



CITY OF BROOKLET
104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Bradley Anderson, Councilman
Robert K. Roughton, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

**JANUARY 18, 2024
CALLED MEETING
6:30 PM
AGENDA**

1. **Consideration of a Motion to Approve the Agenda**
MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____
2. **Legal Services Discussion**
3. **Consideration of a Motion to Adjourn the Called Meeting**
MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

**JANUARY 18, 2024
CITY COUNCIL
MEETING
7:00 PM
AGENDA**

1. **Call to order and welcome** – Mayor L.W. (Nicky) Gwinnett, Jr.
 - a. Invocation – Councilman Harrison
2. **Pledge of Allegiance to the United States Flag** – Councilman Graham
3. **Consideration of a Motion to Approve the Agenda**
MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

4. **Charter Section 2-9 Committees:** The Mayor and City Council Shall create by ordinance such committees as they deem necessary to oversee the operation and provision of city services and the administration of city government.

- Police Department – Rebecca Kelly
- Streets Department – James Harrison & Keith Roughton
- Sanitation Department - James Harrison & Keith Roughton
- Water Department – James Harrison & Keith Roughton
- Finance Department – Brad Anderson
- Administration Department – Johnathan Graham
- Safety Coordinator - Jim Stanoff
- Cemetery - Lori Phillips

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

5. **Consideration of a Motion to appoint a Mayor Pro Tem for the next year, per the Brooklet Municipal Code, Section 2-7 of the City Charter.**

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

6. **Presentation of Service Awards for previous Mayor & Council Members:**

- a. Mayor Joseph Grooms, III
- b. Councilman Bradley Anderson
- c. Councilman Nicky Gwinnett

7. **Mayor Gwinnett’s Vision for the City 2024**

8. **Recognition of guests who have signed up to speak**

9. **Consideration of a Motion to Approve the Consent Agenda**

- a. Tucker Utilities, LLC Invoice for \$46,675.00
- b. Proposal 6235 for \$1,995.00 is for a replacement router/firewall capable of handling internet speeds over 1Gbps. The current router/firewall is only capable of 200 Mbps which is 1/5 of the internet you should be getting.
- c. Striping on Cromley Road - 2023 Brooklet Striping Improvements (PE23190) Change Order Request.
- d. Quote received from Verizon Wireless for 5 New Smartphone lines, including iPhone 13s with Otter box Defenders for the Police Department.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

10. **Motion to approve the resignation of Jim Hargett, effective 01/03/2024.**

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

11. **Consideration of a Motion to Approve the Minutes for the following Meetings:**

- a. December 21, 2023, City Council Meeting
- b. November 20, 2023, Called Meeting
- c. November 16, 2023, City Council Meeting
- d. November 9, 2023, Public Hearing Meeting
- e. November 9, 2023, Work Session

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

12. **Consideration of a Motion to Approve the December Financial Reports as presented.**
MOTION_____ **SECOND**_____ **AYES**_____ **NAYS**_____ **AB**_____

13. **Reports from committee members**

- a. Councilman Graham
- b. Councilman Anderson
- c. Councilwoman Kelly
- d. Councilman Harrison
- e. Councilman Roughton

14. **Report from Police Chief**

- a. Gary M. Roberts

15. **Report from the Safety Coordinator**

- a. Jim Stanoff

16. **DISCUSSION ITEMS:**

16.1. **SECOND READING AND ADOPTION/APPROVAL: AN ORDINANCE TO AMEND CHAPTER 50, ARTICLE II.- WATER TO PROVIDE FOR NEW WATER AND WASTEWATER RATES AND CHARGES IN THE CITY OF BROOKLET.**

MOTION_____ **SECOND**_____ **AYES**_____ **NAYS**_____ **AB**_____

16.2. **SECOND READING AND ADOPTION/APPROVAL: AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF BROOKLET TO ADD A NEW ARTICLE III ON SEWER; TO PROVIDE GENERAL PROVISIONS FOR WHEN CONNECTION TO THE SANITARY SEWAGE SYSTEM IS REQUIRED AND OTHER REQUIREMENTS AND PENALTIES; TO PROVIDE FOR WHEN PRIVATE SEWAGE DISPOSAL SYSTEMS ARE ALLOWED AND UNDER WHAT CONDITIONS; TO PROVIDE PROVISIONS FOR BUILDING SEWERS AND CONNECTIONS; TO PROVIDE FOR THE USE OF PUBLIC SEWERS INCLUDING RESTRICTED AND PROHIBITED DISCHARGES; TO PROVIDE FOR A USER CHARGE SYSTEM; AND TO PROVIDE FOR THE TRANSPORTATION AND DISCHARGE OF SCAVENGER WASTES.**

MOTION_____ **SECOND**_____ **AYES**_____ **NAYS**_____ **AB**_____

16.3. **SECOND READING AND ADOPTION/APPROVAL of the GMEBS-R; City of Brooklet - 2023-2025 Defined Benefit Retirement Plan Restatement. Each employer using the GMEBS Retirement Plan must adopt the restated Adoption Agreement as part of the restatement process.**

MOTION_____ **SECOND**_____ **AYES**_____ **NAYS**_____ **AB**_____

17. **Mayor and Council to make the following appointments for the year 2024:**

- Appointment of a City Clerk - Lori Phillips
- Appointment of the Election Superintendent - Lori Phillips
- Appointment of the Planning & Zoning Administrator – Lori Phillips
- Appointment of a Municipal Court Clerk – Lisa Tollison
- Appointment of a City Code Enforcement Officer / City Marshall – Gary Roberts
- Appointment of a Building Inspector – Sterling Starling
- Appointment of a City Treasurer – Lori Phillips
- Appointment of an Accounting Firm - Reddick, Riggs, Hunter, and Colson, P.C.

- Appointment of a Municipal Court Judge - Joseph Cowart
- Appointment of a Municipal Court Solicitor - Cain Smith
- Appointment of a Municipal Court Public Defender – Spencer Tyson
- Appointment of a Payroll Firm - J.B. Kennedy & Associates, LLC

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

18. Consideration of a motion to appoint a City Attorney for 2024.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

19. Appointment of the Planning Commission for 2024:

- Rene Keene – Chairman
- Ginny Macaluso
- Debra Alexander
- Nathan Nall
- David Bircher

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

20. Consideration of a motion to approve the cost for four appointed Planning Commission Members for \$2,000.00 for Planning 101 and Planning 102 training in February.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

21. Consideration of a motion to leave the regular session and enter an executive session to discuss real estate.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

22. Consideration of a motion to exit the executive session and return to the regular session and for any motions that need to be made.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

23. Consideration of a Motion to adjourn

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____