



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Greg Schlierf, Councilman
Jim Stanoff, Councilman
William Griffith, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

CITY COUNCIL
AGENDA
JANUARY 21, 2021
7:00 PM

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLIGANCE

4. SPECIAL PRESENTATION

5. RECOGNITION OF GUEST

5.1. Sarah Williams - Lucy Belle Farms / Ed DiNello - The Bees Knees - Brooklet Festival Proposal

6. APPROVAL OF MEETING AGENDA

7. APPROVAL OF THE DECEMBER MINUTES

7.1. December 10, 2020 Work Session Minutes

7.2. December 17, 2020 City Council Minutes

8. APPROVAL OF THE DECEMBER FINANCIAL REPORTS

9. REPORTS FROM COMMITTEE MEMBERS

9.1. Mayor Pro-Tem Gwinnett

9.2. Councilman Anderson

9.3. Councilman Stanoff

9.4. Councilman Griffith

9.5. Councilman Schlierf

10. REPORT FROM POLICE CHIEF

10.1. Gary M. Roberts

11. REPORT FROM BUILDING INSPECTOR/CITY MARSHALL

11.1. Bobbie Hoch

12. OLD BUSINESS

- 12.1. MOTION TO AMEND THE MOTION MADE UNDER OLD BUSINESS FROM THE DECEMBER 17, 2020, CITY COUNCIL MEETING; MOTION TO ORDER 100 GARBAGE CARTS NOT TO EXCEED IN THE AMOUNT OF \$4000.00.**
- 12.2. MOTION TO APPROVE THE REVISED QUOTE FROM REHIG PACIFIC COMPANY FOR 212 GARBAGE CARTS IN THE AMOUNT OF \$10,838.00.**
- 12.3. MOTION TO APPROVE THE PURCHASE OF A UTILITY VEHICLE FOR PUBLIC WORKS.**
- 12.4. MOTION TO RECLAIM THE CITY OF BROOKLET SCOUT HUT.**
- 12.5. MOTION TO CHANGE THE BROOKLET MUNICIPAL COURT SCHEDULE FROM ONCE A MONTH TO ONCE EVERY TWO MONTHS.**
- 12.6. MOTION TO HAVE THE CITY ENGINEER, WESLEY PARKER, TO DO A SEWER FEESABILITY STUDY FOR THE CITY OF BROOKLET.**
- 12.7. MOTION TO ADD A \$25.00 ADMIN FEE TO ALL CITATIONS ALLOWED BT STATE STATUE.**
- 12.8. MOTION TO APPROVE THE QUOTE FROM TURF PRO IN THE AMOUNT OF \$685.00 FOR THE SPRING SEASON AND \$685.00 FOR THE FALL SEASON.**

13. NEW BUSINESS

14. CONSENT AGENDA

14.1. MAYOR AND COUNCIL TO MAKE THE FOLLOWING APPOINTMENTS FOR THE YEAR 2021:

- APPOINTMENT OF A CITY ATTORNEY - Hugh Hunter**
- APPOINTMENT OF A CITY CLERK - Lori Phillips**
- APPOINTMENT OF A MUNICIPAL COURT CLERK - Mary Renteria**
- APPOINTMENT OF A CITY CODE ENFORCEMENT OFFICER / CITY MARSHALL - Bobby Hoch**
- APPOINTMENT OF A CITY TREASURER - Stormie Hanners**
- APPOINTMENT OF AN ACCOUNTING FIRM - Reddick, Riggs, Hunter & Colson, P.C.**
- APPOINTMENT OF A MUNICIPAL COURT JUDGE - Joseph Cowart**

- **APPOINTMENT OF A MUNICIPAL COURT SOLICITOR – Cain Smith**
- **APPOINTMENT OF THE PAYROLL COMPANY – J.B. Kennedy & Associates, LLC**
- **APPOINTMENT OF THE ELECTION SUPERINTENDENT – Lori Phillips**
- **APPOINTMENT OF THE CITY BUILDING INSPECTOR – Bobbie Hoch**
- **APPOINTMENT OF THE PLANNING & ZONING ADMINISTRATOR – Lori Phillips**
- **APPOINTMENT OF THE SAFTY COORDINATOR FOR THE CITY OF BROOKLET – Jim Stanoff**

14.2. MOTION TO APPROVE THE ABOVE APPOINTMENTS FOR THE YEAR 2021.

15. CHARTER-SECTION 2-9 COMMITTEES; THE MAYOR AND CITY COUNCIL SHALL CREATE BY ORDINANCE SUCH COMMITTEES AS THEY DEEM NESSASARY TO OVERSEE THE OPERATION AND PROVISION OF THE CITY SERVICES AND THE ADMINISTRATION OF CITY GOVERNMENT.

- **Police Department**
- **Streets Department**
- **Water Department**
- **Finance Department**
- **Solid Waste/Garbage**
- **Cemetery and Community Development Director**
- **Mayor Pro-Tem**

15.1. MOTION TO APPROVE THE ABOVE COMMITTEE APPOINTMENTS FOR THE YEAR 2021.

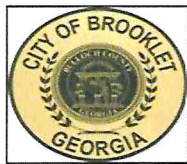
16. MOTION TO FIX AND PUBLISH QUALIFYING FEES FOR COUNCIL SEATS #3, 4 & 5 OF THE CITY OF BROOKLET NOVEMBER 2, 2021 GENERAL ELECTION. (3% OF ANNUAL SALARY = \$54.00 FOR COUNCIL).

17. MOTION TO CLOSE THE REGULAR SESSION IN ORDER TO GO INTO EXECUTIVE SESSION FOR THE PUROPSE OF DISCUSSING PERSONNEL MATTERS.

18. MOTION TO CLOSE THE EXECUTIVE SESSION GO BACK INTO REGULAR SESSION.

19. MOTION TO ADJOURN

PUBLIC PARTICIPATION ON AGENDA ITEMS THESE COMMENTS SHOULD BE LIMITED TO THE SUBJECT THAT IS BEING DEBATED. MEMBERS OF THE PUBLIC MAY SPEAK FOR FIVE MINUTES AND MAY SPEAK ONLY ONCE. ANYONE WISHING TO SPEAK AT ANY MEETING MUST BE RECOGNIZED BY THE MAYOR BEFORE ADDRESSING THE BOARD.



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor

Nicky Gwinnett, Mayor Pro-Tem

Bradley Anderson, Councilman

Greg Schlierf, Councilman

Jim Stanoff, Councilman

William Griffith, Councilman

City Attorney

Hugh Hunter

City Clerk

Lori Phillips

CITY COUNCIL
MINUTES
JANUARY 21, 2021
7:00 PM

1. CALL TO ORDER Mayor Joe Grooms, III

PRESENT: Nicky Gwinnett, Brad Anderson, Jim Stanoff, Bill Griffith, Greg Schlierf, and Lori Phillips presided.

2. ABSENT: Attorney Hugh Hunter

3. INVOCATION Mayor Joe Grooms, III

4. PLEDGE OF ALLIGANCE Mayor Joe Grooms, III

5. SPECIAL PRESENTATION: Police Chief Gary Roberts was proud to present to APO Pierre Jorden with the Life-Saving Award and medal for saving two residents in a house fire on January 3rd, 2021. Officer Jorden is commended for his bravery and quick thinking.

6. RECOGNITION OF GUEST

6.1. Sarah Williams – Lucy Belle Farms - Brooklet Festival Proposal

Ms. Sarah Williams presented a proposal, "A Brighter Brooklet 2021", to the Mayor and City Council. The goals are to encourage people to get outside and mingle in a safe environment, to build community spirit, to increase revenue for Brooklet businesses and the town, to promote awareness to Brooklet to neighboring cities and committees, by encouraging citizens to come to Brooklet. Ms. Williams would like to meet with someone in accounting or Council to look at the options and if we like the idea and want to put it in action then they will know up front where we stand at a financial point.

Mayor Grooms likes the idea and believes it would get the community together and more involved. He looks forward to this idea and believes the community would thoroughly enjoy it.

Councilman Anderson would like for her to attend the next work session, to allow us time to see where we stand on the financial side of it, in order to be a more fruitful discussion.

Ms. Williams will plan on attending the work session scheduled for February 11, 2021.

7. APPROVAL OF MEETING AGENDA

Motion made to approve the agenda as presented

MOTION: Brad Anderson

SECOND: Jim Stanoff

AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 5-0

8. APPROVAL OF THE DECEMBER MINUTES

8.1. December 10, 2020 Work Session Minutes

8.2. December 17, 2020 City Council Minutes

Motion made to approve the minutes as presented

MOTION: Brad Anderson

SECOND: Jim Stanoff

AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 5-0

9. APPROVAL OF THE DECEMBER FINANCIAL REPORTS

Motion made to approve the minutes as presented

MOTION: Brad Anderson

SECOND: Greg Schlierf

AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 5-0

10. REPORTS FROM COMMITTEE MEMBERS

10.1. Mayor Pro-Tem Gwinnett

- Cotton Gin Lane is still work in progress; currently we are at a stand still
- Wesley Parker agreed to start working on a proposed sewer system for the downtown district.
- LMIG Grant is due February 1, 2021; Wesley Parker is working on the grant and suggest we bank the money for (3) years, in order to put it towards a bigger project. Council agrees to bank the money.
- The Sanitation service seems to be moving along and working fine.
- The repairs to the rental property may exceed its budget, City Clerk Lori Phillips was advised to add this item to the February work session as an actionable item.

10.2. Councilman Anderson

- The March 2021 work session will be a Budget Planning session.

10.3. Councilman Stanoff

- Attended a webinar addressing the update on COVID-19 in the state of Georgia. South Carolina, Georgia, and Alabama have the least number of vaccinations in the country and the reason for that was due to an error in reporting practice of these (3) states. The problem still remains unaddressed.

10.4. Councilman Griffith

- No reports at this time

10.5. Councilman Schlierf

- The TV at the Public Works office will work in the Council Chambers of City Hall, he and Derrell will work together on getting it installed.
- English Landscape made one attempt to clean the streets, due to the excess of degree, he will plan on a return trip.
- Turf Pro full year service will save \$41.10 if paid in one payment.

10.6. Chief of Police Gary M. Roberts

- Gave a monthly PD Report
- 99% of the Brooklet businesses emergency contact information has been updated.
- The website is up and running www.brookletga.org

10.7. Building Inspector/City Marshall Officer Bobbie Hoch

- Completed 33 inspections
- Issued 3 permits
- Issued 1 C.O.
- Issued 1 Code Ordinance Violation

11. OLD BUSINESS

11.1. MOTION TO AMEND THE MOTION MADE UNDER OLD BUSINESS FROM THE DECEMBER 17, 2020, CITY COUNCIL MEETING; MOTION TO ORDER 100 GARBAGE CARTS NOT TO EXCEED IN THE AMOUNT OF \$4000.00.

Motion made to approve the amendment as presented

MOTION: Greg Schlierf

SECOND: Bill Griffith

AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 5-0

11.2. MOTION TO APPROVE THE REVISED QUOTE FROM REHIG PACIFIC COMPANY FOR 212 GARBAGE CARTS PLUS PARTS IN THE AMOUNT OF \$10,838.00.

Motion made to approve the revised quote as presented

MOTION: Greg Schlierf

SECOND: Bill Griffith

AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 5-0

- 11.3. MOTION TO APPROVE THE PURCHASE OF A UTILITY VEHICLE FOR PUBLIC WORKS.**
 Councilman Anderson stated that before we can approve this item, we need to follow our purchasing policy and ask for sealed bids; add this item to the February work session to allow for a motion for approval of the purchase.
- 11.4. MOTION TO RECLAIM THE CITY OF BROOKLET SCOUT HUT.**
 Motion made to reclaim the Brooklet Scout Hut as of April 1st, 2021; create a low-cost facility use agreement with an hourly rental fee of \$8.00 per hour.
 MOTION: Brad Anderson
 SECOND: Nicky Gwinnett
 AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
 NAYES: None
 Motion carried 5-0
- 11.5. MOTION TO CHANGE THE BROOKLET MUNICIPAL COURT SCHEDULE FROM ONCE A MONTH TO ONCE EVERY TWO MONTHS.**
 MOTION: Brad Anderson
 SECOND: Jim Stanoff
 AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
 NAYES: None
 Motion carried 5-0
- 11.6. MOTION TO HAVE THE CITY ENGINEER, WESLEY PARKER, TO DO A SEWER FEESABILITY STUDY FOR THE CITY OF BROOKLET.**
 MOTION: Brad Anderson
 SECOND: Nicky Gwinnett
 AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
 NAYES: None
 Motion carried 5-0
- 11.7. MOTION TO ADD A \$25.00 ADMIN FEE TO ALL CITATIONS ALLOWED BY STATE STATUE.**
 MOTION: BILL Griffith
 SECOND: Jim Stanoff
 AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
 NAYES: None
 Motion carried 5-0

- 11.8. MOTION TO APPROVE THE QUOTE FROM TURF PRO IN THE AMOUNT OF \$685.00 FOR THE SPRING SEASON AND \$685.00 FOR THE FALL SEASON.**
MOTION: Greg Schlierf
SECOND: Nicky Gwinnett
AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 5-0

12. NEW BUSINESS

13. CONSENT AGENDA

13.1. MAYOR AND COUNCIL TO MAKE THE FOLLOWING APPOINTMENTS FOR THE YEAR 2021:

- **APPOINTMENT OF A CITY ATTORNEY – Hugh Hunter**
- **APPOINTMENT OF A CITY CLERK – Lori Phillips**
- **APPOINTMENT OF A MUNICIPAL COURT CLERK – Mary Renteria**
- **APPOINTMENT OF A CITY CODE ENFORCEMENT OFFICER / CITY MARSHALL – Bobby Hoch**
- **APPOINTMENT OF A CITY TREASURER – Stormie Hanners**
- **APPOINTMENT OF AN ACCOUNTING FIRM – Reddick, Riggs, Hunter & Colson, P.C.**
- **APPOINTMENT OF A MUNICIPAL COURT JUDGE – Joseph Cowart**
- **APPOINTMENT OF A MUNICIPAL COURT SOLICITOR – Cain Smith**
- **APPOINTMENT OF THE PAYROLL COMPANY – J.B. Kennedy & Associates, LLC**
- **APPOINTMENT OF THE ELECTION SUPERINTENDENT – Lori Phillips**
- **APPOINTMENT OF THE CITY BUILDING INSPECTOR – Bobbie Hoch**
- **APPOINTMENT OF THE PLANNING & ZONING ADMINISTRATOR – Lori Phillips**
- **APPOINTMENT OF THE SAFTY COORDINATOR FOR THE CITY OF BROOKLET – Jim Stanoff**

13.2. MOTION TO APPROVE THE ABOVE APPOINTMENTS FOR THE YEAR 2021.

- MOTION: Brad Anderson
SECOND: Bill Griffith

AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 5-0

14. CHARTER-SECTION 2-9 COMMITTEES; THE MAYOR AND CITY COUNCIL SHALL CREATE BY ORDINANCE SUCH COMMITTEES AS THEY DEEM NECESSARY TO OVERSEE THE OPERATION AND PROVISION OF THE CITY SERVICES AND THE ADMINISTRATION OF CITY GOVERNMENT.

- **Police Department** – Bill Griffith
- **Streets Department** – Nicky Gwinnett / Greg Schlierf
- **Water Department** – Nicky Gwinnett
- **Finance Department** – Brad Anderson
- **Solid Waste/Garbage** – Nicky Gwinnett
- **Cemetery and Community Development Director** – Jim Stanoff
- **Mayor Pro-Tem** – Nicky Gwinnett

14.1. MOTION TO APPROVE THE ABOVE COMMITTEE APPOINTMENTS FOR THE YEAR 2021.

MOTION: Jim Stanoff
SECOND: Bill Griffith
AYES: N/A
NAYES: N/A

Motion died due to request for discussion per councilman Anderson after councilman Stanoff made the motion to approve, seconded by councilman Griffith.

Per Councilman Anderson, “I’ll go ahead and apologize, this is not the forum I wanted to do this in. However, it was what was necessitated, in terms led a different path. I vote no and I’ll explain, I want it clearly noted for liability purposes, should there be a law suit against Council for negligence and or wrong doing, at this point in time, I clearly vote no and I will specify for which department I vote no on. We have a pattern in the City, in terms of our Police Department, having a history of problems and I want to say, specifically Chief Roberts, I am very pleased that you are in the spot you’re in and I think that we are headed in the right direction, but that’s not where my concern is at. Once again, I don’t mean this personal, it is professional and professional in nature, under the leadership of Mr. Bill and Mr. Bill, once again, this is not personal, but we had the debacle, the City did, with the previous Police Chief, as a result of the lack of leadership in that role, the City is now experiencing a 45% increase in insurance premiums; resulting from five (5) lawsuits which have been settled; we had the previous Chief of Police engaging in pornographic material while on duty using city equipment, when the clerk reported the activity to Councilman Griffith, he failed the employee by making her sit there only two (2) feet from the Chiefs office where she could hear all that was going on for nine (9) days until she could produce proof of such activity and for that Councilman Anderson

believes it is wrong to allow Councilman Griffith to be over the Police Department and clearly votes no.

MOTION TO APPROVE REMOVING COUNCILMAN GRIFFITH FROM THE P.D. AND ALLOWING HIM TO WORK WITH MAYOR PRO-TEM GWINNETT OVER STREETS AND APPROVING THE FOLLOWING 2021 APPOINTMENTS:

- **Police Department** – Greg Schlierf
- **Streets Department** – Nicky Gwinnett / Bill Griffith
- **Water Department** – Nicky Gwinnett
- **Finance Department** – Brad Anderson
- **Solid Waste/Garbage** – Nicky Gwinnett
- **Cemetery and Community Development Director** – Jim Stanoff
- **Mayor Pro-Tem** – Nicky Gwinnett

MOTION: Brad Anderson
SECOND: Jim Stanoff
AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 5-0

15. MOTION TO FIX AND PUBLISH QUALIFYING FEES FOR COUNCIL SEATS #3, 4 & 5 OF THE CITY OF BROOKLET NOVEMBER 2, 2021 GENERAL ELECTION. (3% OF ANNUAL SALARY = \$54.00 FOR COUNCIL).

MOTION: Nicky Gwinnett
SECOND: Greg Schlierf
AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 5-0

16. MOTION TO CLOSE THE REGULAR SESSION IN ORDER TO GO INTO EXECUTIVE SESSION FOR THE PUROPSE OF DISCUSSING PERSONNEL MATTERS.

MOTION: Nicky Gwinnett
SECOND: Brad Anderson
AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 5-0

17. MOTION TO CLOSE THE EXECUTIVE SESSION GO BACK INTO REGULAR SESSION.

MOTION: Nicky Gwinnett
SECOND: Greg Schlierf
AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None

Motion carried 5-0

18. MOTION TO ADJOURN

MOTION: Nicky Gwinnett

SECOND: Brad Anderson

AYES: Brad Anderson, Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

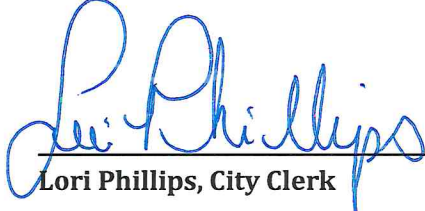
NAYES: None

Motion carried 5-0

Approved this 21 day of January, 2021.



Joe A. Grooms, III, Mayor



Lori Phillips, City Clerk

PUBLIC PARTICIPATION ON AGENDA ITEMS THESE COMMENTS SHOULD BE LIMITED TO THE SUBJECT THAT IS BEING DEBATED. MEMBERS OF THE PUBLIC MAY SPEAK FOR FIVE MINUTES AND MAY SPEAK ONLY ONCE. ANYONE WISHING TO SPEAK AT ANY MEETING MUST BE RECOGNIZED BY THE MAYOR BEFORE ADDRESSING THE BOARD.