



CITY OF BROOKLET
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912) 842-5877

L.W. (Nicky) Gwinnett, Jr. Mayor
Hubert Keith Roughton, Mayor Pro-Tem
Bradley Anderson, Councilman
Rebecca Kelly, Councilwoman
James Harrison, Councilman
Sheila Wentz, Councilwoman

Carter Crawford, City Manager
Lori Phillips, City Clerk
Melissa Pevey, Assistant Clerk
Ben Perkins, City Attorney

**April 17, 2025
City Council Meeting
7:00 PM**

**Proposed
Agenda**

- 1. Call to order and welcome** - Mayor Gwinnett
 - Invocation
 - Pledge of Allegiance
- 2. Consideration of a Motion to Approve the Agenda**
MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____
- 3. Recognition of Guest(s) who have Signed Up to Speak**
- 4. Recognition of Guest(s) Requested to be on the agenda:**
- 5. Consideration of a Motion to Approve the Minutes for the following Meetings:**
 - a. April 11, 2024, Called Meeting & Work Session
 - b. July 11, 2024, Special Called Meeting & Public Hearing
 - c. October 10, 2024, Work Session
 - d. October 17, 2024, City Council Meeting
 - e. November 14, 2024, Public Hearing & Work Session
 - f. March 20, 2025, City Council Meeting
 - g. March 27, 2025 Hot Dog Social & Town Hall Meeting

MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____

6. Consideration of a Motion to approve the March Financial Reports as presented.

MOTION ____ **SECOND** ____ **AYES** ____ **NAYES** ____ **AB** ____

7. Report from the City Manager

- a. Carter Crawford

8. Reports from Committee Members

- a. Mayor Pro-Tem Hubert K. Roughton
- b. Councilman Bradley Anderson
- c. Councilwoman Rebecca Kelly
- d. Councilman James Harrison
- e. Councilwoman Sheila Wentz

9. Report from City Clerk

- a. Lori Phillips

10. Report from Planning & Zoning Administrator

- a. Melissa Pevey

11. Report from Interim Police Chief

- a. Michelle Reolegio

12. Report from the City Engineer

- a. Wesley Parker, Parker Engineering, LLC.

13. Discussion Item(s):

13.1. City of Statesboro – Proposed FY2026 Utility Rate Increase Discussion

13.2. Proposed Amendment to the Subdivision Ordinance – Incentives for reduction in lot sizes Discussion

13.3. Discussion and Consideration of a Motion to Approve Appalachian Mountain Services, INC. for the Collection of Delinquent Property Taxes for the City of Brooklet.

MOTION ____ **SECOND** ____ **AYES** ____ **NAYES** ____ **AB** ____

13.4. Discussion and Consideration of a Motion to Approve the 3rd Draft of the Proposed City Personnel Policy.

MOTION ____ **SECOND** ____ **AYES** ____ **NAYES** ____ **AB** ____

13.5. Discussion and Consideration of a Motion to Approve the Guidelines for Placing of Speed Humps on City Streets.

MOTION ____ **SECOND** ____ **AYES** ____ **NAYES** ____ **AB** ____

- 13.6. Discussion and Consideration of a Motion to Approve the Hire of a Full-time Water & Sewer Maintenance Technician with a Beginning Pay Rate of \$16.61 per Hour.
MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____
- 13.7. Discussion and Consideration of a Motion to Accept the Roads/Streets in the Orchard Subdivision.
MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____
- 13.8. Discussion and Consideration of a Motion for the Food Truck Application and Fee.
MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____
14. **Consideration of a Motion to enter into an Executive Session to discuss "Potential Litigation" by O.C.G.A 50-14-3(b)**
MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____
15. **Consideration of a Motion to come out of the Executive Session and return to the City Council meeting.**
MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____
16. **Consideration of a Motion to Adjourn**
MOTION ____ SECOND ____ AYES ____ NAYES ____ AB ____