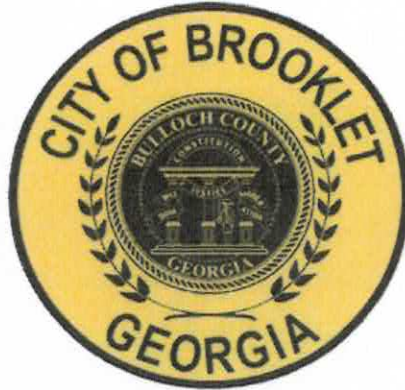


2025 CANDIDATE HANDBOOK

(All required forms to qualify as a candidate for office are included in this folder. Please complete the forms in their entirety and return them to the City Clerk's Office.)



August 18, 2025

Greetings:

Congratulations on your candidacy for the City of Brooklet elective office.

The election laws in the State of Georgia change frequently. To ensure that you, your volunteers, and your supporters understand the current rules, we have compiled this informational packet. We covered a variety of topics, including local sign ordinances, essential dates, voter registration information, absentee and early voting details, and Election Day information.

We strongly recommend that you take the time to review everything in this manual and share the information with your volunteers and supporters.

If you have any questions about anything in this packet, please feel free to call. Again, congratulations on your candidacy, and if we can be of any assistance, please let us know.

Sincerely,

Lori Phillips
City Clerk

**Public Notice of Municipal Election
NOTICE TO THE RESIDENTS
OF THE CITY OF BROOKLET, GEORGIA**

Under O.C.G.A._ 21-2-132(d)(4)(B), you are hereby notified that there will be a General Municipal Election held by the City of Brooklet Election Superintendent on Tuesday, November 4, 2025, to elect (3) Councilmembers for Posts 3, 4, and 5 for the City of Brooklet.

You are further notified that qualifying for said seats will open on:

**Monday, August 18 through Thursday, August 21, 2025
8:30 am -4:30 pm
Brooklet City Hall
104 Church St., Brooklet, GA 30415**

The qualifying fee, as prescribed by law, will be required upon qualifying and is as follows:

**Councilmembers Post 3, 4, and 5: \$54.00
(shall be payable by cash, money order, or personal check)**

All offices will be elected for a four-year term from January 1, 2026, through December 31, 2030. The polling place for holding said General Municipal Election shall be the:

**Bulloch County Recreation Department, Brooklet Community Center
416 North Cromley Road
Brooklet, GA 30415
Open from 7:00am until 7:00pm**

Anyone desiring to vote in this election and who is not a qualified voter must register no later than Monday, October 6, 2025, at any of the approved voter registration sites to be eligible to vote. Inquiries regarding voter registration may be directed to the Bulloch County Board of Elections and Voter Registration Office, 113 North Main St., Suite 201, Statesboro, Georgia, 30458. Phone: (912) 764-6502

This 23rd day of January 2025.

Lori Phillips, City Clerk
Elections Superintendent
City of Brooklet, Georgia
912-842-2137 ext. 3

IMPORTANT POINTS OF CONTACT

City of Brooklet
104 Church Street
Brooklet, GA 30415
Phone: 912-842-2137 ext. 3
Email: lori.phillips@brookletga.us
Website: www.cityofbrooklet.org

Georgia Government Transparency and Campaign Finance
Commission Director of Filing and Compliance
200 Piedmont Avenue
Suite 1416 -West Tower
Atlanta, GA 30334
Main: 404-463-1980
Email: gaethics@ethics.ga.gov
Website: www.ethics.georgia.gov

Secretary of State Elections Division
2 MLK, Jr. Drive SE
Suite 802-West Tower
Atlanta, GA 30334
Phone: 404-656-2871
Fax: 404-463-5231
Website: www.sos.ga.gov.us

Georgia My Voter Page
www.mvp.sos.ga.gov (Check to see if you are registered)

TO REGISTER TO VOTE

Bulloch County Board of Elections and Voter Registration
Bulloch County Judicial Annex
113 North Main Street
Statesboro, GA 30458
Phone: (912) 764-6502

VOTER REGISTRATION DEADLINE FOR THE **NOVEMBER 4, 2025, MUNICIPAL GENERAL ELECTION IS** **OCTOBER 6, 2025**

ALL voter registration applications (online or handwritten) **MUST BE** submitted or postmarked (electronically dated if submitted via the DMV or online) on or before October 10, 2023.

Any name or address changes (online or handwritten) **MUST BE** in the Office of Elections and Voter Registration or postmarked (electronically dated if submitted via the DMV or online) on or before October 6, 2025.

Voters can go online at www.mvp.sos.ga.gov or download the **GA Votes App** to do the following:

- * Check their voter registration information.
- * Check their polling location.
- * Check their registration status.
- * Check the status of an Absentee Ballot Application.
- * Download an Absentee Ballot Application.
- * On My Voter Page Voters can register to vote.

ABSENTEE VOTING BY MAIL

REQUEST AN ABSENTEE BALLOT BY MAIL FOR THE **NOVEMBER 4, 2025, MUNICIPAL GENERAL ELECTION AUGUST 18, 2025**

REQUESTING AN ABSENTEE BALLOT APPLICATION:

- Absentee Ballot applications are available online at www.mvp.sos.ga.gov, or email: lori.phillips@brookletga.us
- ALL information **MUST** match the information on their voting profile.
- Voters **DO NOT** have to provide a reason to request an Absentee Ballot.
- If an exception applies to the voter, said exception should be indicated on the application.

- Applicants must provide ID, such as a Driver's License Number, Georgia identification Number, or the Last four digits of Social Security. If such an ID is not provided, voters must provide one of the six forms of ID.
- The last day to request an Absentee Ballot Application for the December 2, 2025, Municipal General Election Runoff is November 28, 2025.
(Not recommended to wait, as we rely on the Post Office to deliver the ballots.)

Absentee Ballot Applications can be returned to:

Brooklet City Hall, 104 Church Street, Brooklet, GA 30415

ABSENTEE VOTING IN PERSON

EARLY VOTING FOR THE NOVEMBER 4, 2025, MUNICIPAL GENERAL ELECTION

OCTOBER 14, 2025, through OCTOBER 31, 2025

9:00 AM - 5:00 PM

SATURDAY, OCTOBER 18, 2025, and SATURDAY, OCTOBER 25, 2025

9:00 AM - 5:00 PM

EARLY VOTING LOCATION IS LOCATED

Brooklet City Hall

104 Church Street

BROOKLET, GA 30415

Acceptable forms of identification as indicated in O.C.G.A. 21-2-417:

- Current or expired GA driver's license or GA identification card
- Valid military photo identification card
- Valid photo identification card issued by any branch of government
- Valid employee photo identification card issued by any branch of government
- Valid U.S. passport
- Valid tribal photo ID card

CELL PHONES ARE PROHIBITED ONCE IN THE VOTING AREA, as indicated in O.C.G.A. 21-4-414

- If a voter believes they have the incorrect ballot, they should report such to a poll worker BEFORE casting/ scanning the ballot. Once the ballot has been scanned, it is officially cast and cannot be reversed or receive another ballot.
- Voters with a disability or who are 75 or older may notify a poll worker, and they will be moved to the front of the line, especially if the voter can receive assistance. The voter and the person assisting them must sign the certificate.
- Campaigning within 150 feet of any polling location or -within 25 feet of anyone in line to cast a ballot at a polling location is PROHIBITED. Please note - hats, shirts, buttons, stickers, etc. are considered campaign materials and ARE NOT ALLOWED, as indicated in O.C.G.A. 21-2-41-(A) (1-3).

Tabulation of the Votes will be done at the

Bulloch County Recreation Department

Brooklet Community Center

416 North Cromley Rd.

Brooklet, GA 30415

Open from 7:00 am until 7:00 pm

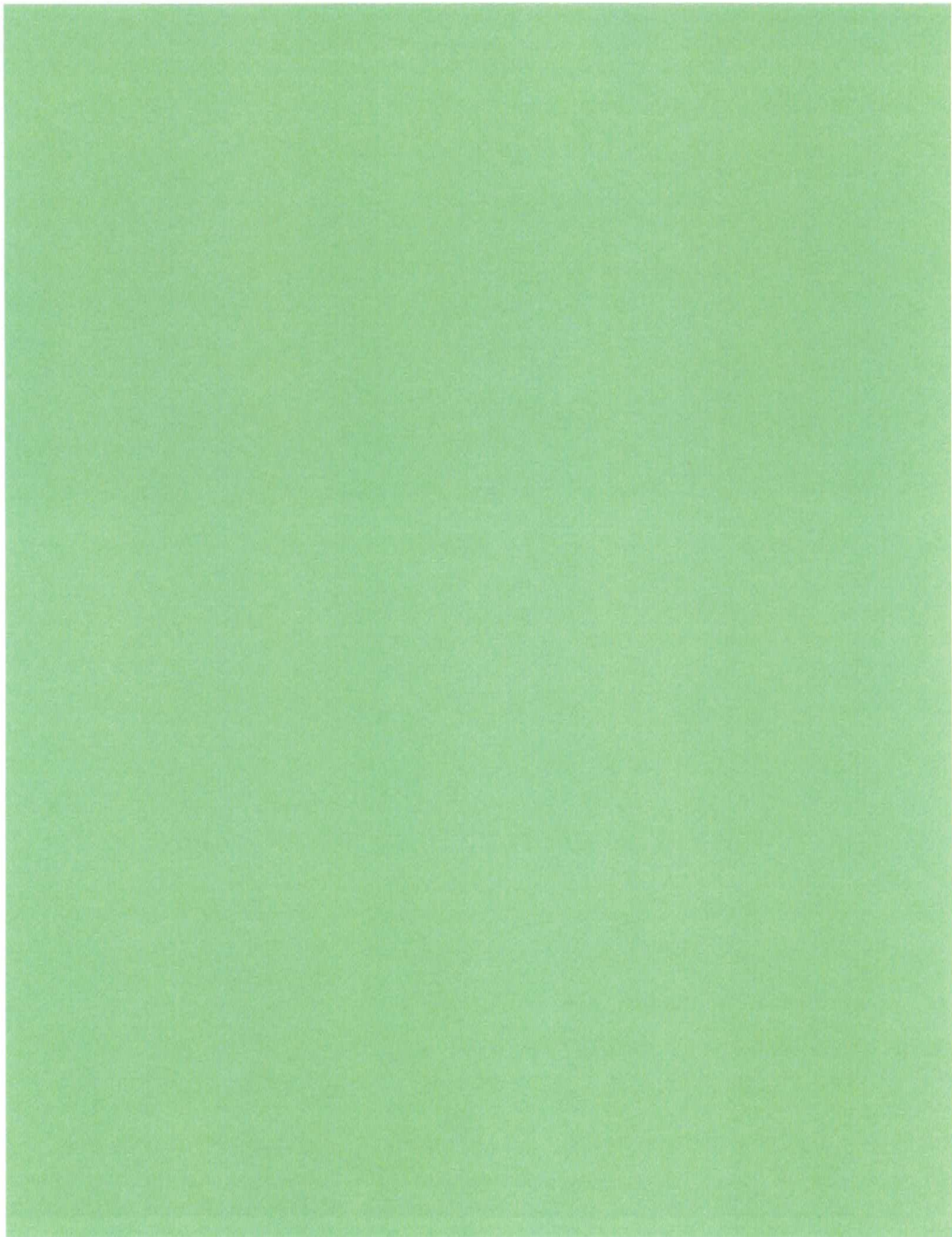
Open to the public, Observers, Poll Monitors. Unless otherwise indicated, tabulation will begin after the polls close at 7:00 pm on Election Night.

Placement of Campaign Signs

1. No sign shall be erected or located on any street or right-of-way, curb, hydrant, lamppost, tree, rock, or other natural feature, barricade, temporary walk, utility pole, public fence, fire alarm, or police call box.
2. No sign may be tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, stakes, fences, or other objects.
3. No sign shall be erected that:
 - a) Obstructs the sight distance at an intersection or along a street right-of-way in the area known as the Visibility Triangle. The visibility triangle is formed by following the right-of-way lines of two (2) intersecting right-of-way lines for 40 feet from their point of intersection, and connecting these points with an imaginary line, thereby making a triangle.
 - b) Would tend by its location, color, use of colored lights, or nature to be confused with or obstruct the view of traffic signs or traffic signals, or may be construed as traffic control devices by motorists or pedestrians.
 - c) Uses admonitions such as "stop", "go", "slow", "danger", which might be confused with official traffic directional signs.
 - d) Imitates governmental signs to include traffic safety signs.
4. The sign shall not exceed 16 square feet.
5. Signs shall not be located within a street right-of-way nor located closer than ten (10) feet to the edge of the street pavement. Where sidewalks are in place, such a sign may be located closer than six (6) feet from the edge of pavement if it is on the back side of the sidewalk, away from the street.
6. No sign shall be erected on property owned by the City of Brooklet.
7. Property owner permission is required before placing signs on private property.
8. Limitations on the distribution of Handbills are defined as a written or printed notice displayed, handed out, or posted to inform people.
 - a) No handbills can be thrown or deposited on any vehicle.
 - b) No handbill can be thrown or deposited on any private property.
 - c) No handbill can be thrown, deposited, or distributed on any private property that is posted with signage bearing the words: "No Trespassing," "No Vendors," "No advertisement," or any similar notice.
 - d) Handbills can be handed or distributed to an individual willing to receive them.

Confiscation of Campaign Signs

1. Improperly placed signs will be confiscated by the City's Code Enforcement Officer, Chief Reolegio.
2. Confiscated signs will be maintained outside at the Brooklet City Hall, located at 104 Church Street, and may be retrieved at any time.
3. All confiscated signs will be disposed of three (3) days after the election.





CHARTER

ARTICLE I INCORPORATION AND POWERS

Section 1.10 Name.

This City and the inhabitants thereof, are reincorporated by the enactment of this Charter and are hereby constituted and declared a body politic and corporate under the name and style Brooklet, Georgia, and by that name shall have perpetual succession.

Section 1.11 Corporate Boundaries.

- (a) The boundaries of this City shall be those existing on the effective date of this Charter with such alterations as may be made from time to time in the manner provided by law. The boundaries of this City at all times shall be shown on a map, a written description or any combination thereof, to be retained permanently in the office of Clerk of the City, or alternatively, in the office of the Zoning Administrator, and to be designated, as the case may be:

"Official Map of the corporate limits/zoning classifications of the City of Brooklet, Georgia."

Photographic, typed, or other copies of such map or description certified by the Clerk shall be admitted as evidence in all courts and shall have the same force and effect as with the original map or description.

- (b) The City Council may provide for the redrawing of any such map by ordinance to reflect lawful changes in the corporate boundaries or changes in zoning classifications. All such modifications shall be noted on such map by the Zoning Administrator. A redrawn map shall supersede for all purposes the entire map or maps which it is designated to replace.

Section 1.12 Powers and Construction.

- (a) This City shall have all powers possible for a City to have under the present or future constitution and laws of this state as fully and completely as though they were specifically enumerated in this Charter. This City shall have all the powers of self-government not otherwise prohibited by this Charter or by general law.

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- (b) The powers of this City shall be construed liberally in favor the City. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this City.

Section 1.13 Examples of Powers.

- (a) *Animal Regulations.* To regulate and license or to prohibit the keeping or running at-large of animals and fowl, and to provide for the impoundment of same if in violation of any ordinance or lawful order; to provide for the disposition by sale, gift or humane destruction of animals and fowl when not redeemed as provided by ordinance; and to provide punishment for violation of ordinances enacted hereunder;
- (b) *Appropriations and Expenditures.* To make appropriations for the support of the government of the City; to authorize the expenditure of money for any purposes authorized by this Charter and for any purpose for which a municipality is authorized by the laws of the State of Georgia; and to provide for the payment of expenses of the City;
- (c) *Building Regulation.* To regulate and to license the erection and construction of buildings and all other structures; to adopt building, housing, plumbing, fire safety, electrical, gas, and heating and air conditioning codes; and to regulate all housing, and building trades;
- (d) *Business Regulation and Taxation.* To levy and to provide for the collection of regulatory fees and taxes on privileges, occupations, trades and professions as authorized by Title 48 of the Official Code of Georgia Annotated, or other such applicable laws as are or may hereafter be enacted; to permit and regulate the same; to provide for the manner and method of payment of such regulatory fees and taxes; and to revoke such permits after due process for failure to pay any city taxes or fees;
- (e) *Condemnation.* To condemn property, inside or outside the corporate limits of the City, for present or future use and for any corporate purpose deemed necessary by the governing authority, utilizing procedures enumerated in Title 22 of the Official Code of Georgia Annotated, or such other applicable laws as are or may hereafter be enacted;
- (f) *Contracts.* To enter into contracts and agreements with other governmental entities and with private persons, firms and corporation;
- (g) *Emergencies.* To establish procedures for determining and proclaiming that an emergency situation exists within or without the City, and to make and carry out all reasonable provisions deemed necessary to deal with or meet such an emergency for the protection, safety, health or well-being of the citizens of the City;
- (h) *Environmental Protection.* To protect and preserve the natural resources, environment and vital areas of the City, the region, and the state through the preservation and improvement of air quality, the restoration and maintenance of water resources, the control of erosion and sedimentation, the management of stormwater and establishment of a stormwater utility, the management of solid and hazardous waste, and other necessary actions for the protection of the environment;
- (i) *Fire Regulations.* To fix and establish fire limits and from time to time to extend, enlarge or restrict the same; to prescribe fire safety regulations not inconsistent with general law, relating to both fire prevention and detection and to fire fighting; and to prescribe penalties and punishment for violations thereof;
- (j) *Garbage Fees.* To levy, fix, assess, and collect a garbage, refuse and trash collection and disposal, and other sanitary service charge, tax, or fee for such services as may be necessary in the operation of the City from all individuals, firms, and corporations residing in or doing business therein benefiting from such services; to enforce the payment of such charges, taxes or fees; and to provide for the manner and method of collecting such service charges;

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- (k) *General health, Safety and Welfare.* To define, regulate and prohibit any act, practice, conduct or use of property which is detrimental to health, sanitation, cleanliness, welfare, and safety of the inhabitants of the City, and to provide for the enforcement of such standards;
 - (l) *Gifts.* To accept or refuse gifts, donations, bequests or grants from any source for any purpose related to powers and duties of the City and the general welfare of its citizens, on such terms and conditions as the donor or grantor may impose;
 - (m) *Health and Sanitation.* To prescribe standards of health and sanitation and to provide for the enforcement of such standards;
 - (n) *Jail Sentences.* To provide that persons given jail sentences in the City's court may work out such sentences if any public works or on the streets, roads, drains and other public property in the City, to provide for commitment of such persons to any jail, to provide for the use of pretrial diversion and any alternative sentencing allowed by law, or to provide for commitment of such persons to any county work camp or county jail by agreement with the appropriate county officials;
 - (o) *Motor Vehicles.* To regulate the operation of motor vehicles and exercise control over all traffic, including parking upon or across the streets, roads, alleys and walkways of the City;
 - (p) *Municipal Agencies and Delegation of Power.* To create, alter or abolish departments, boards, offices, commissions and agencies of the City, and to confer upon such agencies the necessary and appropriate authority for carrying out all the powers conferred upon or delegated to the same;
 - (q) *Municipal Debts.* To appropriate and borrow money for the payment of debts of the City and to issue bonds for the purpose of raising revenue to carry out any project, program or venture authorized by this charter or the laws of the State of Georgia;
 - (r) *Municipal Property Ownership.* To acquire, dispose of, lease, and hold in trust or otherwise, any real, personal, or mixed property, in fee simple or lesser interest, inside or outside the property limits of the City;
 - (s) *Municipal Property Protection.* To provide for the preservation and protection of property and equipment of the City, and the administration and use of same by the public; and to prescribe penalties and punishment for violations thereof;
 - (t) *Municipal Utilities.* To acquire, lease, construct, operate, maintain, sell and dispose of public utilities, including, but not limited to, a system of waterworks, sewers and drains, sewage disposal, stormwater management, gas works, electric light plants, cable television and other telecommunications, transportation facilities, public airports, and any other public utility; and to fix the taxes, charges, rates, fares, fees, assessments, regulations and penalties, and to provide for the withdrawal of service for refusal or failure to pay the same;
 - (u) *Nuisance.* To define a nuisance and provide for its abatement whether on public or private property;
 - (v) *Penalties.* To provide penalties for violation of any ordinances adopted pursuant to the authority of this Charter and the laws of the State of Georgia;
 - (w) *Planning and Zoning.* To provide comprehensive City planning for development by zoning; and to provide subdivision regulation and the like as the City Council deems necessary and reasonable to insure a safe, healthy, and aesthetically pleasing community;
 - (x) *Police and Fire Protection.* To exercise the power of arrest through duly appointed police officers, and to establish, operate, or contract for a police and a firefighting agency;
 - (y) *Public Hazards: Removal.* To provide for the destruction and removal of any building or other structure which is or may become dangerous or detrimental to the public;

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- (z) *Public Improvements.* To provide for the acquisition, construction, building, operation and maintenance of public ways, parks and playgrounds, recreational facilities, cemeteries, markets and market houses, public buildings, libraries, public housing, airports, hospitals, terminals, docks, parking facilities, or charitable, cultural, educational, recreational, conservation, sport, curative, corrective, detentional, penal and medical institutions, agencies and facilities; and to provide any other public improvements, inside or outside the corporate limits of the City; to regulate the use of public improvements; and for such purposes, property may be acquired by condemnation under Title 22 of the Official Code of Georgia Annotated, or such other applicable laws as are or may hereafter be enacted;
 - (aa) *Public Peace.* To provide for the prevention and punishment of loitering, disorderly conduct, drunkenness, riots, and public disturbances;
 - (bb) *Public Transportation.* To organize and operate such public transportation systems as are deemed beneficial;
 - (cc) *Public Utilities and Services.* To grant franchises or make contracts for, or impose taxes on public utilities and public service companies; and to prescribe the rates, fares, regulations and standards conditions of service applicable to the service to be provided by the franchise grantee or contractor, insofar as not in conflict with valid regulations of the Public Service Commission;
 - (dd) *Regulation of Roadside Areas.* To prohibit or regulate and control the erection, removal, and maintenance of signs, billboards, trees, shrubs, fences, buildings and any and all other structures or obstructions upon or adjacent to the rights-of-way of streets and roads or within view thereof, within or abutting the corporate limits of the City; and to prescribe penalties and punishment for violation of such ordinances;
 - (ee) *Retirement.* To provide and maintain a retirement plan and other employee benefit plans and programs for officers and employees of the City;
 - (ff) *Roadways.* To lay out, open, extend, widen, narrow, establish or change the grade of, abandon or close, construct, pave, curb, gutter, adorn with shade trees, or otherwise improve, maintain, repair, clean, prevent erosion of, and light the roads, alleys, and walkways within the corporate limits of the City; and to grant franchises and rights-of-way throughout the streets and roads, and over the bridges and viaducts for the use of public utilities; and to require real estate owners to repair and maintain in a safe condition the sidewalks adjoining their lots or lands, and to impose penalties for failure to do so;
 - (gg) *Sewer Fees.* To levy a fee, charge, or sewer tax as necessary to assure the acquiring, constructing, equipping, operating, maintaining and extending of a sewage disposal plan: and sewerage system, and to levy on those to whom sewers and sewerage systems are made available a sewer service fee, charge or sewer tax for the availability or use of the sewers; to provide for the manner and method of collecting such service charges and for enforcing payment of the same; and to charge, impose and collect a sewer connection fee or fees to those connected with the system;
 - (hh) *Solid Waste Disposal.* To provide for the collection and disposal of garbage, rubbish and refuse, and to regulate the collection and disposal of garbage, rubbish and refuse by others; and to provide for the separate collection of glass, tin, aluminum, cardboard, paper, and other recyclable materials, and to provide for the sale of such items;
 - (ii) *Special Areas of Public Regulation.* To regulate or prohibit junk dealers, the manufacture and sale of intoxicating liquors; to regulate the transportation, storage and use of combustible, explosive and inflammable materials, the use of lighting and heating equipment, and any other business or situation which may be dangerous to persons or property; to regulate and control the conduct of peddlers and itinerant traders, theatrical performances, exhibitions, and shows of any kind, by taxation or otherwise; to license and tax professional fortunetelling, palmistry, and massage parlors; and to restrict adult bookstores to certain areas;
 - (jj) *Special Assessments.* To levy and provide for the collection of special assessments to cover the costs for any public improvements.

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- (kk) *Taxes; Ad Valorem.* To levy and provide for the assessment, valuation, revaluation, and collection of taxes on all property subject to taxation;
 - (ll) *Taxes: Other.* To levy and collect such other taxes as may be allowed now or in the future by law;
 - (mm) *Taxicabs.* To regulate and license vehicles operated for hire in the City; to limit the number of such vehicles; to require the operators thereof to be licensed; to require public liability insurance on such vehicles in the amounts to be prescribed by ordinance; and to regulate the parking of such vehicles;
 - (nn) *Urban Redevelopment.* To organize and operate an urban redevelopment program;
 - (oo) *Other Powers.* To exercise and enjoy all other powers, functions, rights, privileges and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare of the city and its inhabitants; and to exercise all implied powers necessary or desirable to carry into execution all powers granted in this Charter as fully and completely as if such powers were fully stated herein; and to exercise all powers now or in the future authorized to be exercised by other municipal governments under other laws of the State of Georgia; and no listing or particular powers of this Charter shall be held to be exclusive of others, nor restrictive of general words and phrases granting powers, but shall be held to be in addition to such powers unless expressly prohibited to municipalities under the Constitution or applicable laws of the State of Georgia.
 - (pp) *Advertising and promotion of city.* To advertise and promote the advantages of the city, and to encourage and promote tourism and positive exposure for the city, in such manner that shall be determined by the Mayor and Council of the city, including, but not limited to, the promotion and sponsorship of festivals and parades within the city, and to appropriate funds for such purposes.

Section 1.14 Exercise of Powers.

All powers, functions, rights, privileges, and immunities of the City, its officers, agencies, or employees shall be carried into execution as provided by this Charter. If this Charter makes no provision, such shall be carried into execution as provided by ordinance or as provided by pertinent laws of the State of Georgia.

ARTICLE II GOVERNMENT STRUCTURE

Section 2.10 City Council Creation; Number; Election.

The municipal government of the City of Brooklet shall consist of the mayor and five (5) members of council who are constituted a body corporate under the name and style of the "Mayor and City Council of Brooklet," and by such name they shall have perpetual succession.

Section 2.11 Terms and Qualifications For Office.

- (a) The mayor and members of the City Council shall serve for terms of four (4) years and until their respective successors are duly elected and qualified. No person shall be eligible to serve as council member unless he or she has been a resident of the City for twelve (12) months immediately preceding the election. Each member of the City Council shall continue to reside within the City during his or her entire term of office and shall be registered and qualified to vote in the municipal elections of the City;
- (b) Persons qualifying for the City Council must have attained the age of eighteen (18) years;
- (c) Persons qualifying for the position of mayor shall have attained the age of eighteen (18) years and must have been a resident of the City of Brooklet for at least twelve (12) months.

Section 2.12 Designation of Council Posts.

In order to provide for the staggered election of council members, the council of the Town of Brooklet is hereby divided into five (5) council member posts:

The position presently occupied by Councilman Hubert Keith Roughton is hereby designated Council member Post No. 1.

The position presently occupied by Councilman Bradley Anderson is hereby designated Council member Post No. 2.

The position presently occupied by Councilwoman Rebecca Kelly is hereby designated Council member Post No. 3.

The position presently occupied by Councilman James Harrison is hereby designated Council member Post No. 4.

The position presently occupied by Councilwoman Sheila Wentz is hereby designated Council member Post No. 5.

Elections shall be held in the year 2027 and thereafter every four (4) years for the mayor and the council members for Posts number 1 and 2, such individuals to be elected for four-year terms of office. Elections shall be held in the year 2025 and thereafter every four (4) years for council members for Posts 3, 4 and 5, such individuals to be elected for four-year terms of office.

Section 2.13 Oath of Office.

The oath of office to be administered to newly elected members of council and the mayor shall be as follows:

"I do solemnly swear or affirm that:

I will faithfully execute the office of _____ of the City of Brooklet, and to the best of my ability support and defend the Constitution of the United States, the Constitution of Georgia, and the Charter, Ordinances, and Regulations of the City of Brooklet.

I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof;

I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which by the laws of the State of Georgia I am prohibited from holding;

I am otherwise qualified to hold said office according to the Constitution and laws of Georgia;

I have been a resident of the City of Brooklet for the time required by the Constitution and the laws of this state;

I will perform the duties of my office in the best interest of the City of Brooklet and to the best of my ability without fear, favor, affection, reward or expectation thereof."

Section 2.14 Vacancy Declared In Office of Mayor and Council If Officer Changes Residency To One Outside City.

The mayor and each member of the council of the City shall reside within the corporate limits of the City during their terms of office. If any officer changes residency to one outside of the City, such office shall be declared vacant.

Section 2.15 Filling Vacancy In Office of Mayor, Member of Council.

- (a) In case of a vacancy in the office of mayor or council member caused by death, resignation, failure to elect, or removal of residency, or for any other reason, the City will hold an election to elect a mayor or council member for the unexpired term, in accordance with O.C.G.A. Title 21, Chapter 2, the "Georgia Election Code";
- (b) The mayor and council members elected as provided in this Section shall take the oath of office prescribed in Section 2.13 of this Act before entering upon the duties of office.

Section 2.16 Mayor Pro Tempore; Selection, Function, Duties.

The City Council shall, at its first meeting after election and qualification, elect one of its members as mayor pro tempore, who shall, in the absence or disqualification of the mayor, be the presiding officer of the City Council, shall be allowed to vote on all questions, and shall, in the absence or disqualification of the mayor, exercise all the functions of the office of mayor; and all the duties, powers, rights, and privileges conferred by this Charter upon the mayor.

Section 2.17 Meetings, Minutes, Proceedings of Council.

- (a) The City Council shall be presided over at its meetings by the mayor or, in his absence, by the mayor pro tem. Three (3) council members shall constitute a quorum and shall be authorized to transact the business of the Council. In the event vacancies in office result in less than a quorum of council members holding office, then the remaining council members in office shall constitute a quorum and shall be authorized to transact the business of the City Council. A vote of a majority of the remaining council members shall be required for the adoption of any ordinance, resolution, or motion. The Council shall cause to be kept in a well-bound book an accurate record of all its proceedings, by-laws, acts, orders, ordinances, and resolutions, which book shall be fully indexed and open to the public. The Council shall hold monthly, semi-monthly, or weekly sessions as it may determine, and the mayor, mayor pro tem, or three (3) members of council may cause to be held such other and additional meetings as emergencies may, in his/her/their discretion, require;
- (b) The City Council shall have power and authority to enact such ordinances from time to time as it may deem necessary to enforce the provisions of this Charter. Voting on the adoption of ordinances shall be taken by a voice vote and shall be recorded in the official minutes, but any member of the Council shall have the right to request a roll-call vote. The affirmative vote of a majority of the members present shall be required for the adoption of any ordinance, resolution, or motion, except as otherwise provided in this Charter;
- (c) The City Council shall hold regular meetings at such times and places as prescribed by ordinance. Unless otherwise modified by ordinance, the regularly scheduled monthly meeting of the mayor and city council shall be at 7:00 P.M. on the third Thursday of each month. Regular monthly meetings may be rescheduled in the event of conflicts or other circumstances;
- (d) Special meetings of the City Council may be held on call of the mayor or a majority of members of the city council. Notice of such special meetings shall be served on all other members personally, or by telephone personally, at least forty-eight (48) hours in advance of the meeting. Such notice to council members shall not be required of the mayor and all council members who are present when the special meeting is called. Such notice of any special meeting may be waived by a council member or mayor in writing before or after such a meeting, and attendance at the meeting shall also constitute a waiver of notice on any business transacted in such council member's or mayor's presence. Only the business stated in the call may be transacted at the special meeting;

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- (e) All meetings of the City Council shall be public to the extent required by law and notice to the public of special meetings shall be made fully as is reasonably possible twenty-four (24) hours prior to such meetings;
 - (f) Executive sessions of the Council may be held for the purpose of conducting business excepted from public access requirements as authorized in Chapter 14 of Title 50 of the Official Code of Georgia Annotated, presently in effect, or as may hereafter be amended. Where a meeting of the Council is devoted in part to matters within the authorized exceptions to public access requirements, any portion of the meeting not subject to any such exceptions shall be open to the public. No executive session shall be held except pursuant to a majority affirmative vote of the City Council taken in a public meeting. The minutes of the public meeting shall reflect the names of council members present, those voting for the executive session and the specific reasons for the executive session. Minutes of the executive session may be maintained by the Clerk of the City Council upon a majority vote of the Council. Any such minutes shall be maintained in a confidential file and shall not be subject to disclosure, except that disclosures of such portions of minutes identifying real estate to be acquired by the Council may only be delayed until such time as the acquisition of the real estate has been completed, terminated, or abandoned or court proceedings have been initiated;
 - (g) All council members except the mayor shall have one vote each. As noted in Section 2.18, the mayor shall have one vote if and only if there is a tie in the votes of the other council members;
 - (h) It shall be optional for the City Council to have posted any measure, ordinance, or resolution at such place in the City as it may direct, for the information of the public, or it may have the same published in any newspaper of the City, but failure to so post or publish any ordinance, measure, or resolution shall in no wise operate to render same void.

Section 2.18 Mayor.

- (a) The mayor is responsible for the orderly conduct of the meetings. In order to fulfill this duty, the mayor must enforce the rules of procedure that are adopted by the city council. The mayor shall be impartial and conduct the meetings in a fair manner. The mayor may not introduce motions or second a motion except that the mayor may introduce or second a motion to go into executive session;
- (b) The mayor shall not vote except in the case of a tie vote among the council members, the mayor may then vote to break the tie. The mayor shall propose appointments to various boards, authorities, councils, and committees, which appointments must be subsequently ratified by majority of the city council, all subject to statutes of general application;
- (c) The mayor shall:
 - (1) Preside at all meetings of the City Council;
 - (2) Be the head of the City for the purpose of service of process and for ceremonial purposes, and be the official spokesperson for the City and the chief advocate of policy;
 - (3) Have power to administer oaths and to take affidavits; and
 - (4) Sign as a matter of course on behalf of the city all written and approved contracts, ordinances and other instruments executed by the City which by law are required to be in writing.

Section 2.19 Compensation and Expenses.

The mayor and council members shall receive compensation and expenses for their services as provided by ordinance.

Section 2.20 Conflicts of Interest; Holding Other Offices; Nepotism.

- (a) Elected and appointed officers of the City are trustees and servants of the residents of the City and shall act in a fiduciary capacity for the benefit of such residents;
- (b) *Conflict of Interest* - No elected official, appointed officer, or employee of the City or any agency or political entity to which this Charter applies shall knowingly:
 - (1) Engage in any business or transaction, or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of that person's official duties or which would tend to impair the independence of the official's judgment or action in the performance of those official duties;
 - (2) Engage in or accept private employment, or render services for private interests when such employment or service is incompatible with the proper discharge of that person's official duties or would tend to impair the independence of the official's judgment or action in the performance of those official duties;
 - (3) Disclose confidential information, including information obtained at meetings which are closed pursuant to Title 50, Chapter 14 of the Official Code of Georgia Annotated, concerning the property, government, or affairs of the governmental body by which the official is engaged without proper legal authorization; or use such information to advance the financial or other private interest of the official or others;
 - (4) Accept any valuable gift, whether in the form of service, loan, thing, or promise, from any person, firm or corporation which to the official's knowledge is interested, directly or indirectly, in any manner whatsoever, in business dealings with the governmental body by which the official is engaged; provided, however, that an elected official who is a candidate for public office may accept campaign contributions and services in connection with any such campaign;
 - (5) Represent other private interests in any action or proceeding against this City or any portion of its government; or
 - (6) Vote or otherwise participate in the negotiation or in the making of any contract with any business or entity in which the official has a financial interest.
- (c) *Disclosure* - Any elected official, appointed officer, or employee who shall have any financial interest, directly or indirectly, in any contract or matter pending before or within any department of the City shall disclose such interest to the City Council. The mayor or any council member who has a financial interest in any matter pending before the City Council shall disclose such interest and such disclosure shall be entered on the records of the City Council, and that official shall disqualify himself or herself from participating in any decision or vote relating thereto. Any elected official, appointed officer, or employee of any agency or political entity to which this charter applies who shall have any financial interest, directly or indirectly, in any contract or matter pending before or within such entity shall disclose such interest to the governing body of such agency or entity;
- (d) *Use of Public Property* - No elected official, appointed officer, or employee of the City or any agency or entity to which this charter applies shall use property owned by such governmental entity for personal benefit or profit but shall use such property only in their capacity as an officer or employee of the City;
- (e) *Contracts Voidable and Rescindable* - Any violation of this Section which occurs with the knowledge, express or implied, of a party to a contract or sale shall render said contract or sale voidable at the option of the City Council;
- (f) *Ineligibility of Elected Official* - Except where authorized by law, neither the mayor nor any council member shall hold any other elective or appointive office in the City or otherwise be employed by said government or

any agency thereof during the term for which that official was elected. No former mayor and no former council member shall hold any appointive office in the City until one (1) year after the expiration of the term for which that official was elected;

- (g) *Political Activities of Certain Officers and Employees* - No appointive officer of the City shall continue in such employment upon qualifying as a candidate for nomination or election to any public office. No employee of the City shall continue in such employment upon qualifying for or election to any public office in this City or any other public office which is inconsistent, incompatible or in conflict with the duties of the City employee. Such determination shall be made by the council either immediately upon election or at any time such conflict may arise.
- (h) *Penalties For Violation*
 - (1) Any City officer or employee who knowingly conceals such financial interest or knowingly violates any of the requirements of this Section shall be guilty of malfeasance in office or position and shall be deemed to have forfeited that person's office or position;
 - (2) Any officer or employee of the City who shall forfeit an office or position as described in Paragraph (1) above, shall be ineligible for appointment or election to or employment in a position in the City government for a period of three (3) years thereafter.
- (i) *Nepotism* - No immediate family member of the mayor or City council member shall be employed by the City during the term for which the mayor or City council member has been elected.

Section 2.21 Inquiries and Investigations.

The City Council may make inquiries and investigations into the affairs of the City and the conduct of any department, office or agency thereof, and for this purpose may subpoena witnesses, administer oaths, take testimony, and require the production of evidence. Any person who fails or refuses to obey a lawful order issued in the exercise of these powers by the City Council shall be punished as provided by this charter or ordinance.

Section 2.22 Rules of Procedure.

- (a) *Main motion.* In order for the Council to take any official action on any subject, a council member must propose a main motion. A proposed main motion will not be recognized by the mayor until another council member agrees to second the motion. This Section does not require the council member seconding the motion to support the motion. A council member may withdraw a main motion that he has made at the time before the council has voted on the motion;
- (b) *Debate.* After the main motion is recognized by the mayor, the Council shall debate the motion. The debate shall be managed by the mayor in a manner that is fair to all members of the council. During the course of the debate, council members may introduce subsidiary motions that propose that the Council take a particular action on a motion, i.e., to postpone indefinitely, amend, refer to committee, and postpone to a time certain. Subsidiary motions require a second before they can be voted on or debated. Motions to recess and adjourn require a second.
- (c) *Voting Procedure.* Voting on motions shall take place in accordance with the following provisions.
 - (1) If debate has been completed and no other council member wishes to speak, the mayor can call for the vote. If there are no objections, then the mayor can proceed with the vote.
 - (2) If the mayor calls for the vote and there is an objection, a member of the Council may move to vote immediately ("move the previous question"). If this motion is seconded and approved by a two-third's vote, debate will stop. The mayor will then read the proposed motion to the council and ask for the votes of the council members.

Section 2.23 Ordinance Form; Procedures.

- (a) All ordinances passed subsequent to the current Code which amend, repeal or in any way affect the current Code must be numbered in accordance with the numbering system of the current Code and printed for inclusion herein. In the case of repealed chapters, sections and subsections or any part thereof, by subsequent ordinances, such repealed portions may be excluded from the Code by omission from reprinted pages affected thereby. The subsequent ordinances as numbered and printed are omitted, in the case of repeal, shall be prima facie evidence of such subsequent ordinances until such time that the current Code and subsequent ordinances numbered or omitted are re-adopted as new Code by the City Council;
- (b) Amendments to any of the provisions of this Code may be made by amending such provision by specific reference to the section number of this Code in the following language: "Section _____ of the Code of Ordinances, City of Brooklet, Georgia, is hereby amended to read as follows ... " The new Section shall then be set out in full as desired;
- (c) If a new section not heretofore existing in the Code is to be added, the following language may be used: "The Code of Ordinances, City of Brooklet, Georgia is hereby amended by adding Section (or Article or Chapter) to be numbered _____, which Section reads as follows ... " The new Section may then be set out in full as desired;
- (d) All Sections, Articles, Chapters or provisions desired to be repealed should be specifically repealed by Section, Article or Chapter Number, as the case may be;
- (e) An ordinance may be introduced by any council member and be read at a regular or special meeting of the city council. Ordinances shall be considered and adopted or rejected by the city council in accordance with the rules which it shall establish; provided, however, an ordinance shall not be adopted the same day it is introduced, except for emergency ordinances provided in Section 2-25. Upon introduction of any ordinance, the Clerk shall as soon as possible distribute a copy to the mayor and to each council member and shall file a reasonable number of copies in the Office of the Clerk at such other public places as the city council may designate.

Section 2.24 Action Requiring an Ordinance.

Acts of the City Council which have the force and effect of law shall be enacted by ordinance.

Section 2.25 Emergencies.

To meet a public emergency affecting life, health, property or public peace, the City Council may convene on call of the mayor or three (3) council members and promptly adopt an emergency ordinance, but such ordinance may not levy taxes; grant, renew or extend a franchise; regulate the rate charged by any public utility for its services; or authorize the borrowing of money except for loans to be repaid within thirty (30) days. An emergency ordinance shall be introduced in the form prescribed for ordinances generally, except that it shall be plainly designated as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists, and describing the emergency in clear and specific terms. An emergency ordinance may be adopted, with or without amendment, or rejected at the meeting at which it is introduced, but the affirmative vote of at least three (3) council members shall be required for adoption. It shall become effective upon adoption or at such later time as it may specify. Every emergency ordinance shall automatically stand repealed thirty (30) days following the date upon which it was adopted, but this shall not prevent reenactment of the ordinance in the manner specified in this Section if the emergency still exists. An emergency ordinance may also be repealed by adoption of a repealing ordinance in the same manner specified in this Section for adoption of emergency ordinances.

Section 2.26 Code of Technical Regulations.

- (a) The City Council may adopt any standard code of technical regulations by reference thereto in an adopting ordinance. The procedure and requirements governing such adopting ordinance shall be as prescribed for ordinances generally except that:
 - 1. The requirements of Section 2.23 for distribution and filing of copies of the ordinance shall be construed to include copies of any code of technical regulations, as well as the adopting ordinance; and
 - 2. A copy of each adopted code of technical regulations, as well as the adopting ordinance, shall be authenticated and recorded by the Clerk pursuant to Section 2.27.
- (b) Copies of any adopted code of technical regulations shall be made available by the Clerk for distribution or for purchase at a reasonable price.

Section 2.27 Signing; Authenticating; Recording; Codification; Printing.

- (a) The Clerk shall authenticate by his/her signature and record in full in a properly indexed book kept for that purpose, all ordinances adopted by the Council.
- (b) The City Council shall provide for the preparation of a general codification of all the ordinances of the City having the force and effect of law. The general codification shall be adopted by the City Council by ordinance and shall be published promptly, together with all amendments thereto and such codes of technical regulations and other rules and regulations as the City Council may specify. This compilation shall be known and cited officially as the "The Code of the City of Brooklet, Georgia." Copies of the Code shall be furnished to all officers, departments and agencies of the City, and may be made available for purchase by the public at a reasonable price as fixed by the City Council.

Section 2.28 General Power and Authority.

- (a) Except as otherwise provided by law or this Charter, the City Council shall be vested with all the powers of government of this City;
- (b) In addition to all other powers conferred upon it by law, the Council shall have the authority to adopt and provide for the execution of such ordinances, resolutions, rules, and regulations, not inconsistent with this Charter and the Constitution and the Laws of the State of Georgia, which it shall deem necessary, expedient, or helpful for the peace, good order, protection of life and property, health, welfare, sanitation, comfort, convenience, prosperity, or well-being of the inhabitants of the City of Brooklet and may enforce such ordinances by imposing penalties for violation thereof.

Section 2.29 Eminent Domain.

The City Council is hereby empowered to acquire, construct, operate and maintain public ways, parks, public grounds, cemeteries, markets, market houses, public buildings, libraries, sewers, drains, sewage treatment, waterworks, electrical systems, gas systems, airports, hospitals, and charitable, educational, recreational, sport, curative, corrective, detentional, penal, and medical institutions, agencies and facilities, and any other public improvements inside or outside the City, and to regulate the use thereof, and for such purposes, property may be condemned under procedures established under general law applicable now or as provided in the future.

Section 2.30 City Manager; Appointment; Qualifications; Compensation.

The City Council shall appoint a city manager for an indefinite term and shall fix the manager's compensation. The manager shall be appointed solely on the basis of executive and administrative qualifications.

Section 2.31 Removal of City Manager.

- (a) The City Council may remove the manager from office in accordance with the following procedures:
1. The City Council shall adopt by affirmative vote of a majority of all its members a preliminary resolution which must state the reasons for removal and may suspend the manager from duty for a period not to exceed forty-five (45) days. A copy of the resolution shall be delivered promptly to the manager;
 2. Within five (5) days after a copy of the resolution is delivered to the manager, the manager may file with the City Council a written request for a public hearing. This hearing shall be held within thirty (30) days after the request is filed. The manager may file with the Council a written reply not later than five (5) days before the hearing;
 3. If the manager has not requested a public hearing within the time specified in Paragraph 2 above, the City Council may adopt a final resolution for removal, which may be made effective immediately, but an affirmative vote of a majority of all its members. If the manager has requested a public hearing, the City Council may adopt a final resolution for removal, which may be made effective immediately, by an affirmative vote of a majority of all its members at any time after the public hearing;
- (b) The manager may continue to receive a salary until the effective date of a final resolution of removal.

Section 2.32 Acting City Manager.

By letter filed with the City Clerk, the manager shall designate, subject to approval of the City Council, a qualified city administrative officer to exercise the powers and perform the duties of manager during the manager's temporary absence or physical or mental disability. During such absence or disability, the City Council may revoke such designation at any time and appoint another officer of the City to serve until the manager shall return or the manager's disability shall cease.

Section 2.33 Powers and Duties of the City Manager.

The city manager shall be the chief executive and administrative officer of the City. The manager shall be responsible to the City Council for the administration of all city affairs placed in the manager's charge by or under this Charter. As the chief executive and administrative officer, the manager shall:

- (a) appoint and, when the manager deems it necessary for the good of the City, suspend or remove all city employees and administrative officers the manager appoints, except as otherwise provided by law or personnel ordinances adopted pursuant to this Charter. The manager may authorize any administrative officer who is subject to the manager's direction and supervision to exercise these powers with respect to subordinates in that officer's department, office or agency;
- (b) direct and supervise the administration of all departments, offices and agencies of the City, except as otherwise provided by this Charter or by law;
- (c) attend all City Council meetings except for closed meetings held for the purposes of deliberating on the appointment, discipline or removal of the city manager and have the right to take part in discussion but not vote;

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- (d) see that all laws, provisions of this Charter, and acts of the City Council, subject to enforcement by the manager or by officers subject to the manager's direction and supervision, are faithfully executed;
 - (e) prepare and submit the annual operating budget and capital budget to the City Council;
 - (f) submit to the City Council and make available to the public a complete report on the finances and administrative activities of the City as of the end of each fiscal year;
 - (g) make such other reports as the City Council may require concerning the operations of city departments, offices and agencies subject to the manager's direction and supervision;
 - (h) keep the City Council fully advised as to the financial condition and future needs of the City, and make such recommendations to the City Council concerning the affairs of the City as the manager deems desirable; and
 - (i) perform other such duties as are specified in this Charter or as may be required by the City Council.

Section 2.34 Council Interference With Administration.

Except for the purpose of inquiries and investigations under Section 2.21, the City Council or its members shall deal with city officers and employees who are subject to the direction and supervision of the manager solely through the manager, and neither the City Council nor its members shall give orders to any such officer or employee, either publicly or privately.

ARTICLE III ADMINISTRATIVE AFFAIRS

Section 3.10 Administrative and Service Departments.

- (a) Except as otherwise provided in this Charter, the City Council, by ordinance, shall prescribe the functions or duties, and establish, abolish, alter, consolidate or leave vacant all non-elective offices, positions of employment, departments and agencies of the City, as necessary for the proper administration of the affairs and government of this City;
- (b) Except as otherwise provided by this Charter or by law, the directors of departments and other appointed officers of the City shall be appointed solely on the basis of their respective administrative and professional qualifications;
- (c) All appointive officers and directors of departments shall receive such compensation as prescribed by ordinance or resolution;
- (d) There shall be a director of each department or agency who shall be its principal officer. Each director shall, subject to the direction and supervision of the city manager, be responsible for the administration and direction of the affairs and operations of that director's department or agency;
- (e) All appointive officers and directors under the supervision of the city manager shall be nominated by the city manager with confirmation of appointment by the City Council. All appointive officers and directors shall be employees at-will and subject to removal or suspension at any time by the City manager unless otherwise provided by law or ordinance.

Section 3.11 Boards, Commission and Authorities.

- (a) The City Council shall create by ordinance such boards, commissions and authorities to fulfill any investigative, quasi-judicial or quasi-legislative function the City Council deems necessary, and shall by ordinance establish the composition, period of existence, duties and powers thereof;

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- (b) All members of boards, commissions and authorities of the City shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, terms of office, or manner of appointment is prescribed by this Charter or by law;
 - (c) The City Council, by ordinance, may provide for the compensation and reimbursement for actual and necessary expenses of the members of any board, commission or authority;
 - (d) Except as otherwise provided by Charter or by law, no member of any board, commission or authority shall hold any elective office in the City;
 - (e) Any vacancy on a board, commission or authority of the City shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by this Charter or by law;
 - (f) No member of a board, commission or authority shall assume office until that person has executed and filed with the Clerk of the City an oath obligating himself to faithfully and impartially perform the duties of that member's office, such oath to be prescribed by ordinance and administered by the mayor;
 - (g) All board members serve at-will and may be removed at any time by a vote of three (3) members of the City Council unless otherwise provided by law;
 - (h) Except as otherwise provided by this Charter or by law, each board, commission or authority of the City shall elect one of its members as chair and one member as vice-chair, and may elect as its secretary one of its own members or may appoint as secretary an employee of the City. Each board, commission or authority of the city government may establish such bylaws, rules and regulations, not inconsistent with this charter, ordinances of the City, or law, as it deems appropriate and necessary for the fulfillment of its duties or the conduct of its affairs. Copies of such bylaws, rules and regulations shall be filed with the Clerk of the City.

Section 3.12 City Attorney.

The City Council shall appoint a city attorney, together with such assistant city attorneys as may be authorized, and shall provide for the payment of such attorney or attorneys for services rendered to the City. The city attorney shall be responsible for providing for the representation and defense of the City in all litigation in which the City is a party; may be the prosecuting officer in the municipal court; shall attend the meetings of the Council as directed; shall advise the city council, mayor, and other officers and employees of the city concerning legal aspects of the City's affairs; and shall perform such other duties as may be required by virtue of the person's position as city attorney.

The city attorney is not a public official of the city and does not take an oath of office. The city attorney shall at all times be an independent contractor. A law firm, rather than an individual, may be designated as the city attorney.

Section 3.13 City Clerk.

The city manager shall appoint a city clerk who shall not be a councilmember. The city clerk shall be custodian of the official city seal and city records; maintain city council records required by this Charter; and perform such other duties as may be required by the City Council.

PERSONNEL ADMINISTRATION

Section 3.14 Position Classification and Pay Plans.

The city manager shall be responsible for the preparation of a position classification and pay plan which shall be submitted to the City Council for approval. Such plan may apply to all employees of the City and any of its agencies, departments, boards, commissions or authorities. When a pay plan has been adopted, the City Council

shall not increase or decrease the salary range applicable to any position except by amendment of such pay plan. For purposes of this Section, all elected and appointed city officials are not city employees.

Section 3.15 At-will employer; advisory rules.

- (a) *At-will employer.* The City of Brooklet is and at-will employer pursuant to Georgia law. Employees may be terminated at any time with or without cause or advance notice by the city manager. Any rules, regulations or ordinances adopted or practiced with respect to due process and discipline are advisory in nature, and shall not create contractual obligations on the part of employees or the city, and shall not alter the at-will employment relationship.
- (b) *Advisory provisions regarding due process and discipline.* The city council is authorized to enact advisory policies and provisions regarding procedures for discipline and due process with respect to city personnel, provided that such policies and procedures shall be advisory only, and shall not alter the at-will employment relationship as provided for in this Charter.

ARTICLE IV JUDICIAL BRANCH

Section 4.10 Creation; Name.

There shall be a court to be known as the Municipal Court of the City of Brooklet.

Section 4.11 Judge of the Municipal Court of the City of Brooklet.

- (a) The municipal court shall be presided over by the Judge of the City of Brooklet. The Judge shall be appointed by the mayor and council. The Judge shall serve at the pleasure of the City Council, and may be removed by a majority vote of three (3) members of the City Council;
- (b) No person shall be qualified or eligible to serve as a Judge on the municipal Court unless he shall have attained the age of twenty-one (21) years and shall be a member of the State Bar of Georgia;
- (c) Before assuming office, the Judge shall take an oath, given by the mayor, that he will honestly and faithfully discharge the duties of his office to the best of his ability and without fear, favor or partiality.

Section 4.12 Convening.

The municipal court shall be convened at regular intervals as determined by the mayor and council.

Section 4.13 Jurisdiction, Powers.

- (a) The municipal court shall try and punish violations of this Charter, all City Ordinances, and such other violations as provided by law;
- (b) The municipal court shall have authority to punish those in its presence for contempt, provided that such punishment shall not be in excess of Two Hundred & No/100 (\$200.00) Dollars or ten (10) days in jail;
- (c) The municipal court may fix punishment for offenses within its jurisdiction not exceeding a fine of One Thousand & No/100 (\$1,000.00) Dollars, or imprisonment for six (6) months, or both such fine and imprisonment, or may fix punishment by fine, imprisonment or alternative sentencing as now, or hereafter provided by law;

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- (d) The municipal court shall have authority to establish bail and recognizances to ensure the presence of those charged with violations before said court, and shall have discretionary authority to accept cash or personal or real property as surety for the appearance of persons charged with violations. Whenever any person shall give bail for that person's appearance and shall fail to appear at the time fixed for trial, the bond shall be forfeited by the judge presiding at such time, and an execution issued thereon by serving the defendant the defendant's sureties with a rule nisi, at least two (2) days before a hearing on the rule nisi. In the event that cash or property is accepted in lieu of bond for security for the appearance of a defendant at trial, and if such defendant fails to appear at the time and place fixed for trial, the cash so deposited shall be on order of the judge declared forfeited to the city, or the property so deposited shall have a lien against it for the value forfeited which lien shall be enforceable in the same manner and to the same extent as a lien for city property taxes;
 - (e) The municipal court shall have the same authority as superior courts to compel the production of evidence in the possession of any party; to enforce obedience to its orders, judgments and sentences; and to administer such oaths as are necessary;
 - (f) The municipal court may compel the presence of all parties necessary to a proper disposal of each case by the issuance of summonses, subpoenas, and warrants which may be served and executed by any officer as authorized by this Charter or by law;
 - (g) The judge of the municipal court shall be authorized to issue warrants for the arrest of persons charged with offenses against any ordinance of the City, and each judge of the municipal court shall have the same authority as a magistrate of the state to issue warrants for offenses against state laws committed within the City;
 - (h) The municipal court shall have authority to establish a schedule of fees to defray the cost of operation, and shall be entitled to reimbursement of the cost of meals, transportation, and caretaking of prisoners bound over to superior courts for violations of state law;
 - (i) The municipal court judge of the City is authorized to issue warrants for the arrest of all persons charged, upon affidavits made before the judge, with having committed within the limits of the City of Brooklet, offenses against any ordinance of the City or penal law of the state, and to take examination of such persons, and the same to discharge or commit to the county jail or let to bail, according to law, to answer such charge before the court having jurisdiction, all of which warrants shall be addressed to "the Chief of Police of Brooklet, Georgia, or any lawful policeman thereof, and to all and singular the sheriffs, deputy sheriffs, and constables of this state," and any one of the officers shall have the same authority to execute the warrants as the sheriffs of this state have to execute criminal warrants.

Section 4.14 Certiorari.

The right of certiorari from the decision and judgment of the municipal court shall exist in all criminal cases and ordinance violation cases, and such certiorari shall be obtained under the sanction of a judge of the Superior Court of Bulloch County under the laws of the State of Georgia regulating the granting and issuance of writs of certiorari.

Section 4.15 Rules of Court.

With the approval of the City Council, the judge shall have full power and authority to make reasonable rules and regulations necessary and proper to secure the efficient and successful administration of the municipal court; provided, however, that the City Council may adopt in part or in toto the rules and regulations applicable to Superior Courts.

ARTICLE V ELECTIONS AND REMOVAL

A. GENERAL LAW.

Section 5.10 Applicability of General Law.

All elections shall be held and conducted in accordance with the Georgia Election Code (Title 21, Chapter 2 of the Official Code of Georgia Annotated) as now or hereafter amended.

Section 5.11 Non-Partisan Elections.

Political parties shall not conduct primaries for city offices and all names of candidates for city offices shall be listed without party designations.

Section 5.12 Election by Plurality.

The person receiving a plurality of the votes cast for any city office shall be elected.

B. OTHER PROVISIONS

Section 5.13 Other Provisions.

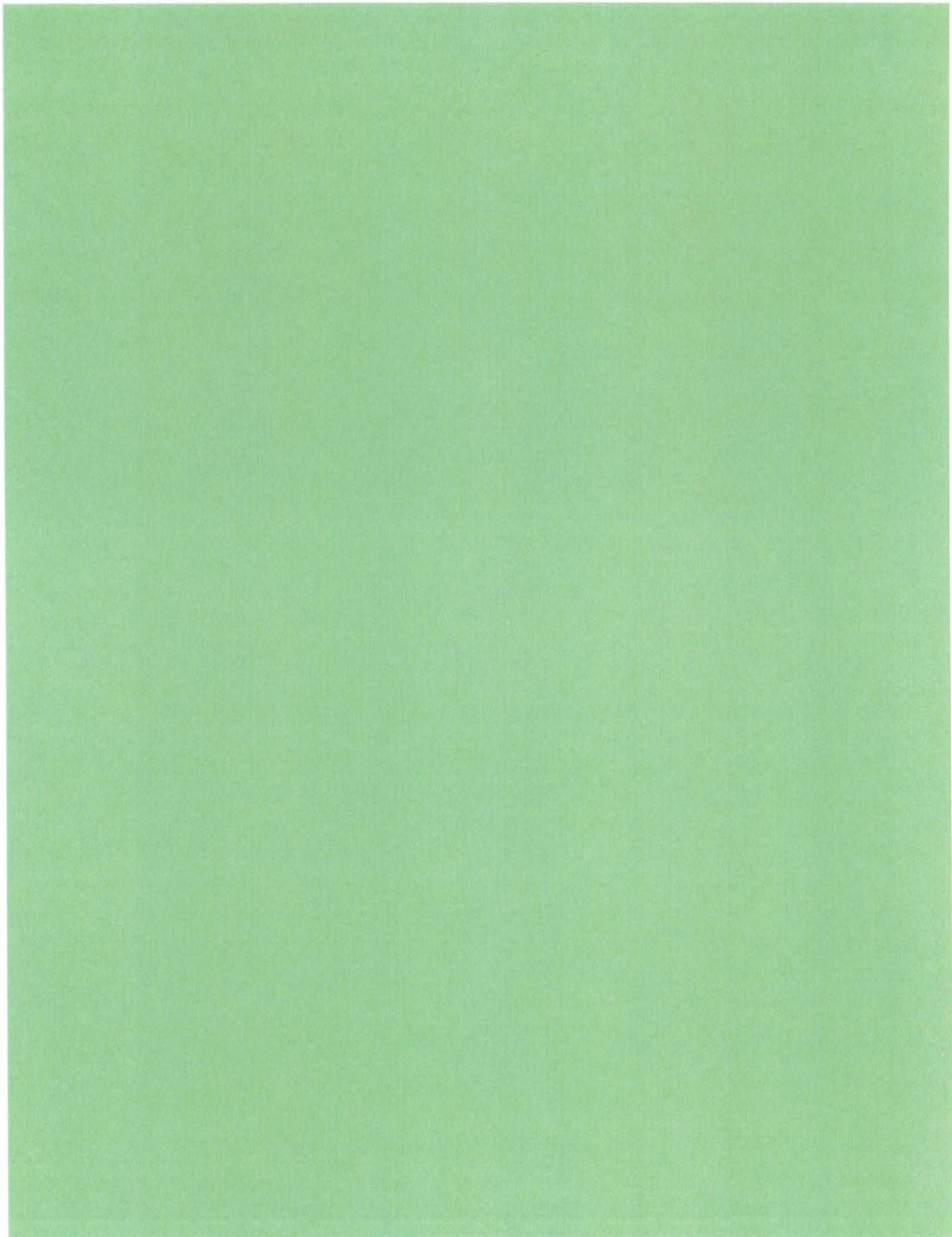
Except as otherwise provided by this Charter, the City Council shall, by ordinance, prescribe such rules and regulations it deems appropriate to fulfill any options and duties under the Georgia Election Code.

Section 5.14 Removal of Officers.

- (a) The mayor, council members, or other appointed officers provided for in this Charter shall be removed from office for any one or more of the following causes:
 - (1) Incompetence, misfeasance, or malfeasance in office;
 - (2) Conviction of a crime involving moral turpitude;
 - (3) Failure at any time to possess any of the qualifications of office as provided by this Charter or by law;
 - (4) Knowingly violating any express prohibition of this Charter;
 - (5) Abandonment of office or neglect to perform the duties thereof;
 - (6) Failure for any other cause to perform the duties of office as required by this Charter or by state law.
- (b) Removal of an officer pursuant to subsection of this Section shall be accomplished by one of the following methods:
 - (1) By the vote of three (3) council members after an investigative hearing. In the event an elected officer is sought to be removed by the action of the City Council, such officer shall be entitled to a written notice specifying the ground or grounds for removal and to a public hearing which shall be held not less than ten (10) days after the service of such written notice. Any elected officer sought to be removed

from office as herein provided shall have the right of appeal from the decision of the City Council to the Superior Court of Bulloch County. Such appeal shall be governed by the same rules as govern appeals to the Superior Court from the Probate Court;

- (2) By an order of the Superior Court of Bulloch County, Georgia, following a hearing on a complaint seeking such removal brought by any resident of the City of Brooklet.



Forms

In order to receive an absentee ballot through the mail, a voter must first apply in writing by completing and submitting an application provided by the Secretary of State's Office.

The Georgia application for an absentee ballot may be found here:

o <https://securemyabsenteeballot.sos.ga.gov/s/>

For Military and Overseas Voters, an application for an absentee ballot may be found here:

o <https://www.fvap.gov/>

No Absentee Ballots will be issued or cast on the Monday preceding the date of the election.

Advance/Early Voting

Advance Voting for primaries and elections will be available beginning the 4th Monday prior to the date of the primary or election. Saturday voting for primaries and elections will be available on the 2nd Saturday prior to the date of the election. Voters voting during Advance Voting and Saturday Voting must provide any one of the following:

- (1) A valid Georgia driver's license, even if expired;
- (2) Any valid state or federal government-issued photo ID;
- (3) Valid employee photo ID from any branch, department, agency, or entity of the U.S. Government, Georgia, or any county, municipality, board, authority or other entity of this state;
- (4) Valid U.S. passport ID;
- (5) Valid U.S. military photo ID;
- (6) Valid tribal photo ID; Citizens unable to provide one of these forms of identification will be required to cast a Provisional Ballot. The voter will then have 72 hours from the day of the Election to provide ID for their ballot to be counted. If the voter is unable to provide the proper ID in the allotted period, the ballot will be rejected and the voter will be notified.

Advance Voting and Saturday Voting will be available in the Board of Elections Office during regular office hours during the time specified by law for primaries and elections. A detailed schedule for Advance Voting and Saturday Voting for specific primaries and elections is available on this website with the sample ballot when posted.

Absentee Ballots Through The Mail

The Board of Registrars or absentee ballot clerk shall mail or issue official absentee ballots to all eligible applicants not more than 29 days but not less than 25 days prior to any presidential preference primary, general primary other than a municipal general primary, general election other than a municipal general election, or special primary or special election in which there is a candidate for a federal office on ballot. However, that official absentee ballots shall be issued to any elector of the jurisdiction who is entitled to vote by absentee ballot under the federal Uniformed and Overseas Citizen Absentee Voting Act, 52 U.S.C. Section 20301, et seq., as amended, beginning 49 days prior to a federal primary or election, and not later than 45 days prior to a federal primary or election.

The application must state the voter's name, address, date of birth, the date of the election for which the voter is requesting a ballot, and the voter's signature. During a Primary, the application must also state the voter's party preference.

No reason is necessary when requesting a ballot be mailed. The application may be mailed, faxed, or emailed to the Board of Elections Office at:

113 North Main Street, Suite 201

Statesboro, Georgia, 30458

Fax: (912) 764-8167

Email: elections@bullochcounty.net / voterregistrar@bullochcounty.net

To ensure that you have time to receive your ballot and return it by Election Day, we recommend you make your request as early as possible. Ballot requests may be received up to **180** days prior to any election.

Ballot Tracking

To find out if the Board of Elections has received your application for an absentee ballot, when your ballot was mailed or if your voted ballot has been returned, view the [Georgia Secretary of State website](#).

Register to Vote

What are the eligibility requirements to register to vote?

- Be a citizen of the United States
- Be a legal resident of the county
- Be at least 17 1/2 years of age to register and 18 years of age to vote
- Not be serving a sentence for conviction of a felony involving moral turpitude
- Have not been found mentally incompetent by a judge
- Registration deadline is the fifth Monday before the election (if a holiday, moves to the next day)

Am I registered to vote?

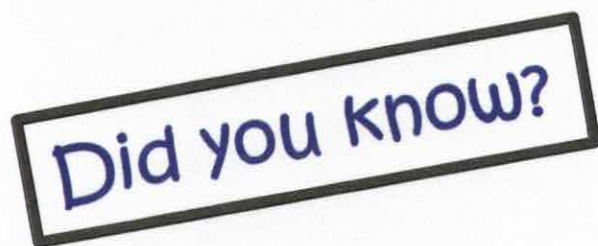
<https://mvp.sos.ga.gov>

How do I register to vote?

<https://mvp.sos.ga.gov/s/olvr-home>

Where do I register to vote?

Board of Elections (County Annex – 113 N. Main St, Ste. 201)



Declaration of Intention to Accept Campaign Contributions (FORM DOI) FAQ's

1. **What is a Declaration of Intention to Accept Campaign Contribution form?** This is a document that is filed before a candidate running for office, can accept or spend any money toward that campaign.
2. **Is the Declaration of Intention to Accept Campaign Contributions the same as the Form DOI?** Yes.
3. **After I file the Form DOI, can I start spending and accepting campaign funds?** Yes. As soon as the Form DOI is filed, a filer can start accepting and spending campaign funds.
4. **If I am self-funding my campaign, do I still have to file the Form DOI?** Yes. The law states "A candidate may not provide a personal loan to his or her campaign prior to filing a Declaration of Intention to Accept Campaign Contributions." The law also states that self-funded campaign contributions and expenditures cannot be accepted or made prior to the filing of a DOI.
5. **If I am running for state-level office, where do I file the Form DOI?** The the Form DOI has to be filed electronically with the Commission in Atlanta. You can file the Form DOI here <https://efile.ethics.ga.gov/#/index>.
6. **If I am running for a county or municipal-level office, where do I file the Form DOI?** The Form DOI has to be filed with the local filing officer in that jurisdiction. For county-level filers, the form has to be filed with the County Election Superintendent. For municipal-level filers, the form has to be filed with the City Clerk.
7. **I am running for state-level office, are there reports due now that I filed the Form DOI?** Yes. Candidates running for statewide or state-level office are required to electronically file campaign contribution disclosure reports with the Commission following the schedule here <https://ethics.ga.gov/file-schedule/> as soon as they file the Form DOI.
8. **I am running for local-level office, are there reports due now that I filed the Form DOI?** Yes; No and Maybe. Candidates running for county or municipal-level office can file a document called an Affidavit of a Candidate's Intent Not to Exceed \$2,500 in contributions and/or expenditures. Once the Affidavit is filed, if a local filer stays under the threshold of \$2,500 in contributions and/or expenditures during their election cycle, they will not have to file campaign contribution disclosure reports during that election cycle. If a local filer does not file the affidavit, they have to file campaign contribution disclosure reports following the filing schedule here <https://ethics.ga.gov/wp-content/uploads/2021/03/Filing-Schedule-for-Local-Filers-2.15.2021.pdf> as soon as they file the Form DOI.
9. **What is an election cycle?** An election cycle is the time period between the day after a November General Election to the next November General Election for when that filer's office will appear on the ballot (i.e. a term of office).
10. **Can a candidate running for statewide or state-level office file the Affidavit of a Candidate's Intent Not to Exceed \$2,500 in Contributions and/or Expenditures?** No. A statewide or state-

level filer has to file all the campaign contribution disclosure reports listed on their filing schedule.

11. **I am a statewide or state-level incumbent. Do I have to file a new Form DOI every year I qualify if I am running for the same office?** No. The Form DOI you filed when you originally ran for office is still valid if you are qualifying for the same office again. If you are seeking a different office, you must file a DOI for that new office.
12. **I am a county or municipal-level incumbent. Do I have to file a new Form DOI every year I qualify if I am running for the same office?** No. The Form DOI you filed when you originally ran for office is still valid if you are qualifying for the same office again. If you are seeking a different office, you must file a DOI for that new office.
13. **I am a statewide or state-level incumbent. I want to run for a different office. Do I need to file a new Form DOI.** Yes. Whenever a filer wants to run for a different office, a new Form DOI has to be on file.
14. **I am a county or municipal-level incumbent. I want to run for a different office. Do I need to file a new Form DOI.** Yes. Whenever a filer wants to run for a different office, a new Form DOI has to be on file.
15. **Does the Form DOI have to be notarized?** No.
16. **Can I file more than one Form DOI at a time?** Yes, you are permitted to raise funds for multiple offices; however, you are restricted to using any funds raised for the specific campaign that the contribution was made. For example, funds donated for a mayoral race, cannot be used in a subsequent judicial race.
17. **I am a statewide or state-level filer. If I file my Form DOI with the wrong jurisdiction, will I have to file another Form DOI with the correct jurisdiction?** Yes, the Commission does not permit the backdating of DOIs and does not recognize improperly or incorrectly filed documents.
18. **I am a county or municipal-level filer. If I file my Form DOI with the wrong jurisdiction, will I have to file another Form DOI with the correct jurisdiction?** Yes, the Commission does not permit the backdating of DOIs and does not recognize improperly or incorrectly filed documents.
19. **Do I have to put the full office name of the Form DOI?** Yes, you have to list the correct legal name of the office (including district, post or incumbent as is pertinent to the office being sought).
20. **Is there a fee to file the Form DOI?** No.



Georgia Government Transparency & Campaign Finance Commission
200 Piedmont Avenue S.E. | Suite 1416 - West Tower | Atlanta Georgia, 30334

**DECLARATION OF INTENTION TO ACCEPT CAMPAIGN CONTRIBUTIONS (FORM DOI) –
COUNTY/MUNICIPAL LEVEL FILERS**

INCOMPLETE FORMS WILL NOT BE PROCESSED • If form is handwritten, it must be legible.

1	Today's Date: _____	
2	Candidate (full name): _____ Address: _____ City, State, Zip: _____ Telephone (optional): _____ Email: _____	
3	Name County/City: _____ Name of Office Sought or Held: _____ <div style="text-align: center; font-size: small;">(include office, district, post, or judicial seat)</div>	Party Affiliation (optional): <input type="checkbox"/> Democrat <input type="checkbox"/> Non-Partisan <input type="checkbox"/> Republican <input type="checkbox"/> Other
4	Next Election Year: _____	
Complete sections 5 and 6 ONLY if you have a campaign committee. This information does not register a campaign committee. (Please use Form RC to register.)		
5	Campaign Committee Chairperson (full name): _____ Address: _____ City, State, Zip: _____ Email : _____	
6	Treasurer (full name): _____ Address: _____ City, State, Zip: _____ Email : _____	

I CERTIFY THAT THIS STATEMENT IS COMPLETE, TRUE AND ACCURATE.

Signature of Candidate

Date

COUNTY/MUNICIPAL FILERS: File this form directly with the Local Filing Officer in your county and/or municipality
LOCAL FILING OFFICERS: Send a copy via email to localreports@ethics.ga.gov

STATE OF GEORGIA

Georgia Government Transparency and Campaign Finance Commission
200 Piedmont Ave SE, Suite 1402-West Tower, Atlanta, GA 30334

**AFFIDAVIT OF A CANDIDATE'S INTENT NOT TO EXCEED \$2,500 IN
CONTRIBUTIONS AND/OR EXPENDITURES**

Per O.C.G.A. §21-5-34(d)(d.1)(1),

_____ is a candidate for /public officer of
(Full Name of Candidate)

_____ in _____
(Office Sought/or Held) (City or County)

By submitting this form I am affirming that I, the above named candidate, **do not** intend to accept during this election cycle* a combined total of contributions exceeding \$2,500.00 for the campaign nor make a combined total of expenditures exceeding \$2,500. If the above named candidate does not exceed \$2,500.00 in contributions or expenditures then the candidate **SHALL** not have to file a report under O.C.G.A. §21-5-34 (c).

I understand that if I, the above named candidate, exceed the \$2,500 limit for either accepting contributions or making expenditures for such campaign during the election cycle, but do not accept a combined total of contributions exceeding \$5,000.00 or make expenditures exceeding \$5,000.00 then I, the above named candidate, **SHALL** be required to file only the June 30 and December 31 reports required by O.C.G.A. §21-5-34 (c) (2). The first of such reports shall include all contributions received and expenditures made beginning January 1 of such calendar year.

Furthermore, I understand that if I, the above named candidate accepts a combined total of contributions exceeding \$5,000.00 or makes expenditures exceeding \$5,000.00 for such campaign during any such election cycle, then such candidate or campaign committee chairperson or treasurer shall thereupon be subject to the reporting requirements of this Code section the same as if the written notice authorized by this subsection had not been filed.

*"Election cycle" means the period from the day following the date of an election or appointment of a person to elective public office through and including the date of the next such election of a person to the same public office and shall be construed and applied separately for each elective office.

State of Georgia

County of _____

I, the undersigned, being duly sworn, do swear or affirm, certify and say that this affidavit and the information hereinabove is true, complete and correct to the best of my knowledge and belief.

Sworn to and subscribed before me on _____, _____

Signature of Notary Public

Signature of Candidate/Chairman/Treasurer filing Affidavit

My Commission expires on _____, _____

Notary Seal



Georgia Government Transparency & Campaign Finance Commission

200 Piedmont Avenue S.E. | Suite 1416 - West Tower | Atlanta Georgia, 30334

**REGISTRATION FORM FOR A CANDIDATE CAMPAIGN COMMITTEE (FORM RC) –
COUNTY/MUNICIPAL LEVEL FILERS**

Any substantive changes to the registration information of a committee must be updated within 7 business days

INCOMPLETE FORMS WILL NOT BE PROCESSED • If form is handwritten, it must be legible.

ALL LOCAL LEVEL CANDIDATES & ELECTED OFFICIALS: File this form directly with the Campaign Finance Commission via mail or hand-delivery

1	Today's Date:	Select Form Type: <input type="checkbox"/> Original <input type="checkbox"/> Amended
2	Committee (Full Name): Address: City, State, Zip: Telephone Number (optional): _____ Email: _____	
3	Campaign Committee Chairperson (full name): Address: City, State, Zip: _____ Email : _____	
4	Treasurer (full name): Address: City, State, Zip: _____ Email : _____	
5	Candidate (full name): Address: City, State, Zip: _____ Email : _____	
6	Name County/City: _____ Name of Office Sought or Held: _____ (include office, district, post, or judicial seat)	Party Affiliation (optional): <input type="checkbox"/> Democrat <input type="checkbox"/> Non Partisan <input type="checkbox"/> Republican <input type="checkbox"/> Other
I CERTIFY THAT THIS STATEMENT IS COMPLETE, TRUE AND ACCURATE.		
_____ Signature of Person Registering Committee		_____ Date

ALL LOCAL LEVEL CANDIDATES & ELECTED OFFICIALS: File this form directly with the Campaign Finance Commission via mail or hand-delivery

200 Piedmont Avenue S.E. | Suite 1402 West Tower | Atlanta, GA 30334
| 404-463-1980 | www.ethics.ga.gov

Municipality: City Clerk or Chief Executive Officer

**SECTION I MONETARY FEES
RECEIVED**

(This section to be completed by Public Officers only)

Identify each monetary fee or honorarium accepted from speaking engagements, participation in seminars, discussion panels, or other activities that directly relate to the official duties of, or to the office of the public officer, with a statement identifying the fee or honorarium and the person from whom it was accepted. (You may attach additional sheets of paper if necessary.)

I received:

- ☐ No monetary fee or honorarium.
- ☐ Monetary fee(s) or honoraria as shown below.

**Identify Fee or Honorarium
And Amount Accepted**

Identifying Information of Person from Who Accepted

**SECTION II FIDUCIARY
POSITIONS**

Name all fiduciary positions held by the candidate for public office or the public officer at any time during the covered year. (You may expand this section if necessary to include all positions.) A **fiduciary position** is any position imposing a duty to act primarily for another's benefit as officer, director, manager, partner, guardian, or other designations of general responsibility of a business entity. A fiduciary position may be a paid or unpaid position. A **business entity** is any corporation, sole proprietorship, partnership, limited partnership, limited liability company, limited liability partnership, professional corporation, enterprise, franchise, association, trust, joint venture, or other entity, whether profit or nonprofit. (You may attach additional sheets of paper if necessary.)

I held:

- ☐ No fiduciary positions in any business entity.
- ☐ Fiduciary positions in the following business entity(ies).

IDENTIFY:

1. Title of each position.
2. Name and address of business entity.
3. Principal activity of each business entity.

Business entity #1

Business entity #2

Business entity #3

Business entity #4

SECTION III

DIRECT OWNERSHIP INTERESTS IN BUSINESS ENTITY

Direct ownership interest is the holding or possession of good legal or rightful title of property or the holding or enjoyment of real or beneficial use of the property by any person and includes any interest owned or held by a spouse of the person if such interest is held jointly or as tenants in common between the person and spouse.

Identify the name, address and principal activity of any business entity and the office held by and the duties of the candidate for public office or public officer within a business entity any time during the covered year in which a direct ownership interest: (A) Is more than 5 percent of the total interest in the business; or (B) Has a net fair market value of more than \$5,000.00. (You may attach additional sheets of paper if necessary.)

I held:

- ☐ No direct ownership interests in any business entity.
- ☐ Direct ownership interests in the following business entity(ies).

IDENTIFY:

1. Name and address of business entity.
2. Principal activity of business entity.
3. The office held by the candidate or the public officer within the business entity.
4. The duties of the candidate or the public officer within such business entity.

Business entity #1

Ownership Interests

Check One or Both If Applicable

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #2

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #3

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #4

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

Business entity #5

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

SECTION IV DIRECT OWNERSHIP INTERESTS IN REAL PROPERTY

Direct ownership interest is the holding or possession of good legal or rightful title of property or the holding or enjoyment of real or beneficial use of the property by any person and includes any interest owned or held by a spouse of the person if such interest is held jointly or as tenants in common between the person and spouse.

Identify each tract of real property in which the candidate for public office or public officer has a direct ownership interest as of December 31 of the covered year when that interest has a fair market value in excess of \$5,000.00. "Fair market" value means the appraised value of the property for ad valorem tax purposes. (You may attach additional sheets of paper if necessary.) Check one box to show the applicable valuation range for each tract.

I had:

- ☐ No ownership interests with a fair market value in excess of \$5,000.00
- ☐ Ownership interests with a fair market value in excess of \$5,000.00

IDENTIFY:

1. County where property is located.
2. State where property is located.
3. General description of property (give street address or location, size of tract, and nature or use of property).

Property #1

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #2

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #3

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #4

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #5

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

SECTION V
SPOUSE'S DIRECT OWNERSHIP INTERESTS IN REAL PROPERTY

Identify each tract of real property in which the filer's spouse has a direct ownership interest as of December 31 of the covered year when that interest has a fair market value in excess of \$5,000.00 (You may attach additional sheets of paper if necessary.) Check one box to show the applicable valuation range for each tract.

My spouse had:

- ☐ No ownership interests with a fair market value in excess of \$ 5,000.00
☐ Ownership in the following tracts with a fair market value in excess of 5,000.00

IDENTIFY:

1. County where property is located.
2. State where property is located.
3. General description of property (give street address or location, size of tract, and nature or use of property).

Property #1

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #2

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #3

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #4

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #5

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

**SECTION VI
EMPLOYMENT AND FAMILY MEMBERS**

Filer's Occupation _____
Filer's Employer _____
Employer's Address _____
Employer's Principal Activity _____

Filer's Spouse's Name _____
Spouse's Occupation _____
Spouse's Employer _____
Address of Spouse's Employer _____
Principal Activity of Spouse's Employer _____

**SECTION VII
INVESTMENT INTERESTS**

List the name of any investment (do not list individual stocks and bonds that are held by mutual funds), in which the filer (either individually or with any other legal or natural person or entity) owns a direct ownership interest that:

1. Is more than 5 percent of the total interests in such business or investment, or
2. Has a net fair market value of more than \$5,000.00.

Business or Investment Entity #1
Name _____

Business or Investment Entity #2
Name _____

Business or Investment Entity #3
Name _____

Business or Investment Entity #4
Name _____

**SECTION VIII
KNOWN BUSINESS OR INVESTMENT INTERESTS OF SPOUSE AND DEPENDENT CHILDREN**

Identify any business or investment known to the filer in which the filer's spouse or dependent children have a direct ownership interest (either individually or with any other legal or natural person or entity) which interest:

1. is more than 5 percent of the total interest in the business or investment,
2. has a net fair market value exceeding \$10,000.00, or
3. is one in an entity for which the filer's spouse or a dependent child serves as an officer, director, equitable partner, or trustee.

(Do not list individual stocks and bonds that are held by mutual funds.)

Business or Investment Entity #1
Name _____

Business or Investment Entity #2
Name _____

Business or Investment Entity #3
Name _____

Business or Investment Entity #4
Name _____

SECTION IX
ANNUAL PAYMENTS RECEIVED
FROM THE STATE OF GEORGIA
(This section to be completed by Public Officers only)

Identify all annual payments in excess of \$10,000.00 received by the public officer, or by any business entity identified in Section III above, from the State or any agency, department, commission or authority created by the State, and authorized and exempted from disclosure under O.C.G.A. § 45-10-25.

I received:

- ☐ No annual payments in excess of \$10,000.00 from any State entity.
☐ Annual payments in excess of \$10,000.00 from the below named State entity(ies).

IDENTIFY:

1. Name and address of State entity making the payments.
2. Amount of annual payment.
3. The general nature of the consideration rendered for the payment(s).

State entity source #1

State entity source #2

VERIFICATION BY OATH OR AFFIRMATION

State of Georgia _____ County of _____

I, the undersigned, being duly sworn (affirm), depose and say that the information in this statement is complete, true, and correct.

Sworn to and subscribed before me on
_____, 20_____.

Signature of Notary Public

Signature of Candidate or Public Officer

PENALTIES: Any person who knowingly fails to comply with or who knowingly violates any of the provisions of the Ethics in Government Act shall be guilty of a misdemeanor.

My Commission expires _____.

Campaign Contribution Disclosure Report Georgia Government Transparency and Campaign Finance Commission 200 Piedmont Avenue S.E. Suite 1416 West Tower Atlanta, GA 30334 404-463-1980 www.ethics.ga.gov															
1. Report Type <small>(Select One)</small> <input type="checkbox"/> Original <input type="checkbox"/> Amendment Amendment # _____	2. Filing is being made on behalf of (Select One): Candidate or Public Official Office Held or Sought: _____ <small>(Include county, municipality, district, post or judicial seat)</small> Filer ID: _____ <small>(Filer ID that begins with the letter "C")</small> Organization or Person Other than Candidate's Campaign Committee Committee Name: _____ Filer ID: _____ <small>(Filer ID that begins with the letter "NC")</small>		Use Earlier of Post Mark or Hand-Delivered Date <div style="border: 1px solid black; height: 20px; width: 100%;"></div>												
3. Identifying and Contact Information															
(1) _____ (2) _____ <i>Full Name of Candidate or Other Than Candidate Campaign Committee Name</i> <i>Today's Date</i>															
(3) _____ <i>Mailing Address</i> <i>City</i> <i>State</i> <i>Zip Code</i>															
(4) _____ and/ or _____ <i>Primary Contact Phone Number</i> <i>E-Mail</i>															
(5) If a Candidate or Public Official is there a campaign committee (one or more persons) to make campaign transactions, keep financial records of the campaign or file the reports? <input type="checkbox"/> Yes <input type="checkbox"/> No															
(6) If yes, is the committee registered with the Commission? <input type="checkbox"/> Yes <input type="checkbox"/> No															
(7) If yes, complete the following: _____ <div style="display: flex; justify-content: space-between;"> <i>Name of Committee Chairperson</i> <i>Name of Committee Treasurer</i> </div>															
4. Period for which you are Reporting <div style="text-align: center; font-weight: bold; margin-bottom: 5px;">You Must Check Only One Box</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">My Non-Election Year</th> <th style="width: 25%;">My Election Year</th> <th style="width: 25%;">Run-Offs <small>(Report required only if you are in a Run-Off Election)</small></th> <th style="width: 25%;">Special Election</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year) </td> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> January 31, _____ (year) <input type="checkbox"/> April 30, _____ (year) <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> September 30, _____ (year) <input type="checkbox"/> October 25, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year) </td> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> 6 days before Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before General Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Run-Off _____ (year) </td> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> 15 days before Special Primary, _____ (year) <input type="checkbox"/> 15 days before Special, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year) </td> </tr> <tr> <td colspan="4" style="padding: 5px;"> Supplemental Reporting <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year) </td> </tr> </tbody> </table> <div style="font-size: small; margin-top: 5px;"> *Supplemental reports are required of candidates who have unsuccessfully campaigned for office or have resigned from office. See O.C.G.A. § 21-5-34i </div>				My Non-Election Year	My Election Year	Run-Offs <small>(Report required only if you are in a Run-Off Election)</small>	Special Election	<input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year)	<input type="checkbox"/> January 31, _____ (year) <input type="checkbox"/> April 30, _____ (year) <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> September 30, _____ (year) <input type="checkbox"/> October 25, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)	<input type="checkbox"/> 6 days before Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before General Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Run-Off _____ (year)	<input type="checkbox"/> 15 days before Special Primary, _____ (year) <input type="checkbox"/> 15 days before Special, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)	Supplemental Reporting <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year)			
My Non-Election Year	My Election Year	Run-Offs <small>(Report required only if you are in a Run-Off Election)</small>	Special Election												
<input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year)	<input type="checkbox"/> January 31, _____ (year) <input type="checkbox"/> April 30, _____ (year) <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> September 30, _____ (year) <input type="checkbox"/> October 25, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)	<input type="checkbox"/> 6 days before Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before General Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Run-Off _____ (year)	<input type="checkbox"/> 15 days before Special Primary, _____ (year) <input type="checkbox"/> 15 days before Special, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)												
Supplemental Reporting <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year)															
<div style="display: flex; justify-content: space-between;"> State of _____ County of _____ </div> <p>I, _____, being duly sworn (affirm), depose and say that the information in this report form is complete, true, and correct. Further, I affirm that the contents in this report are the same as the contents in the electronic filing submitted, if also electronically filed.</p> <p>Sworn to and subscribed before me on _____, 20____</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> _____ <i>Signature of Notary Public</i> </div> <div style="width: 30%;"> _____ <i>Commission Expiration</i> </div> <div style="width: 30%;"> _____ a. <i>Signature of Candidate</i> b. <i>Organization/Chairperson/Treasurer</i> </div> </div>															

CFC-CCDR 10/19

State of Georgia
Campaign Contribution Disclosure Report
Summary Report

CONTRIBUTIONS RECEIVED

1	<input type="checkbox"/> I have no contributions to report. <input type="checkbox"/> I have the following contributions, including Common Source, to report:	In-Kind Estimated Value	Cash Amount
2	A. If this is the first time to file a disclosure report for the current office sought, ENTER 0 in both columns (one time only); or B. If this is the first report of this Election Cycle*, ENTER 0 in the in-kind column and list any net balance on hand brought forward from the previous election cycle in the cash amount column (Line 15 of previous report, or total funds left over at year end of previous cycle); or C. If this filing is the second or subsequent filing of this Election Cycle, list totals from Line 6 of previous report in both the in-kind and cash amount columns.		
3	Total amount of all itemized contributions received in this reporting period which is listed on the "Itemized Contributions" page.		
3a	All loans received this reporting period.		
3b	Interest earned on campaign account this reporting period.		
3c	Total amount of investments sold this reporting period.		
3d	Total amount of cash dividends and interest paid out this reporting period.		
4	Total amount of all separate contributions of \$100 or less received in this reporting period and not listed on the "Itemized Contributions" page. "Common Source" contributions must be aggregated on the "Itemized Contributions" page.		
5	Total contributions reported this period. (Line 3 + 3a + 3b + 3c + 3d + 4)		
6	Total contributions to date. Total to be carried forward to next report of this election cycle*. (Line 2 + 5)		

EXPENDITURES MADE

7	<input type="checkbox"/> I have no expenditures to report. <input type="checkbox"/> I have the following expenditures to report:		
8	Total expenditures made and reported prior to this reporting period. If this is the A. First report of this Election Cycle*, ENTER 0. B. Second or subsequent filing ENTER Line 12 of previous report.		
9	Total amount of all itemized expenditures made in this reporting period which are listed on the "Itemized Expenditures" page.		
10	Total amount of all separate expenditures of \$100.00 or less that were made in this reporting period and not listed on the "Itemized Expenditures" page		
11	Total expenditures reported this period. (Line 9 + 10)		
12	Total expenditures to date. Total to be carried forward to next report of this election cycle*. (Line 8 + 11)		

INVESTMENTS

13	Total value of investments held at the beginning of this reporting period.		
14	Total value of investments held at the end of this reporting period.		

TOTAL NET BALANCE ON HAND

15	Net balance on hand. (Line 6 - 12 + 14)		
----	--	--	--

* O.C.G.A. 21-5-3(10) : Election cycle means the period from the day following the date of an election or appointment of a person to elective public office through and of the next such election of a person to the same public office and shall be construed and applied separately for each elective office including the date.

CFC-CCDR 10/19

State of Georgia
Campaign Contribution Disclosure Report
Outstanding Indebtness

Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	

* Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)
 Public Officer/Candidate/Other Than Candidate Committee Name

CFC-CCDR 10/19

State of Georgia

Campaign Contribution Disclosure Report

Itemized Contributions

Must list contributions received by a single contributor for which the aggregate total more than \$100.00.

Note: Loans are no longer reported in "Itemized Contributions" section. See Loan Reporting section below.

Full Name of Contributor Mailing Address (Affiliation of Committee if any)		Contributor		Election Cycle**	Cash Amount	In-Kind Contributions
		Received Date Contribution Type*	Occupation & Employer			Estimated Value
						Description
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City						
State	Zip					
Aff. Comm.						
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City						
State	Zip					
Aff. Comm.						
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City						
State	Zip					
Aff. Comm.						
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City						
State	Zip					
Aff. Comm.						

Itemized Contributions Page Total \$ _____ \$ _____

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First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City		<input type="checkbox"/> Monetary	Employer			Description
State		<input type="checkbox"/> In-Kind				
Zip		<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City		<input type="checkbox"/> Monetary	Employer			Description
State		<input type="checkbox"/> In-Kind				
Zip		<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City		<input type="checkbox"/> Monetary	Employer			Description
State		<input type="checkbox"/> In-Kind				
Zip		<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City		<input type="checkbox"/> Monetary	Employer			Description
State		<input type="checkbox"/> In-Kind				
Zip		<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2						
City		<input type="checkbox"/> Monetary	Employer			Description
State		<input type="checkbox"/> In-Kind				
Zip		<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
Itemized Contributions Page Total \$ _____ \$ _____						

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

*** If any such person(s) shall have a fiduciary relationship to the lending institution or party making the advance or extension of credit

CFC-CCDR 10/19

Loan Reporting

Name of Lender & Mailing Address		1.Date of Loan 2.Amount of Loan 3.Election Cycle**	Person(s) responsible for repayment of loan & Mailing Address		1.Occupation & 2.Place of Employment 3.Fiduciary Relationship***
Lender Name (First Name, Business, Inst.)		1.	First Name		1.
Lender Last Name		2.	Last Name		2.
Address		3. <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Address		3. <input type="checkbox"/> Public Officer <input type="checkbox"/> Candidate <input type="checkbox"/> Other Than Candidate Committee Name
Address2			Address2		
City			City		
State	Zip		State	Zip	
Lender Name (First Name, Business, Inst.)		1.	First Name		1.
Lender Last Name		2.	Last Name		2.
Address		3. <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Address		3. <input type="checkbox"/> Public Officer <input type="checkbox"/> Candidate <input type="checkbox"/> Other Than Candidate Committee Name
Address2			Address2		
City			City		
State	Zip		State	Zip	
Reference: OCGA § 21-5-34(b)(1) Loan Page Total \$ _____					

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

*** If any such person(s) shall have a fiduciary relationship to the lending institution or party making the advance or extension of credit

CFC-CCDR 10/19

State of Georgia
Campaign Contribution Disclosure Report
Itemized Expenditures

Must list expenditures made to a single recipient for which the aggregate total more than \$100.00.

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				

Page Total \$ _____

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)
 Public Officer/Candidate/Other Than Candidate Committee Name

CFC-CCDR 10/19

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment			
Address2					
City					
State	Zip				
Employer					
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment			
Address2					
City					
State	Zip				
Employer					
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment			
Address2					
City					
State	Zip				
Employer					
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment			
Address2					
City					
State	Zip				
Employer					

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)Public Officer/Candidate/Other Than Candidate Committee Name Page Total \$ _____

CFC-CCDR 10/19

State of Georgia
Campaign Contribution Disclosure Report
Investments Statement

1. Investment Name			Account #		
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ <div style="display: flex; justify-content: space-between;"> City _____ State _____ Zip _____ </div>			Value at beginning of reporting period \$		
			Value at end of reporting period \$		
			Difference in value \$		
			Interest Paid Out \$		
			Cash Dividends \$		
Investment Transactions					
<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>
2. Investment Name			Account #		
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ <div style="display: flex; justify-content: space-between;"> City _____ State _____ Zip _____ </div>			Value at beginning of reporting period \$		
			Value at end of reporting period \$		
			Difference in value \$		
			Interest Paid Out \$		
			Cash Dividends \$		
Investment Transactions					
<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>
<u>Total value of investments at beginning of reporting period \$</u> <u>Total value of investments at end of reporting period \$</u> <u>Total difference in value \$</u>			Page Total Cash Dividends: \$ _____ Page Total Interest Paid Out: \$ _____ Page Total Profit: \$ _____ Page Total Loss: \$ _____		

CFC-CCDR 10/1

State of Georgia
Campaign Contribution Disclosure Report
Addendum Statement

The Addendum Statement should be used for explanation of any additional information needed to complete an accurate filing of this report.
Information that is to be reported in the body of the report **should not** be listed on Addendum Statement.

