



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 \*(912) 842-2137 \*FAX (912) 842-5877

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Joe Grooms III, Mayor  
Nicky Gwinnett, Mayor Pro-Tem  
Bradley Anderson, Councilman  
Rebecca Kelly, Councilwoman  
James Harrison, Councilman  
Johnathan Graham, Councilman

City Attorney  
Hugh Hunter

City Clerk  
Lori Phillips

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CITY COUNCIL  
DECEMBER 16, 2021  
MINUTES

1. **Call to order and welcome** - Mayor Grooms, III
  - a. Invocation
2. **Pledge of Allegiance to the United States Flag** - Mayor Grooms, III
3. **Swearing-In of Elected Officials**
  - a. Post 3 - Rebecca Kelly
  - b. Post 4 - James Harrison
  - c. Post 5 - Johnathan Graham
4. **Farewell Ceremony for Council members Jim Stanoff, Bill Griffith, and Greg Schlierf**
5. **Amend or approve Proposed Agenda**

Motion made to amend the proposed meeting agenda to remove item (a), and item (d) from new business.

**MOTION:** Bill Griffith  
**SECOND:** Jim Stanoff  
**AYES:** Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson  
**NAYES:** None  
Motion carried 5-0
6. **Amend or approve the minutes of the following City Council meetings & Called meeting:**
  - a. October 21, 2021 Council meeting
  - b. November 18, 2021 Council meeting
  - c. December 8, 2021 Called meeting

Motion to approve the minutes listed above.

**MOTION:** Jim Stanoff  
**SECOND:** Greg Schlierf  
**AYES:** Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson  
**NAYES:** None

**Motion carried 5-0**

7. **Motion to approve the November financial reports as presented**  
Motion to approve the November financial reports as presented.

**MOTION: Brad Anderson**

**SECOND: Nicky Gwinnett**

**AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson**

**NAYES: None**

**Motion carried 5-0**

8. **Public Hearing and Comments:**

- a. Public hearing of a Proposed Text Amendment to the City of Brooklet Zoning Ordinance to amend section 5-2 of appendix b-zoning of the code of ordinances of the city of Brooklet by changing the minimum lot area in R-1 and R-3 zoning districts, and by further changing the minimum front yard setbacks in R-1, R-2 and R-3 zoning districts, the minimum rear yard setbacks in R-1 and R-2 zoning districts, and the minimum side yard setbacks in R-1 zoning districts, and furthermore to amend section 4-1 of appendix b-zoning to reflect the foregoing changes in lot size, and to revise the building area percentages on lots in R-1, R-2 and R-3 zoning districts in relation to the minimum lot sizes allowed in each such zoning district.

The Planning and Zoning committee voted on November 11, 2021 to deny the proposed text amendment.

- Open public hearing
- Comments
- Close Public Hearing
- Motion concerning proposed text amendment recommendation from Planning and Zoning.

Motion to approve the proposed text amendment as presented.

**MOTION: Nicky Gwinnett**

**SECOND: Bill Griffith**

**AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson**

**NAYES: None**

**Motion carried 5-0**

- b. Public hearing of an initial zoning classification of R-2 for property that Franklin Construction, LLC. Has petitioned to be annexed into the city of Brooklet. The current zoning classification is R-25 (Bulloch County). If the request is approved the property will be used as a single-family residential subdivision. The property location is located on Old Leefield Road, portion of parcel no: 135-022.

The Planning and Zoning committee voted on November 11, 2021 to approve the zoning request and annexation request.

- Open public hearing
- Comments
- Close Public Hearing
- Motion concerning the zoning request recommendation from Planning and Zoning.

Motion to approve the zoning request and annexation request as presented.

**MOTION:** Nicky Gwinnett

**SECOND:** Bill Griffith

**AYES:** Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

**NAYES:** None

**Motion carried 5-0**

9. **Recognition of guest**

10. **Reports from committee members**

**Mayor Pro-Tem Gwinnett** - The North Cromley Road project is 90% ready to bid and the Cotton Gin Road project is 70% ready to bid. Ellis Wood has not showed up to do the patch work. Wesley Parker is expecting an answer about rather or not we will be approved for the grant for the sewer project.

**Councilman Anderson** - Start working on the budget in February, work with each department and plan for future expenses.

**Councilman Stanoff** - The safety grant has been approved. The Round About Café' will be opening soon in Brooklet and also a Pizza restaurant will be coming soon on highway 80 East. The Christmas Festival will be this Saturday at the festival grounds.

**Councilman Griffith** - Serious water issue occurred not very long ago, the gauge on the tank was not working but has since been repaired. We have received the second lawn mower. All dead meters have been repaired and are working.

**Councilman Schlierf** - to everyone on Council, thank you for everything you have helped me with in the 8 years I have been on council. To the new members this is a think less job at times, it's not easy but it is fun and it is worth it and he wishes them all very well.

11. **Report from Police Chief**

- a. Gary M. Roberts - gave the monthly pd report.

12. **Report from Building Inspector/City Marshall**

- a. Bobbie Hoch - gave the monthly building inspection report.

13. **Old business**

- a. Second reading and approval of a revised ordinance to regulate alcohol sales in the city of Brooklet to include the package sale of malt beverages and wine and the pouring of malt beverages, wine and distilled spirits in restaurants, to provide for definitions, to provide for licensing and qualifications for licenses, to provide for distance requirements for alcoholic beverage sales near churches and schools, to provide for application requirements, to provide for transferability of licenses, to prohibit certain acts on licensed premises, to provide for proper identification required for purchase, to provide for wholesale license requirements, to provide for hours of sale, to provide for license fees, to provide for suspension and revocation of licenses, and for other purposes.

Motion to approve the second reading and approval of a revised ordinance to regulate alcohol sales in the city of Brooklet presented.

**MOTION:** Brad Anderson

**SECOND:** Nicky Gwinnett

**AYES:** Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

**NAYES:** None

**Motion carried 5-0**

**14. New business**

a. Motion to approve the purchase of four (4) Pro-Air Level 2 Safety Vest for \$689.99 pervest for a total of \$2,759.96 to be paid from the safety grant money. *(removed)*

b. Discussion and possible motion to implement a Basic Life Support (includes CPR/AED) Training course. The initial cost to implement the classes: \$3,371.15.

Motion made to table.

**MOTION:** Brad Anderson

**SECOND:** Greg Schlierf

**AYES:** Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

**NAYES:** None

**Motion carried 5-0**

c. Discussion and possible motion to purchase Clear Software for the Police Department. After a brief discussion, the program will cost \$7,226.07 for three (3) years and will be paid from the Police Department Technology Fund.

Motion made to approve.

**MOTION:** Greg Schlierf

**SECOND:** Bill Griffith

**AYES:** Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

**NAYES:** None

**Motion carried 5-0**

d. Employee Christmas Bonus *(removed)*

**15. Motion to close the Regular Session and move to Executive Session for the purpose of discussing Personnel Matters.**

Motion to close the regular session and move to executive session for the purpose of discussing personnel matters.

**MOTION:** Greg Schlierf

**SECOND:** Brad Anderson

**AYES:** Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson

**NAYES:** None

**Motion carried 5-0**

16. **Moton to close the Executive Session and return to the Regular Session.**  
Motion to close the executive session and return to the regular session.  
**MOTION: Jim Stanoff**  
**SECOND: Bill Griffith**  
**AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson**  
**NAYES: None**  
**Motion carried 5-0**
16. **Motion made to promote Officer Silver Leuschner to Lieutenant at a rate of \$17.00 per hour starting January 1, 2022 with a probationary period until June 30<sup>th</sup>, upon successful completion of her probationary period, her rate of pay is to be increased to \$17.50 per hour.**  
Motion to approve.  
Motion to adjourn.  
**MOTION: Nicky Gwinnett**  
**SECOND: Bill Griffith**  
**AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson**  
**NAYES: None**  
**Motion carried 5-0**
17. **Motion to adjourn**  
**MOTION: Bill Griffith**  
**SECOND: Greg Schlierf**  
**AYES: Jim Stanoff, Nicky Gwinnett, Bill Griffith, Greg Schlierf, and Brad Anderson**  
**NAYES: None**  
**Motion carried 5-0**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Joe A. Grooms, III, Mayor

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Lori Phillips, City Clerk