



CITY OF BROOKLET

104 CHURCH ST. BROOKLET, GA 30415 *(912) 842-2137 *FAX (912) 842-5877

Joe Grooms III, Mayor
Nicky Gwinnett, Mayor Pro-Tem
Bradley Anderson, Councilman
Greg Schlierf, Councilman
Jim Stanoff, Councilman
William Griffith, Councilman

City Attorney
Hugh Hunter

City Administrator/Clerk
Angela Wirth

AGENDA

Regular Council Meeting

Thursday, April 16, 2020 at 7:00 PM

UPDATED: April 16, 2020 @ 9:06 AM

1. Call to Order and Invocation
2. Pledge of Allegiance
3. Amend or Approval of Agenda
4. Public/Audience Participation
5. Amend or Approval of Minutes-March 2020
6. Approval of March 2020 Financial Statement

7. Cemetery/Safety Coordinator/Risk Management & C.C. Update
8. Finance/Administration Update
9. Streets/Water Update
10. Police Department Update
11. Public Works Update
12. **Discussion and Possible Motion on the Following:**
 - a.) Ordinance to adjust water tap-in fee for each residential unit (Possible 2nd reading)
 - b.) Ordinance to increase water tap fees connecting to water mains for fire Protection purposes (Possible 2nd reading)
 - c.) Ordinance to provide temporary incentives to subdividers of land to be Annexed into the City and to repeal existing water tap incentive (Possible 2nd reading)
 - d.) Hiring of new employee-code enforcement
 - e.) Pretorius Lane paving
 - f.) 1st reading of Temporary Water Service from fire hydrants/Meter Turn on/off and re-reads
 - g.) Disbandment of the Personal Transportation Permit Ordinance
 - h.) New Copier for Police Department
 - i.) Change of mileage for officers take home vehicles from 15 miles to 40 miles

13.) EXECUTIVE SESSION-

Potential Litigation

Meeting called to order at 7:00 pm. In attendance are Mayor Grooms, Mayor Pro-Tem Gwinnett, Councilman Stanoff, Councilman Anderson, Councilman Griffith, City Attorney Hunter, City Administrator/Clerk Wirth and various residents. Councilman Schlierf was not in attendance due to the Coronavirus.

Mayor Grooms gives the invocation and the pledge said by all.

Mayor Grooms asked for a motion to amend or approve tonight's agenda. Councilman Anderson made a motion to approve tonight's agenda. Councilman Griffith seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Public/Audience Participation: no one signed in.

Mayor Grooms asked for a motion to approve March 2020 minutes. Councilman Stanoff made a motion to approve the minutes from March 2020. Councilman Griffith seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Councilman Anderson informed the Mayor and Council in June he would like to balance the FY 2020 Budget year and move into the FY 2021 Budget year which will take a little bit of work. Mayor Grooms asked for a motion to approve the March 2020 financial statements. Councilman Anderson made a motion to approve the March 2020 financial statements. Councilman Stanoff seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Councilman Stanoff, Supervisor over the Cemetery, Safety Coordinator, Risk Management and Community Center informed the Mayor and Council the only safety for this month is to remind everyone to stay safe and covered for the coronavirus. Councilman Stanoff also made a motion to have the City Attorney Hunter to dismiss the civil case against Mr. Barney Sineath who owns the old junior high school on Railroad St. Councilman Griffith seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Councilman Anderson, Supervisor over the Administrative/Finance Department gave the Mayor and Council an update on the trial balances of the City and they will be corrected by Friday, April 17, 2020. Councilman Anderson would like to do a budget amendment in early June 2020 to keep the budgeting process on a timely manner.

Councilman Anderson made a motion to approve the financial reports. Councilman Stanoff seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Pro-Tem Gwinnett, Supervisor over the Streets/Water Department informed the Mayor and Council the Baker St paving project is finished, also Mr. Howard Tucker turned in a bid for the tie-in with water lines on Old Leefield Rd. Mayor Pro-Tem Gwinnett made a motion to approve Howard Tucker's bid of \$55,000.00 and the City will supply all materials. Councilman Anderson seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Pro-Tem Gwinnett also brought forth a contract between the City of Brooklet and Wesley Parker with Parker Engineering to be the City's engineer. Mayor Pro-Tem Gwinnett made a motion to approve the hourly rate contract with Wesley Parker of Parker Engineering with term limits. Councilman Stanoff seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Councilman Griffith, Supervisor over the Police Department informed the Mayor and Council the Police Department is right on schedule for their move to the old police department on Lee St.

Mayor Grooms asked for an update on Public Works and with Councilman Schlierf not in attendance Mayor Pro-Tem Gwinnett informed the Mayor and Council he had a meeting with Public Works to go over the safe and sanitary way to stay healthy during the coronavirus problem. Councilman Stanoff informed the Mayor and Council he has purchased three face masks for public works.

Mayor Grooms asked for a motion for a second reading and approval or discussion on the Ordinance to adjust water tap-in fee for each residential unit. Mayor Pro-Tem Gwinnett made a motion to approve the second reading and approve the ordinance. Councilman Anderson seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion for a seconded reading and approval or discussion on Ordinance to increase water tap fees connecting to water mains for fire protection. Mayor Pro-Tem Gwinnett made a motion to approve the second reading and approve the ordinance. There were no seconds on this motion. Motion died on the floor. Not Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff.

Mayor Grooms asked for a motion for a seconded reading and approval or discussion on the Ordinance to provide temporary incentives to subdividers of land to be annexed into the City and to repeal the existing tap incentive. Mayor Pro-Tem Gwinnett made a motion to approve the second reading and the ordinance. Councilman Anderson seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion or discussion to hire Mr. Robert "Bobby" Hoch as the Building Inspector and Deputy City Marshal for the City of Brooklet at an annual salary of \$6000.00 a year. Mayor Pro-Tem Gwinnett made a motion to hire Mr. Robert Hoch as the building inspector and Deputy City Marshal for an annual salary of \$6000.00. Councilman Anderson seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion to approve or discuss the ordinance of temporary water service from the fire hydrants and cut on/cut off's. After a brief discussion and there was not much information until Water Clerk Lori Phillips returns from quarantine, Mayor Pro-Tem Gwinnett made the motion to table this topic until Lori Phillips is back in the office. Councilman Stanoff seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion to approve the 1st reading of the repeal ordinance for the personal transportation permit ordinance. After a brief discussion Mayor Pro-Tem Gwinnett made the motion to approve the 1st reading of the repeal ordinance for the personal transportation permit ordinance. Councilman Griffith seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion to approve the new copier for the Police Department. Councilman Griffith made the motion to approve the new copier. Mayor Pro-Tem Gwinnett seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion to approve a new mileage distance for take home patrol vehicles for the Police Department from 15 miles to 40 miles. Councilman Griffith made the motion. Councilman Anderson seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion to close the regular session for an executive session for potential litigation. Councilman Stanoff made the motion. Councilman Anderson seconded the motion, all in favor, carried.

Mayor Grooms asked for a motion to close the executive session. Mayor Pro-Tem Gwinnett made the motion to close the executive session. Councilman Stanoff seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Mayor Grooms asked for a motion to reopen the regular session. Councilman Stanoff made the motion to reopen the regular session. Councilman Griffith seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

EXECUTIVE SESSION

No Action Taken

Councilman Stanoff read a Proclamation for City Clerk Week from May 3-May 9, 2020 and dedicated it to City Administrator/Clerk Angela Wirth.

Mayor Grooms asked for a motion to adjourn tonight's meeting. Councilman Stanoff made the motion to adjourn. Councilman Griffith seconded the motion, all in favor, carried. Voting for the motion are Mayor Pro-Tem Gwinnett, Councilman Anderson, Councilman Griffith and Councilman Stanoff. No Council member voted against the motion.

Joe Grooms, III, Mayor

Angela Wirth, City Administrator/Clerk

