



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Rebecca Kelly, Mayor Pro-Tem
Bradley Anderson, Councilman
Hubert Keith Roughton, Councilman
James Harrison, Councilman
Johnathan Graham, Councilman

City Attorney
Cain Smith

City Clerk
Lori Phillips

**FEBRUARY 15, 2024
CITY COUNCIL
MEETING
7:00 PM
AGENDA**

1. **Call to order and welcome** – Mayor L.W. (Nicky) Gwinnett, Jr.
 - a. Invocation – Keith Roughton
2. **Pledge of Allegiance to the United States Flag** – Brad Anderson
3. **PLANNING & ZONING PUBLIC HEARING ITEMS(S):**
 - a) APPLICATION VR2023-015:
Will Marsh Properties has submitted a variance application requesting a front building setback to be 26 feet instead of 35 feet (Section 5-2 of Article 5 on a minor street (2-51.2 of Article II of Appendix B-Zoning). The property is at 502 West Lee Street, Brooklet, GA 30415.

Discussion from the Mayor and City Council.

Discussion and questions from the Public who have requested to speak.

4. **Motion to Close the Public Hearing and go into the Regular Session.**
MOTION____**SECOND**____**AYES**____**NAYS**____**AB**____
5. **Consideration of a Motion to Approve the Agenda**
MOTION____**SECOND**____**AYES**____**NAYS**____**AB**____
6. **Recognition of guests who have signed up to speak**
 - a. Jonny Boy Cookies (formerly Big Boy Cookies).
 - b. Michelle Nesmith – Farmers Market

7. **Consideration of a Motion to Approve the Minutes for the following Meetings:**
 a. January 18, 2024 Called Meeting Minutes
 b. January 18, 2024, City Council Minutes
 c. January 31, 2024 Called Meeting Minutes
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____
8. **Consideration of a Motion to Approve the Consent Agenda**
 a. Recommendation Package - Brooklet Well and Wellhouse #3 Project (PE22115)
 b. Georgia Technologies Proposal for \$1,495.00 for a new desktop computer for Police Clerk Lisa Tollison.
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____
9. **Consideration of a Motion to Approve the January Financial Reports as presented.**
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____
10. **Report from the City Engineer**
 a. Wesley Parker
11. **Report from the City Consultant**
 a. Matthew Morris
12. **Reports from committee members**
 a. Councilman Graham
 b. Councilman Anderson
 c. Mayor Pro-Tem Kelly
 d. Councilman Harrison
 e. Councilman Roughton
13. **Report from Police Chief**
 a. Gary M. Roberts
14. **Report from the Safety Coordinator**
 a. Jim Stanoff
15. **DISCUSSION ITEMS:**
- 15.1. Motion to Approve the request for Application VR2023-015.
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____
- 15.2. Discussion and consideration of a motion to approve the Brooklet Lead Service Line Inventory Proposal (PE23184) This is a paid version of 120 Water (PW Pro) for the lead service line inventory. Lindsey Bashlor with Parker Engineering recommends using them to aid in the inventory.
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____
- 15.3. Discussion and possible motion to approve a quote for the tree and limb clearing project for removing the trees from the right of way through the city.
MOTION _____ SECOND _____ AYES _____ NAYS _____ AB _____

15.4. Discussion and consideration of a motion to approve Attorney Cain Smith to draft an ordinance to require concrete culverts for access driveways within public rights-of-way of municipal streets within the City of Brooklet to include fees.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

15.5. Discussion and consideration of a motion to approve Attorney Cain Smith to draft an ordinance for food truck vendors.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

15.5. Discuss and consider a motion to approve the quote from Springbook/Qs1 for Utility Billing Training.

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____

15.6. Discuss catering and refreshments for meetings with Bulloch County held at Brooklet City Hall and what account would fund this expense.

16. Consideration of a Motion to adjourn

MOTION _____ **SECOND** _____ **AYES** _____ **NAYS** _____ **AB** _____