 30204
	Rural Community Assistance Partnership (RCAP) (water, wastewater)	Communities Unlimited Water/Wastewater Loans (water, wastewater)	Communities Unlimited offers loans with terms up to 15 years for small, rural community water/wastewater projects. Loans enable rural communities to make the necessary repairs and improvements needed to maintain an uninterrupted supply of safe drinking water and wastewater disposal for their customers.	Applications are accepted on a rolling basis. Please contact the Lending Department to request an application.	<a href="https://www.communitiessu.org/index.php/How-We-Help/Water-waste-water-loans.html">https://www.communitiessu.org/index.php/How-We-Help/Water-waste-water-loans.html</a>



Compiled by the Environmental Finance Center, May 2016. For the most up-to-date information, contact program managers and see <http://efcnetwork.org/funding-sources-by-state/>. To make corrections, contact [berahzer@unc.edu](mailto:berahzer@unc.edu).

## Georgia Water and Wastewater Funding Sources

Compiled by the Environmental Finance Center, May 2016

Organization	Program (key words)	Purpose or Use of Funds	How to Apply	Website	Contact
	SERCAP Individual Household Well Loan Program <i>(Individual wells)</i>	Loans available for purchase of new household water well or repairs to existing well. Amount not to exceed \$11,000 at 1% interest for up to 20 years. The program is designed to provide rural low to moderate income homeowners an obtainable source of financing. The program originates through USDA RD's Rural Utilities Service.	Applications are received year round. Applications can be accessed on website.	<a href="http://www.sercap.org/se_loan_fund.htm">http://www.sercap.org/se_loan_fund.htm</a>	Phillip Read GeorgiCAP@gmail.com 404-579-5159 or Beth Pusha bpusha@sercap.org 866-928-3731 ext. 123 347 Campbell Avenue, Southwest Roanoke, Virginia 24016
	SERCAP Loan Fund Program <i>(sewer, water)</i>	Offers low-interest loans to low-income, rural communities, and businesses for water/wastewater, housing, bridge loans, guaranteed loans, matching funds, and other community development activities. Maximum of \$250,000, with terms of 10-30 years.	Applications are accepted continuously. To apply, complete an online Loan Request Form at: <a href="http://www.cobank.com/h2oloan">www.cobank.com/h2oloan</a>	<a href="http://www.cobank.com/About-Cobank/Industries-Water/Water.aspx">http://www.cobank.com/About-Cobank/Industries-Water/Water.aspx</a>	Mark Shillingford Water@cobank.com 844-846-3135 6340 South Fiddlers Green Circle Greenwood Village, Colorado 80111
<b>Cobank</b>	Rural Water and Wastewater Lending <i>(water, wastewater)</i>	Cobank works with rural water and wastewater not-for-profit systems, municipalities, and investor-owned utility companies to provide interim and bridge financing, refinancing of existing debt, term loans for system upgrades, and lines of credit.	Application period closes at the beginning of April each year. Applications can be accessed on website.	<a href="http://www.dca.state.ga.us/communities/CDBG/programs/CDBGregular.asp">http://www.dca.state.ga.us/communities/CDBG/programs/CDBGregular.asp</a>	Steed Robinson steed.robinson@dca.ga.gov or Glenn Misner glenn.misner@da.ga.gov or Michael Casper michael.casper@dca.ga.gov 404-679-3168 60 Executive Park South, Northeast Atlanta, Georgia 30329
<b>Georgia Department of Community Affairs</b>	Community Development Block Grant Program (HUD Funds) <i>(water, sewer)</i>	The Community Development Block Grant Program (CDBG) provides funding to assist a wide range of eligible activities, including housing improvement projects, public facilities such as water and sewer lines, buildings such as local health centers or head start centers, and economic development projects.	Potential applicants should contact their state ARC program manager to request a pre-application package.	<a href="http://www.dca.ga.gov/economic/financing/programs/arc.asp">http://www.dca.ga.gov/economic/financing/programs/arc.asp</a>	Annaka Woodruff annaka.woodruff@dca.ga.gov 404-679-4997 60 Executive Park South, Northeast Atlanta, Georgia 30329
<b>OneGeorgia Authority</b>	OneGeorgia Authority Equity Fund <i>(water, sewer)</i>	ARC grants are administered either by ARC or by a federal agency selected by the grantee. The Commission administers most grants where the funds are for technical assistance, program operating costs, or equipment purchase, with no construction costs involved. ARC provides funds for basic infrastructure services, including water and sewer facilities, that enhance economic development opportunities or address serious health issues for residential customers.	The program provides grants and loans to enhance infrastructure that creates jobs in rural areas.	<a href="http://www.onegeorgia.org/program/ams/equity">http://www.onegeorgia.org/program/ams/equity</a>	Kimberly Carter kim.carter@dca.state.ga.us 404-679-0604 60 Executive Park South, Northeast Atlanta, Georgia 30329



**Georgia Water and Wastewater Funding Sources**  
 Compiled by the Environmental Finance Center, May 2016

Organization	Program (key words)	Purpose or Use of Funds	How to Apply	Website	Contact
Georgia Department of Natural Resources, Environmental Protection Division	Clean Water Act Section 319(h) Grants; (Nonpoint Source Implementation Grant) <i>(nonpoint, water quality improvement)</i>	The grants will fund a variety of nonpoint source projects such as restoration, best management practices demonstrations, outreach and education, regulatory enforcement, and watershed planning. Priority is given to projects that implement Total Maximum Daily Loads (TMDLs), Watershed Plans, will restore an impaired stream, and will have direct measurable benefits to water quality. Federal permit requirements are ineligible to be funded.	Applicants MUST meet or conference call with the GAEPD Grants Unit prior to application deadline, for review of draft proposals and an initial project evaluation.	<a href="https://epd.georgia.gov/grants-forms">https://epd.georgia.gov/grants-forms</a>	Veronica Crow veronica.crow@dnr.ga.gov 404-651-8532 2 Martin Luther King Junior Drive Southwest, Suite 1462 Atlanta, Georgia 30334
Georgia Department of Natural Resources, Coastal Resources Division	Coastal Incentive Grant Program (Coastal Resources Division) <i>(coastal, natural)</i>	To fund projects that protect, enhance or maintain coastal natural, historic or recreational resources in Georgia's coastal zone through planning, research, and public education. This program will also fund small capital projects to enhance access to coastal natural resources.	A Request for Proposal is issued annually every fall with applications due in January or February each year. Application materials can be accessed on website.	<a href="http://www.coastalgeadnr.org/">http://www.coastalgeadnr.org/</a>	Susan Reeves susan.reeves@dnr.state.ga.us 912-264-7224 One Conservation Way, Suite 300 Brunswick, Georgia 31520
Water Well Trust	Loan Program for Household Water Wells	To provide financing for the construction or rehabilitation of water wells for low income Americans living without access to safe drinking water.	Applications are received year round. Applications can be accessed on website.	<a href="http://www.waterwelltrust.org">www.waterwelltrust.org</a>	Margaret Martens info@waterwelltrust 202-625-4383 PO Box 2399 Davidson, North Carolina 28036





## CONTRACT CHANGE ORDER

<b>CONTRACT FOR:</b> Brooklet to Statesboro Sewer Project	<b>PROJECT NO.:</b>	PE21193
<b>OWNER:</b> City of Brooklet	<b>ORDER NO.:</b>	1
<b>TO:</b> Shockley Plumbing, Inc.	<b>DATE:</b>	January 6, 2024
<b>1749 Habersham Church Road</b>	<b>STATE:</b>	Georgia
<b>Perkins, GA 30442</b>	<b>COUNTY:</b>	Bulloch

You are hereby requested to comply with the following changes from the contract plans and specifications:

ITEM NO.	DESCRIPTION	QTY	UNIT	Price	DECREASE in Contract Price	INCREASE in Contract Price
1c.	Add 12" Fusible PVC Directional Drill	200	LF	\$ 260.00		\$ 52,000.00
1d.	Delete 3" PVC SDR21	200	LF	\$ 18.00	\$ 3,600.00	
1e.	Add 3" Directional Drill	200	LF	\$ 72.00		\$ 14,400.00
1j.	Add 18" HDPE Casing	405	LF	\$ 260.00		\$ 105,300.00
NET CHANGE IN CONTRACT PRICE =					\$ 3,600.00	\$ 171,700.00
TOTAL INCREASE IN CONTRACT PRICE =					\$	168,100.00

**Justification:** Adding 18" casing to the directional bore at the roundabout per the City of Statesboro and additional 12" directional bore near the Ingram Street/W. Lee Street Intersection to go underneath a septic drainfield.

**Contract Time:**

The amount of the contract prior to this change order:

Four million eight hundred forty seven thousand nine hundred seven dollars and zero cents. Dollars  
( \$4,847,957.00 )

The amount of the contract will increase by the sum of

One hundred sixty eight thousand one hundred dollars and zero cents. Dollars  
( \$168,100.00 )

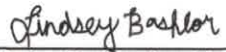
The contract total including this and previous change orders will be:

Five million sixteen thousand fifty seven dollars and zero cents. Dollars  
( \$5,016,057.00 )

This document will become a supplement to the contract and all provisions will apply hereto.

  
 \_\_\_\_\_  
 Shockley Plumbing, Inc.

01/07/2025  
 \_\_\_\_\_  
 (Date)

  
 \_\_\_\_\_  
 Parker Engineering, LLC

01/07/2025  
 \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 City of Brooklet

\_\_\_\_\_  
 (Date)





Lori Phillips <lori.phillips@brookletga.us>

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## Change Order #1 - Brooklet to Statesboro Sewer (PE21193)

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**Lindsey Bashlor** <lindsey@parker-engineering.com>

Mon, Jan 6, 2025 at 4:02 PM

To: Lori Phillips <lori.phillips@brookletga.us>

Cc: Nicky Gwinnett <nicky.gwinnett@brookletga.us>, Wesley Parker <wesley@parker-engineering.com>, Katie Jones <algainc@gmail.com>, Carter Crawford <c.crawford@brookletga.us>

Good afternoon,

I have attached Change Order #1 for the Brooklet to Statesboro Sewer Project. The change order includes adding 18" casing to the directional bore at the roundabout per the City of Statesboro and additional 12" directional bore near the Ingram Street/W. Lane Street Intersection to go underneath a septic drainfield. Upon approval, please sign and return to me. Thank you so much!

Lindsey Bashlor


Parker Engineering, LLC

[36 Courtland Street Suite B](#)

[Statesboro, GA 30458](#)

912-764-7722 (Office)

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## CITY OF BROOKLET, GEORGIA FISCAL POLICIES

### OPERATING BUDGET POLICIES

1. The City of Brooklet, Georgia (hereinafter "City") will finance all current expenditures with current revenues. The City will avoid budgetary procedures that balance current expenditures through the obligation of future resources. The City will not use short-term borrowing to meet operating budget requirements.
2. The operating budget will provide for adequate maintenance of capital equipment and facilities and for their orderly replacement.
3. All government funds are subject to the annual budget process. Budgets will be prepared for Proprietary Funds (Enterprise Funds) to establish fees and charges to control expenses.
4. The budget must be balanced for all budgeted funds, per Federal law. Total anticipated revenues and other resources available must be equal to total estimated expenditures for each fund.
5. All budgets will be adopted on a basis of accounting consistent with General Accepted Accounting Principles (GAAP). Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a liability has been incurred, and the liability will be liquidated with current resources.
6. All encumbered operating budget appropriations will lapse at year end. Encumbered balances will be re-appropriated in the following fiscal period in accordance with Generally Accepted Accounting Principles (GAAP).
7. The budget shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total from any department within a fund). Transfers of appropriations within a department shall require only the approval of the City Manager. Transfers between departments or funds, an increase of personnel services appropriation, or an increase in the level of authorized positions shall require the approval of Mayor and Council. Department heads and management are directed to operate within budget limitations to prevent "emergency" situations.
8. The City will strive to include an amount in the General Fund budget approved by Mayor and Council for unforeseen (i.e., emergency type) operating expenditures.
9. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare timely financial reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.

10. The City shall comply with all state laws applicable to budget hearings, public notices, public inspection, and budget adoption.
11. Enterprise fund budgets shall be self-supporting whenever possible. Excess revenues of Enterprise funds shall not be transferred to other funds unless authorized in the Annual Budget.

#### CAPITAL BUDGET POLICIES

1. Capital projects will be undertaken to:
  - A. Preserve infrastructure and public facilities,
  - B. Promote economic development and enhance the quality of life.
  - C. Improve the delivery of services.
  - D. Preserve community and historical assets.
  - E. Improve economically depressed areas and those with low and moderate income Households.
2. A capital asset is defined as an asset with an initial, individual cost of more than \$7,500.00 and an estimated useful life of more than one year.
3. The City will develop a five year Capital Improvement Program (CIP) and update the CIP annually to direct the financing of and appropriations for all capital projects. A capital project for inclusion in the CIP is defined as any asset or project in excess of \$20,000 with an estimated useful life of three years.
4. The City will coordinate the development of the Capital Improvement Program with the development of the operating budget to insure that future operating costs are projected and included in the operating budget where appropriate.
5. The City will develop a program to replace authorized vehicles and equipment without significant impact to the capital budget.
6. The City will aggressively seek public and private grants, contracts, and other outside sources of revenue to fund projects included in the Capital Improvement Program.
7. The balances of appropriations for capital projects will be designated by management at year end and re-appropriated in the following years until the project is completed.

8. Proprietary Funds will depreciate capital assets in accordance with GAAP and all annual depreciation amounts available from earnings will be appropriated for replacement of existing capital plant and equipment.

#### RESERVE FUND POLICIES

1. The City will strive to accumulate a General Fund working reserve at least equal to three months of the total General Fund budget. This reserve shall be created and maintained to provide the capacity to:
  - A. Offset significant downturns and revision in any general government activity.
  - B. Provide sufficient working capital.
  - C. Provide sufficient cash flow for current financial needs at all times.
2. The City will maintain reserves in compliance with all debt service requirements to maintain bond ratings and the marketability of bonds.
3. The City will accumulate sufficient cash reserves in Enterprise Funds to equal three months of operating expenses to provide sufficient working capital without short-term borrowing:
4. In periods of economic decline and recessionary periods, the City will reduce expenditures and direct reserve funds using the following sequence of actions:
  - A. Reduce or eliminate current year funding for the Capital Additions and Improvements Program;
  - B. Reduce or eliminate current year funding for Capital Maintenance and Repair Projects and fund essential Maintenance and Repair Projects;
  - C. Utilize General Fund Working Reserve to sustain essential services;
  - D. And if necessary, reduce essential services.

#### REVENUE ADMINISTRATION POLICIES

1. The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source. The revenue mix should combine elastic and inelastic revenue sources to minimize the effect of an economic downturn.

2. The City will estimate its revenues by an objective analytical process in a prudent Manner.
3. The City will follow a policy of paying for services with user charges possible to reduce the reliance on taxes and other general revenue sources.
4. The City will aggressively seek public and private grants, contracts, and other sources of revenues for funding projects where appropriate.
5. The City will establish the levels of all user charges based on an analysis of the cost of providing the services. User charges will be evaluated annually.
6. The City will set fees for each Enterprise Fund, at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and requirements for future capital costs.

#### ACCOUNTING, AUDITING & FINANCIAL REPORTING

1. An independent audit in compliance with Generally Accepted Audit Standards will be performed annually by a qualified external auditor in accordance with O.C.G.A. §36-81-7.
2. The City will maintain a strong internal audit function to conduct: financial, operational, compliance, and performance audits.
3. The City will prepare a Comprehensive Annual Financial Report in accordance with Generally Accepted Accounting Principals (GAAP).
4. The City will establish and maintain a high degree of accounting practice, accounting systems will conform to Generally Accepted Accounting Principles.
5. The City will maintain accurate records of all assets to insure a high degree of stewardship for public property.
6. The City will develop an ongoing system of financial reporting to meet the needs of the governing authority, the manager, department heads, and the general public. Reporting systems will monitor the cost of providing services where possible. The reporting systems will promote budgetary control and comparative analysis.

### DEBT POLICIES

1. The City will confine long-term borrowing to capital improvements and moral obligations.
2. The City will not use short-term debt for operating purposes.
3. The City will follow a policy of full disclosure on every financial report and bond prospectus.
4. The City will use voted general obligation debt to fund public improvements which cannot be financed from current revenues, available fund balances, or other current sources of capital financing.
5. Enterprise Fund debt will be used only when revenues are sufficient to satisfy operating expenses and debt service requirements.

### INVESTMENT POLICIES

1. All investments shall be made with consideration for environmental and human rights impact.
2. The investment program shall be operated based on the following principles, in the order listed.
  - A. Legality – all investments comply with state and local laws.
  - B. Safety – principal is protected from loss with secure investment practices and collateralization.
  - C. Liquidity – investments are readily convertible to cash when needed without losses.
  - D. Yield or Return on Investment – earnings are maximized without diminishing the other principles.
3. The investment program shall comply with all Georgia laws and federal/state regulations for investing public funds and safekeeping/security requirements.
4. The investment program should use a competitive selection process for investments in excess of 30 days. Investments should be placed with only qualified financial institutions.

5. The investment program should provide for a system of internal control over investments and timely financial reporting over investing activities.
  
6. Any transfer from invested funds to operating funds shall require approval from Mayor & Council.



