



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Greg Schlierf, Councilman
Jim Stanoff, Councilman
William Griffith, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

CITY COUNCIL
AGENDA
February 18, 2021
7:00 PM

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLIGANCE**
- 4. RECOGNITION OF GUEST**
 - 4.1. Paul Collins – 2021 Quotes for Employee Health Insurance
- 5. APPROVAL OF MEETING AGENDA**
- 6. APPROVAL OF THE JANUARY MINUTES**
 - 6.1. January 14, 2021 Work Session Minutes
 - 6.2. January 21, 2021 City Council Minutes
- 7. APPROVAL OF THE JANUARY FINANCIAL REPORTS AS PRESENTED AT THE JANUARY WORK SHOP SESSION AS PRESENTED.**
- 8. REPORTS FROM COMMITTEE MEMBERS**
 - 8.1. Mayor Pro-Tem Gwinnett
 - 8.2. Councilman Anderson
 - 8.3. Councilman Stanoff
 - 8.4. Councilman Griffith
 - 8.5. Councilman Schlierf
- 9. REPORT FROM POLICE CHIEF**
 - 9.1. Gary M. Roberts

10. REPORT FROM BUILDING INSPECTOR/CITY MARSHALL

10.1. Bobbie Hoch

11. OLD BUSINESS

11.1. DISCUSSION AND POSSIBLE MOTION TO APPROVE A QUOTE FOR THE 2021 EMPLOYEE HEALTH INSURANCE RENEWAL.

11.2. DISCUSSION ON MOVING FORWARD WITH THE TREE CLEARING PROJECT THROUGH THE CITY.

12. NEW BUSINESS

12.1. DISCUSSION TO AMEND THE CODE OF ORDINANCES OF THE CITY OF BROOKLET BY DELETING THE ENTIRE CHAPTER 38 ON SOLID WASTE, AND REPLACING THE SAME WITH A NEW CHAPTER 38 ON SOLID WASTE, TO INCLUDE AN ARTICLE II ADDRESSING LITTER CONTROL; AN ARTICLE III ADDRESSING GENERAL PROVISIONS ON SOLID WASTE. INCLUDING DEFINITIONS, FEES FOR COLLECTION, REQUIREMENT THAT GARBAGE BE PROMPTLY REMOVED THE PROHIBITION OF COLLECTION, TRANSPORTATION OF GARBAGE BY PRIVATE PERSONS; AN ARTICLE IV REGARDING PREPARATION FOR COLLECTION AND DISPOSAL, TO INCLUDE A DIVISION 1 ON GARBAGE COLLECTION AND THE ESTABLISHMENT OF A CART SYSTEM, AMONG OTHER PURPOSES, AND A DIVISION 2 ADDRESSING YARD TRIMMINGS AND OTHER COLLECTIONS; AN ARTICLE V ADDRESSING COMMERCIAL ESTABLISHMENTS; AN ARTICLE VI ADDRESSING SPECIAL REFUSE DISPOSAL; AND AN ARTICLE VII ADDRESSING ENFORCEMENT, INCLUDING CIVIL AND CRIMINAL PENALTIES, AND FOR OTHER PURPOSES.

12.2. DISCUSSION AND POSSIBLE MOTION FOR ADDITIONAL EQUIPMENT FOR PUBLIC WORKS.

12.3. DISCUSSION ON CREATING AND MAILING A LETTER TO THE RESIDENTS ADDRESSING THE GARBAGE SCHEDULE AND RULES FOR PLACING THE CART AT THE CURB FOR PICKUP.

13. CONSENT AGENDA

13.1. DISCUSSION AND POSSIBLE MOTION TO APPROVE A QUOTE TO TINT THE WINDOWS ON ALL (5) POLICE VEHICLES.

13.2. DISCUSSION AND POSSIBLE MOTION TO APPROVE A QUOTE TO REPAIR THE PART-TIME POLICE VEHICLE (DODGE CHARGER).

14. MOTION TO ADJOURN

PUBLIC PARTICIPATION ON AGENDA ITEMS THESE COMMENTS SHOULD BE LIMITED TO THE SUBJECT THAT IS BEING DEBATED. MEMBERS OF THE PUBLIC MAY SPEAK FOR FIVE MINUTES AND MAY SPEAK ONLY ONCE. ANYONE WISHING TO SPEAK AT ANY MEETING MUST BE RECOGNIZED BY THE MAYOR BEFORE ADDRESSING THE BOARD.



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City Attorney
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CITY COUNCIL
MINUTES
February 18, 2021
7:00 PM

1. CALL TO ORDER Mayor Joe Grooms, III

PRESENT: Nicky Gwinnett, Jim Stanoff, Bill Griffith, Greg Schlierf, and Attorney Hugh Hunter presided. Councilman Brad Anderson and Lori Phillips was absent.

1. INVOCATION Mayor Joe Grooms, III

2. PLEDGE OF ALLIGANCE Mayor Joe Grooms, III

3. Councilman Schlierf made a motion to amend the agenda to add Cooper Electric under Old Business as Item# 11.3.

MOTION: Greg Schlierf

SECOND: Jim Stanoff

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

4. RECOGNITION OF GUEST

4.1. Paul Collins – 2021 Quotes for Employee Health Insurance

After a brief discussion, Councilman Anderson made a recommendation to add this item to the March Work Session agenda to allow time for Council to review. Mayor and Council agreed.

4.2. Prethinia Cone – 216 Goodman Street

The sewer system is located on the property at her residence in her back yard, she is asking when the City will be maintaining the tank, it's been having a lot of issues, such as backing up in her yard. She currently has vehicles parked in her entrance however, she was informed by the Chief that the vehicles need to be removed a.s.a.p. and also, a no parking sign has been placed at her property, if the pump is going to be an issue, she

would like for the septic system to be removed from her property. Councilman Stanoff stated that the No Parking sign was placed there due to the fire truck not being able to get there in case of an emergency, it has nothing to do with the septic system. Mayor Pro-Tem Gwinnett stated that all the maintenance will be addressed a.s.a.p. and will continue to be maintained by the City for the ongoing future.

5. APPROVAL OF MEETING AGENDA

MOTION: Nicky Gwinnett
SECOND: Bill Griffith
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 4-0

6. APPROVAL OF THE JANUARY MINUTES

6.1. January 14, 2021 Work Session Minutes

6.2. January 21, 2021 City Council Minutes

MOTION: Nicky Gwinnett
SECOND: Jim Stanoff
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 4-0

7. APPROVAL OF THE JANUARY FINANCIAL REPORTS AS PRESENTED AT THE JANUARY WORK SHOP SESSION AS PRESENTED.

Councilman Schlierf made a motion to table the January financial reports until the March meeting.

MOTION: Greg Schlierf
SECOND: Jim Stanoff
AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf
NAYES: None
Motion carried 4-0

8. REPORTS FROM COMMITTEE MEMBERS

8.1. Mayor Pro-Tem Gwinnett

- Wesley Parker, the City Engineer, is working on the downtown drainage matter; the county stated that they would not issue a permit for sewer
- Surveyor has been scheduled for the North Cromley road project
- Feasibility Study will begin soon
- We received \$37, 504.99 from the sur plus sale for equipment

8.2. Councilman Anderson

- Absent

8.3. Councilman Stanoff

- Contacted the U.S. Military Veterans' Group to let them know that the

June 1, 2021 will be their last day to vacate the Scout Hut

- **Councilman Stanoff made a motion to allow the tenants until June 1st to vacate the Scout Hut.**

MOTION: Jim Stanoff

SECOND: Greg Schlierf

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

8.4. Councilman Griffith

- No reports

8.5. Councilman Schlierf

- Trash Flow was gracious enough to refund the full purchase price of the system due to a disconnect between software
- Educating the Police Department Personnel about financial aspects in the Police Department to give a better understanding
- Police Clerk Mary Renteria has been working on a Fine and Fee Forfeiture Cost Project to compare Brooklet fees to other municipalities in surrounding areas
- His goal is to present at the March Council meeting a new Fine and Fee Schedule

9. REPORT FROM POLICE CHIEF

9.1. Gary M. Roberts

- Gave a monthly Crime Analysis Report
- Focusing on Traffic Enforcement
- We have lost our Part-Time Officer, Matthew Swint, to suicide this month, we ask that everyone keep his family and friends in your prayers during this time, he will receive full honors from the Brooklet Police Department.

10. REPORT FROM BUILDING INSPECTOR/CITY MARSHALL

10.1. Bobbie Hoch

- Issued 23 permits
- Performed 39 Inspections
- 5 C.O.'s was approved

11. OLD BUSINESS

11.1. DISCUSSION AND POSSIBLE MOTION TO APPROVE A QUOTE FOR THE 2021 EMPLOYEE HEALTH INSURANCE RENEWAL.

Mayor Pro-Tem Gwinnett made a motion to table this item until the March meeting.

MOTION: Nicky Gwinnett

SECOND: Greg Schlierf

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None
Motion carried 4-0

11.2. DISCUSSION ON MOVING FORWARD WITH THE TREE CLEARING PROJECT THROUGH THE CITY.

Councilman Griffith has a list for 29 trees, he would like to move forward by advertising the project for bids and would like to bring this item back to the March meeting.

11.3. DISCUSSION AND POSSIBLE MOTION TO APPROVE THE QUOTE FROM COOPER ELECTRIC IN THE AMOUNT OF \$5,837.80 TO REPLACE AND MOVE THE ELECTRICAL CONTROLS AT THE PUMP HOUSE AT PUBLIC WORKS.

MOTION: Nicky Gwinnett

SECOND: Greg Schlierf

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

12. NEW BUSINESS

12.1. DISCUSSION TO AMEND THE CODE OF ORDINANCES OF THE CITY OF BROOKLET BY DELETING THE ENTIRE CHAPTER 38 ON SOLID WASTE, AND REPLACING THE SAME WITH A NEW CHAPTER 38 ON SOLID WASTE, TO INCLUDE AN ARTICLE II ADDRESSING LITTER CONTROL; AN ARTICLE III ADDRESSING GENERAL PROVISIONS ON SOLID WASTE. INCLUDING DEFINITIONS, FEES FOR COLLECTION, REQUIREMENT THAT GARBAGE BE PROMPTLY REMOVED THE PROHIBITION OF COLLECTION, TRANSPORTATION OF GARBAGE BY PRIVATE PERSONS; AN ARTICLE IV REGARDING PREPARATION FOR COLLECTION AND DISPOSAL, TO INCLUDE A DIVISION 1 ON GARBAGE COLLECTION AND THE ESTABLISHMENT OF A CART SYSTEM, AMONG OTHER PURPOSES, AND A DIVISION 2 ADDRESSING YARD TRIMMINGS AND OTHER COLLECTIONS; AN ARTICLE V ADDRESSING COMMERCIAL ESTABLISHMENTS; AN ARTICLE VI ADDRESSING SPECIAL REFUSE DISPOSAL; AND AN ARTICLE VII ADDRESSING ENFORCEMENT, INCLUDING CIVIL AND CRIMINAL PENALTIES, AND FOR OTHER PURPOSES.

Attorney Hugh Hunter was asked to prepare a Solid Waste Ordinance for the City, which he has done. After a brief discussion, Attorney Hunter will make the requested changes and present it at the March Meeting for a Second reading.

12.2. DISCUSSION AND POSSIBLE MOTION FOR ADDITIONAL EQUIPMENT FOR PUBLIC WORKS.

Motion to table this item until the March meeting.

MOTION: Nicky Gwinnett

SECOND: Greg Schlierf

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

12.3. DISCUSSION ON CREATING AND MAILING A LETTER TO THE RESIDENTS ADDRESSING THE GARBAGE SCHEDULE AND RULES FOR PLACING THE CART AT THE CURB FOR PICKUP.

Motion to table this item until the March meeting.

MOTION: Greg Schlierf

SECOND: Jim Stanoff

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

13. CONSENT AGENDA

13.1. DISCUSSION AND POSSIBLE MOTION TO APPROVE A QUOTE TO TINT THE WINDOWS ON ALL (5) POLICE VEHICLES.

Councilman Schlierf made a motion to approve the quote from the Tint Shop in the amount of \$1.100.00.

MOTION: Greg Schlierf

SECOND: Bill Griffith

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

13.2. DISCUSSION AND POSSIBLE MOTION TO APPROVE A QUOTE TO REPAIR THE PART-TIME POLICE VEHICLE (DODGE CHARGER).

Councilman Schlierf made a motion to approve the quote from Wunnawf Customs LLC in the amount of \$450.00.

MOTION: Greg Schlierf

SECOND: Bill Griffith

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

14. MOTION TO ADJOURN

MOTION: Nicky Gwinnett


SECOND: Greg Schlierf

AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf

NAYES: None

Motion carried 4-0

Approved this 20 day of May, 2021.



Joe A. Grooms, III, Mayor



Lori Phillips, City Clerk