

CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Greg Schlierf, Councilman
Jim Stanoff, Councilman
William Griffith, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

ACTIONABLE
WORK SESSION
AGENDA
FEBRUARY 10, 2021
6:30 PM

1. Call to Order

2. Recognition of Guest:

- 2.1. Don Roberson – Bipolar Ionization Device
- 2.2. Sarah Williams - Lucy Belle Farms

3. Work Session Items:

- 3.1. Sewer System Feasibility Study Cost for downtown business district – Nicky Gwinnett
- 3.2. Handheld Upgrade – Nicky Gwinnett
- 3.3. Property Damage – 302 North Cromley Road
- 3.4. Safety Information – Jim Stanoff
- 3.5. Tree Demo Project – Bill Griffith
- 3.6. Sanitation Ordinance Update – Lori Phillips
- 3.7. Vendors using City Landfill – Greg Schlierf
- 3.8. S.T.E.P. Program – Greg Schlierf
- 3.9. Police Vehicle Window Tinting – Greg Schlierf
- 3.10. Police Vehicle Repair – Greg Schlierf
- 3.11. Additional Trash Marketing – Greg Schlierf
- 3.12. Georgia Association of Police – Chief of Police Training (8 days) and meal expense

4. Action Items:

- 4.1. Motion to approve Chad Baker as the Sanitation Truck Driver effective as of January 1, 2021.**
- 4.2. Motion to approve increasing the rental house repair budget by \$1,000.00.**
- 4.3. Motion to approve Bid# C0B21-002 Club Car Carryall 4x4 1500 Diesel for Public Works in the amount of \$17,423.05.**

- 5. Motion to close the regular session in order to go into executive session for the purpose of discussing personnel matters.**

- 6. Motion to close the executive session go back into regular session.**

- 7. Motion to adjourn**

PUBLIC PARTICIPATION ON AGENDA ITEMS THESE COMMENTS SHOULD BE LIMITED TO THE SUBJECT THAT IS BEING DEBATED. MEMBERS OF THE PUBLIC MAY SPEAK FOR FIVE MINUTES AND MAY SPEAK ONLY ONCE. ANYONE WISHING TO SPEAK AT ANY MEETING MUST BE RECOGNIZED BY THE MAYOR BEFORE ADDRESSING THE BOARD.

**MOTION TO ENTER INTO A CLOSED MEETING OF THE
COUNCIL OF THE CITY OF BROOKLET**

Councilman Nicky Guinnett makes the following motion:

- (1) That this Mayor and Council Members now enter into closed session as allowed by O.C.G.A. 50-14-4(b); and
- (2) Pursuant to advice by the City Attorney, for the purpose of discussing following:

Personnel matters

That this body, in open session, adopt a resolution authorizing and directing the Mayor or Presiding Officer to execute an affidavit in compliance with O.C.G.A. 50-14-4, and that this body ratify the action of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law, said the resolution to be in the form as attached hereto.

MOTION APPROVED

Those voting in favor of the motion for closure:

Council Members

Greg Schlierf

Nicky Guinnett

Brad Anderson

Jim Stanoff / Bill Giffith

Those voting against the motion for closure:

Council Members

AFFIDAVIT

Before an officer duly authorized to administer oaths appeared Joe Gruns, III, who after being duly sworn, deposes and on oath states the following;

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor/Mayor Pro-Tem, I was the presiding officer of a meeting of the Council of The City of Brooklet held on the 10 day of Feb., 2021. A portion of said Meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. 50-14-4(b) provides the follows:
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters Within exceptions to public disclosure provided by law. Those specific relevant exceptions Are identified as follows:

_____ Meeting to discuss the future acquisition of real estate; except that such meeting is Subject to the requirements of law for the giving of the notice of such a meeting to the public And preparing the minutes of such a meeting; provided, however, the disclosure of such Portions of the minutes as would identify real estate to be acquired may be delayed until such Time as the acquisition of the real estate has been completed, terminated, or abandoned or Court proceedings with respect thereto initiated;

Meeting, discussion, or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a Public officer or employee but not when receiving evidence or hearing argument on charges Filed to determine disciplinary action or dismissal of a public officer or employee. The vote on Any matter covered by this paragraph shall be taken in public and minutes of the meeting as Provided by law shall be made available. Meeting to discuss or take action on the filling of a Vacancy in the membership of the agency itself shall at all time be open to the public as Provided by law;

_____ Tax matters made confidential by State Law;

_____ To consult and meet with legal counsel to pending or potential litigation, settlement, Claims, administrative proceedings, or other judicial actions brought or to be brought by or Against the agency or any officer or employee or in which the agency or officer or employee May be directly involved;

_____ Staff meeting held for investigative purposes under duties or responsibilities imposed By law.

_____ Meetings when discussing any records, the disclosure of which would compromise Security against sabotage or criminal or terrorist acts as defined that are exempt from public Disclosure pursuant to 50-18-72(a)(15).

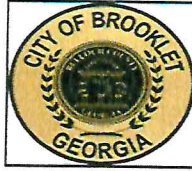
This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting.

This 10 day of Feb, 2021 [Signature]
Affiant

Sworn to and subscribed before me This 10 day of Feb, 2021.

[Signature]
Notary Public





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Bradley Anderson, Councilman
Greg Schlierf, Councilman
Jim Stanoff, Councilman
William Griffith, Councilman

City Attorney
Hugh Hunter

City Clerk
Lori Phillips

ACTIONABLE
WORK SESSION
MINUTES
FEBRUARY 10, 2021
6:30 PM

1. Call to Order by Mayor Joe Grooms, III

PRESENT: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith, and Lori Phillips

2. Recognition of Guest:

2.1. Don Roberson – Bipolar Ionization Device

Bipolar ionization, or needlepoint ionization, is the electrical charging of air as it passes through an ionization field. The system energizes the air to form bipolar (positive and negative) air ions. The HVAC system distributes the energized ions into all of the spaces served by the duct system in an in-duct installation. Ions are attracted to pathogens in the air, such as viruses, and bonds to them, this interrupts their bond to a hydrogen element and prevents the pathogen from replicating so it becomes inactive. The bipolar ionization units University of Richmond installed produce less than 0.05 ppm of ozone; OSHA limits on ozone exposure are 0.05 ppm for an 8-hour day performing rigorous physical work and 0.1 ppm for an 8-hour day performing light work. Therefore, this decades-old technology can be used in occupied spaces.

Benefits of using in bipolar ionization in HVAC equipment include, but are not limited to:

- Reduced dust and mold particles.
- Reduced odors. Bipolar ions break down odors at their source and eliminate them — no masking or diluting!
- Reduced VOCs (Volatile Organic Compounds).
- Reduced bacteria and viruses. Bipolar ions negatively affect the DNA of bacteria and viruses which protects your space's inhabitants from illness and disease.

2.2.Sarah Williams - Lucy Belle Farms – Not Present

3. Work Session Items:

3.1. Sewer System Feasibility Study Cost for downtown business district

Mayor Pro-Tem Nicky Gwinnett stated at this time we are waiting on Wesley Parker to provide an estimate for this project.

Motion to amend the agenda in order to add a 4.4. line item under Action Items.

MOTION: Greg Schlierf

SECOND: Jim Stanoff

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

3.2. Handheld Upgrade

The current meter reading equipment needs to be repaired or upgraded to a new unit, to repair the auto read gun the cost will be \$475, the cost of a new unit, trading in the old unit is \$975, with the new gun, we will be able to use a tablet for the reading. Mayor Pro-Tem Nicky Gwinnett advised Lori Phillips to issue a PO for the new unit.

3.3. Property Damage

While trimming the right of way at the property of 302 North Cromley road, a stick hit the house on the property and damaged a piece of the vinyl siding on the house, Mayor Pro-Tem Nicky Gwinnett stated that he will have Bobby Hoch, the Inspector, repair the damage that was done.

3.4. Safety Information

Councilman Jim Stanoff gave the monthly safety update and also advised the Mayor and Council that there are a few fire hydrants throughout the town that need to be replaced, he will get a list together and also, look at different cost options for repairs or replacement.

3.5. Tree Demo Project

Councilman Bill Griffith would like to ask for sealed bids for removing potentially dangerous trees throughout the city on the city right of ways and would like to include the trees that need to be removed before the North Cromley road project can begin. Councilman Anderson advised him to get a list together to give to Lori Phillips to include in the bid package so we may proceed.

3.6. Sanitation Ordinance Update

City Clerk Lori Phillips advised Mayor and Council to read through the proposed ordinance and note any changes that need to be made before the February City Council meeting in hopes of it being ready for the first reading.

3.7. Vendors using City Landfill

Councilman Greg Schlierf had an idea to allow vendors to use the city landfill to dump limbs and leaves by charging a permit fee; Mayor Pro-Tem Nicky Gwinnett advised him that this is not a good idea, it creates a liability for the city and also, there isn't enough space to allow this.

3.8. S.T.E.P. Program

Councilman Greg Schlierf is in the process of implementing the S.T.E.P. Program again.

3.9. Police Vehicle Window Tinting

Councilman Greg Schlierf would like to tint the windows on all Police vehicles, he will have quotes for the February City Council meeting.

3.10. Police Vehicle Repair

Councilman Greg Schlierf will be asking for quotes to repair the Dodge Charger/Part-timer car and will present them at the February City Council meeting.

3.11. Additional Trash Marketing

Councilman Schlierf has no report.

3.12. Georgia Association of Police

The Chief of Police Training will be for (8 days) and requires a meal expense check; the cost does not exceed \$1,000.00; therefore, it does not require a vote.

4. Action Items:

4.1. Motion to approve Chad Baker as the Sanitation Truck Driver effective as of January 1, 2021.

MOTION: Greg Schlierf

SECOND: Bill Griffith

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

4.2. Motion to approve increasing the rental house repair budget by \$1,000.00.

MOTION: Brad Anderson

SECOND: Greg Schlierf

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

4.3. Motion to approve Bid# C0B21-002 Club Car Carryall 4x4 1500 Diesel for Public Works in the amount of \$17,423.05.

MOTION: Brad Anderson

SECOND: Jim Stanoff

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

4.4. Motion to approve the amount of \$3,500.00 for D.O.T. to do a survey of Highway 80 on the side of North Cromley road before we can proceed with the North Cromley road project.

MOTION: Greg Schlierf

SECOND: Bill Griffith

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

5. Motion to close the regular session in order to go into executive session for the purpose of discussing personnel matters.

MOTION: Nicky Gwinnett

SECOND: Brad Anderson

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

6. Motion to close the executive session go back into regular session.

MOTION: Nicky Gwinnett

SECOND: Brad Anderson

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

7. Motion to adjourn

MOTION: Nicky Gwinnett

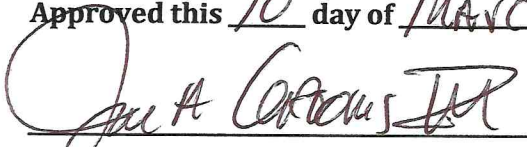
SECOND: Brad Anderson

AYES: Greg Schlierf, Brad Anderson, Nicky Gwinnett, Jim Stanoff, Bill Griffith

NAYES: None

Motion carried 5-0

Approved this 10 day of March, 2021.



Joe A. Grooms, III, Mayor



Lori Phillips, City Clerk

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